

**Village of Holmen  
Park, Recreation, and Library Committee  
Meeting Minutes - Wednesday, July 2, 2014**

Committee Chairman Kulcinski called the Holmen Park, Recreation, and Library Committee meeting to order at 5:30 p.m. on July 2, 2014 at the Holmen Village Hall.

**Present:** Dawn Kulcinski, Chuck Olson, Steve Johnston, Scott Heinig, Mike Brogan, Chris Geary, Deen Layland

**Absent:** None   **Guests:** Nancy Proctor, Josh Abraham

Motion by Olson, seconded by Kulcinski to approve the minutes of the June 4, 2014 meeting. Carried unanimously.

**Public Comment:** President Proctor proposed her idea to install a concrete dance floor in front of the band shell at Halfway Creek Park. Proctor stated that she is in the process of trying to get all materials and labor donated for the project. Proctor informed the committee that she is also trying to raise money to pay for the process of moving the irrigation so the dance floor can be installed.

**Library Director's monthly report:** Layland informed the committee that the door count for the month of June was 7,510. Layland stated that the library staff is still having problems with the computer system. Layland stated that she is not sure if all of the figures on the monthly report are correct. Committee member Johnston asked what kind effect these problems would have on the library down the road. Layland stated that she was not sure and right now it is hard to tell whether the old system was faulty or the new system is faulty. Committee member Olson asked if library staff have been trained on the new software. Layland stated that they were partially trained and it was a very rushed process. Olson stated that that was the problem and staff needs to be trained to avoid these problems in the future. Layland stated that there is a meeting on July 10 and she is hoping to clear some of these issues up then.

**Park and Recreation Director's monthly report:**

**Recreation:** Brogan informed the committee that most of the summer programs are at their mid-point and they will end in late July. Brogan stated that the upcoming recreation programs include: Zach Malvik Basketball Camp, Session #2 of Tennis Lessons, Session #3 of Adult Fitness Classes, Arts & Crafts, Kornfest Men's and Women's Softball Tournaments on August 15-17. Brogan stated that the Fall & Winter Brochure is being prepared in July and will be ready for distribution by mid-August.

**Parks:** Brogan gave the committee a Police Station bid update. Brogan informed the committee of the upcoming band shell events which include: July 6<sup>th</sup> – Hans Mayer, July 12<sup>th</sup> – Mayrn Menneland Cancer Fundraiser (volleyball tournament and bands from 3pm-6pm and 7pm-10pm), July 13<sup>th</sup> – Joe Cody & Friends, July 20<sup>th</sup> – Mahlum Family Music, July 27<sup>th</sup> – West Salem Adult Jazz Band. Brogan informed the committee that two large trees were cut down after they were damaged in Halfway Creek Park during the recent storms on July 2<sup>nd</sup>.

**Pool:** Brogan informed the committee that the Holmen Area Aquatic Center hosted a swim meet on June 14<sup>th</sup> and held a Hawaiian Party on June 18<sup>th</sup>. Brogan stated that session #1 and session #2 of swimming lessons were completed. Brogan informed the committee of the upcoming events at the pool which include: Pool Party on July 16<sup>th</sup> and the Kids Summer Carnival on August 6<sup>th</sup>. Brogan stated that the pool heater has not been delivered yet. Brogan updated the committee on the financial statistics from the pool for the month of June.

The committee reviewed a proposal for computer support services for the Holmen Village Hall and the Police Department. Administrator Heinig stated that what the Village has now for support services is not acceptable and is too expensive. Heinig stated that the Village system needs to be updated and this would be a good time since the Police Department is getting an update as well. Heinig recommended going with the Gold Package from MCS Networks. Heinig stated that the numbers still needed to be hashed through and updated. Heinig stated that going with this package would improve efficiency and save \$15,000 per year. Heinig stated that he would like the committee to recommend to the board to go with the MCS proposal but still work on the final numbers in regards to price. Committee member Olson asked what other proposals were reviewed. Brogan stated that they also received proposals from

CR Solutions and Rivercrest Technologies Incorporated. Olson asked how secure the servers would be. Heinig stated that there is a room in the new police station built specifically for the server.

Motion by Johnston, second by Kulcinski to recommend to the board the approval of the proposal for computer support services for the Holmen Village Hall and the Police Department from MCS Networks. Carried unanimously.

Committee member Olson asked if the dance floor addition at Halfway Creek Park was in the overall park plan. Brogan stated that it is not part of the current park plan. Heinig stated that the park plan may need to be updated.

Motion by Olson, second by Johnston to adjourn at 6:13 p.m. Motion carried.

-Chris Geary, Assistant Park & Recreation Director