

**Village of Holmen  
Park, Recreation, and Library Committee  
Meeting Minutes - Wednesday, August 1, 2012**

Committee Chairman Forde called the Holmen Park, Recreation, and Library Committee meeting to order at 6:30 p.m. on August 1, 2012 at the Holmen Village Hall.

Present: Neal Forde, Tony Horvath, Dan Moser, Deen Layland, Scott Heinig, Mike Brogan, Brad Reinhart

Absent: None

Guests: Andy Olson (VYSA), Brian Clements (Baseball/Soccer Parent)

Motion by Moser, seconded by Horvath to approve the minutes of the July 2012 meeting. Carried unanimously.

**Public Comment:** Andy Olson, High School Soccer Coach and Coordinator for soccer programming with the Village Park & Rec department, spoke about the large number of players playing soccer in Holmen. Olson stated that these large numbers started as a result of the 4, 5, & 6 year old program that he runs through the department. He stated that these large numbers are now aging up to programs that require larger fields, stating that green space is very hard to come by. Olson explained that soccer and baseball already schedule cooperatively to maximize space and that the Rec Department has utilized all available green space in its parks as well as all viable school district sites. Olson stated there is a definite need for additional green space for soccer fields, as well as a strain on baseball diamond space available in the summer due to growing numbers of girls softball players through Holmen Park & Rec and the large number of baseball teams the HYBPAI has each summer.

**Library Director's monthly report:** Layland provided the committee with the July 2012 library usage report. Total circulation usage was down by only 2.5% compared to Jul of 2011. Layland stated that Internet usage, reference questions, and door count all reflected decreases. Layland stated that story time and programming continue to be successful and fill the children's area regularly. Layland presented a request for new chairs to be considered for the 2013 budget.

**Park and Recreation Director's monthly report:**

**Recreation:** Brogan stated that most youth programs are wrapping up for the summer and programs still underway include: Men's Softball League, Coed Sand Volleyball Leagues, Tennis Lessons, Arts & Crafts, Fitness Classes, Kornfest Softball Tournament registration, and Packer Family Night Bus Trip. Brogan stated that the Fall & Winter Brochure is being prepared for August 17<sup>th</sup> distribution in the La Crosse Tribune and Holmen Courier. Reinhart gave an overview of new programs coming up. Brogan explained Fall registration in beginning and hiring for fall & winter positions is already underway.

**Parks:** Brogan informed committee members that the Halfway Creek Park Phase III construction has begun and concrete will be poured for footings soon. Brogan also stated that specific damaged trees were removed from the Shelter A site to accommodate construction needs. Brogan stated the Sunday Concert Series continues with Checkered Past (8/5), The Executives (8/12), and Grumpy Old Men (8/26) playing in August. Brogan stated that Reinhart and Parks Staff have added two lined basketball courts at the Deerwood Park Hockey Rink, and that Kish should begin work on the lighting improvements on site very soon. Brogan reminded committee members of the Holmen Area Foundation Ribbon Cutting Ceremony for the trail extension to Remington Hills on Wednesday, August 8<sup>th</sup> at 9am at the Judith Ct. cul-de-sac.

**Pool:** Brogan explained that the pool manager will be invited to the September meeting to give a review of the pool season. Brogan stated that the Kids Carnival was held at the pool on August 1<sup>st</sup> and was very well attended. Brogan stated the pool will close on August 26<sup>th</sup> for the season.

The committee reviewed an emergency repair bill for the Village Hall Police Department Air Conditioning.

Motion by Moser, seconded by Horvath to recommend to the board approval of payment to Advanced Comfort Specialists, LLC for air conditioning repairs for the north half of Village Hall for a total amount of \$2909.01. Carried unanimously.

The committee reviewed an invoice from Carrico Aquatics for pool filter piping repairs. Motion by Moser, seconded by Horvath to approve payment to Carrico Aquatic Resources for pool filter piping repairs in the amount of \$1159.60. Carried unanimously.

The committee reviewed a proposal from Dorner Company for Cla-Val replacement and installation at the Aquatic Center. Motion by Horvath, seconded by Moser to approve the proposal from Dorner Company for Cla-Val repair, including parts and installation, in the amount of \$1770.00. Carried unanimously.

The committee had a discussion regarding a referendum threshold and its relevance to future Village building construction projects. Trustee Horvath inquired as to when the appropriate time would be to require a referendum prior to proceeding with a project gain public approval of the project. The committee discussed the value of producing a survey to get Village residents' opinion as to what their priorities are when it comes to new facility development. The committee was in favor of preparing a survey for use.

The committee discussed the Organizational Mission Statement, Team Member Core Values, and Operational Vision and Expectations prepared by Administrator Heinig and the Village Leadership Team. Trustee Horvath expressed concern that the document does not explicitly make mention of economic development and business within the Village. Heinig explained that the document is meant to serve as a guide for how the Village Staff will conduct business with any and all parties including residents, partners, business owners, developers, etc.

The committee reviewed a proposal to furnish and install security cameras as a part of the Halfway Creek Park Phase III Construction Project. Components of the proposal included 5 cameras around the new Shelter B, 2 additional cameras on the east side of the park to cover the rear bandshell and shelter A, and replacement of the Deerwood Park Camera System.

- Motion by Moser, seconded by Horvath to recommend to the board approval of the proposal from Kish & Sons Electric to furnish and install five new cameras and DVR recorder at the new Shelter B in the amount of \$10,500.00 to be paid as a part of the Phase III construction project. Carried Unanimously.
- Motion by Horvath, seconded by Moser to recommend to the board approval of the proposal from Kish & Sons Electric to furnish and install 2 dome style cameras and DVR at Deerwood Park, and 2 mounted cameras at the Siren Pole near Halfway Creek Park Shelter B in the amount of \$8150.00 to be paid from Park Development Funds. Carried Unanimously.

The committee reviewed preliminary capital requests and substantial supply items for Parks, Recreation and Aquatics needs during the upcoming year. The discussion circulated around the 2013 budget process and departmental needs.

Motion by Moser, second by Horvath to adjourn at 8:30 p.m. Motion carried.

Brad Reinhart  
Asst. Park & Recreation Director