

**Village of Holmen
Planning Commission Minutes
May 27, 2014**

Village President Proctor called the Planning Commission meeting to order at 6:30 PM on Tuesday May 27, 2014. Present were commission members Proctor, Johnston, Stanek, Szak, Olson and Kulcinski; along with advisory members Administrator Heinig and DPW Olson - member Evenson was excused. Chuck Olson was also in attendance.

Motion by Szak, seconded by Kulcinski to approve the minutes of the March 25, 2014 meeting - carried unanimously.

Public Comment

There were no public comments.

Agenda Items

#4 – Possible Action and Recommendation on Annexation Petition from Donald and Beatrice Strittmater.

Administrator Heinig explained why this annexation was once again being submitted. When the Town of Onalaska published a notice to circulate a petition for incorporation, there is a 30 day window for annexations to be considered. When the Town filed the petition to incorporate, the original Strittmater and Pertzsch annexations were declared void because they were not submitted within that 30 day window. Since the Incorporation petition was dismissed, the Strittmatters have once again submitted a unanimous petition for annexation.

Motion by Olson, seconded by Kulcinski to recommend approval of the Annexation to the Village Board – carried unanimously.

#5 – Possible Action and Recommendation on Annexation Petition from Bruce Pertzsch.

Bruce Pertzsch has once again submitted a petition for annexation of property on the east side of Sand Lake Road, across from the Cedar Meadows East Subdivision. This unanimous annexation includes other adjacent properties that total approximately 45 acres.

Motion by Kulcinski, seconded by Johnston to recommend approval of the Annexation to the Village Board – carried unanimously.

#6 – Possible Action and Recommendation on Annexation Petition from Apostolic Life Church.

The Apostolic Life Church has also submitted a petition for annexation of property on the east side of Hwy 35. This petition has changed slightly from the original petition because the Wyatt property south of the church has been included, as well as the DOT parcel at the intersection of North Court and Walden Place.

Motion by Szak, seconded by Olson to recommend approval of the Annexation to the Village Board – carried unanimously.

#7 – Possible Action and Recommendation on Annexation Petition from Joseph and Arlone McCabe.

Administrator Heinig gave background regarding this land. It is located on the east side of Sand Lake Road, across from Northern Engraving. The property will make room for a future roadway access that will allow for creation of additional residential parcels in the future.

Motion by Szak, seconded by Johnston to recommend approval of the Annexation to the Village Board, contingent upon review and approval of the Department of Administration – carried unanimously.

Motion by Olson, seconded by Szak to adjourn at 6:45 PM - carried unanimously.

Dean K. Olson
Director of Public Works