

**Village of Holmen
Planning Commission Minutes
August 27, 2013**

Village President Proctor called the Planning Commission meeting to order at 6:30 PM on Tuesday August 27, 2013. Present were commission members Proctor, Johnston, Stanek, Olson, Kulchinski and Evenson, along with advisory members Administrator Heinig and DPW Olson. Member Evenson was excused and Member Szak was absent. Also in attendance was Jean Burgess.

Motion by Olson, seconded by Kulchinski to approve the minutes of the June 25, 2013 meeting - carried unanimously.

Public Comment

There were no public comments.

Agenda Items

#4 – Possible Action and Recommendation on CSM for consolidating parcels along Vacated Greeno Road.

Administrator Heinig explained this document was not creating new lots, but rather redefining the boundaries of the lots that received additional land as a result of the right of way vacation. Motion by Olson, second by Kulcinski to recommend approval of the CSM. Stanek asked if the owners of the parcels were aware of the survey. The owners are the ones that have had the survey prepared. The motion carried unanimously.

#5 – Possible Action and Recommendation on Annexation Petition from Daniel & Sharon McHugh.

Administrator Heinig presented the unanimous petition for annexation of approximately 9 acres along the west side of Hwy 35. The land is the parking area behind the Pour House, as well as the property the McHugh Excavating office is located on. The petition has been reviewed by the Department of Administration and has is "found to be in the public Interest". Motion by Olson, second by Stanek to recommend adoption of an Annexation Ordinance – carried unanimously.

#6 – Possible Action and Recommendation on Annexation Petition from James Carlson.

Administrator Heinig presented the 50% approval petition for annexation of approximately 228 acres along either side of Holmen Drive from the HWY 53 interchange north to Hale Drive, extending westerly to the Remington Hills subdivision. This land is the area discussed earlier as TID #3. The petition has been reviewed by the Department of Administration and has is "found to be in the public Interest". Motion by Kulcinski, second by Olson to recommend adoption of an Annexation Ordinance – carried unanimously.

#7 – Possible Action and Recommendation on Annexation Petition from Carol Knudson.

Administrator Heinig presented the unanimous petition for annexation of approximately 39 acres located in the Town of Holland and in the Town of Onalaska. This land is located north of the Lee Estates subdivision, east of Long Coulee Road and north to Keppel Road. The map shows there are a few properties in the area that are not included in this annexation. The petition has been reviewed by the Department of Administration and has is “found to be in the public Interest”. Motion by Olson, second by Kulcinski to recommend adoption of an Annexation Ordinance – carried unanimously.

#8 – Possible Action and Recommendation on Annexation Petition from Bruce Pertzsch.

Administrator Heinig presented the unanimous petition for annexation of approximately 45 acres located on the east side of Sand Lake Road, across from the Cedar Meadows East subdivision. Sanitary sewer and water service is at the property, making it very easy to extend service to the land. The petition has been submitted to the Department of Administration but we have not yet received their determination. Motion by Olson, second by Stanek to recommend adoption of an Annexation Ordinance, contingent on the Department of Administration’s determination the annexation is “found to be in the public Interest”. – carried unanimously.

Motion by Olson, seconded by Kulcinski to adjourn at 7:10 PM - Carried unanimously.

Dean K. Olson
Director of Public Works