



# HOLMEN POLICE DEPARTMENT

119 Wall Street W. – P.O. Box 54, Holmen, WI 54636-0054

[www.holmenwi.com](http://www.holmenwi.com)

**Chief Shane Collins**  
**Lieutenant Erich Zwicker**  
**Email: [hpd@holmenwi.com](mailto:hpd@holmenwi.com)**

**Business: 608-526-4212**  
**Fax: 608-526-6944**  
**Dispatch: 608-785-5942**

It is the intent of this directive, dated August 26, 2019, to guide all sworn department personnel in the use of department approved long rifles during the course of their duties. This department values the sanctity of life both for its citizens and department members.

The directive is as follows:

At least one officer on scene shall be equipped with a long rifle as their primary weapon when any of the following are or may be present:

1. Any and all calls that are dispatched out with an armed subject, a subject who may have access to a weapon or, any call type that pertains to the investigation of a felony of violent nature.
2. Any dispatched domestic call type where it has been reported a physical incident has occurred or, there has been the threat of physical harm to one or more parties.
3. Threat of attack on any school, until suspect has been located and it is determined there is no active threat.
4. Business panic or hold up alarms.
5. Any situation the officer feels could result in the taking of a hostage by a suspect.
6. High risk traffic stops when acting as a "forward observer" or when feasible depending on officer's role.

Officers are encouraged to deploy a long rifle as their primary weapon when any of the following are or may be present:

1. Residential or business burglar alarms.
2. Situations that may require accurate and effective fire at longer ranges.
3. Felony arrest / warrant situations (i.e. ATL's, child sex crime investigations or stings, child pornography warrants, etc.)

It is encouraged that officers make long rifles "call ready" prior to arriving on scene whenever possible.

After deployment of a long rifle occurs and a round has been chambered, the following shall occur:

1. A new round shall be placed into the depleted magazine.
2. Rifle returned to "squad ready" (i.e. Sight covers closed, sight turned off, safety on, empty chamber, dust cover closed)
3. The chambered round shall be placed into the chambered round box located in the garage. The round shall be marked with the officer's badge number.

Chief Shane Collins 