

**Village of Holmen
Board Proceedings
November 11, 2010**

President Proctor called the Holmen Village Board meeting to order at 7:00 PM on November 11, 2010 at the Holmen Village Hall.

Present: Nancy Proctor, Mark Seitz, Ryan Olson, Tony Szak, Michael Dunham and Richard Anderson. Trustee Neal Forde was excused. Also present were Department Heads Brogan and Haines, Administrator/Clerk Willett, Chuck Spiker and Adam Bissen.

Minutes

Tony Szak/Mark Seitz motioned to approve the minutes of the October 14, 2010 meeting as presented. The motion carried by a unanimous vote.

Presentations of TIF Phase 11/South Corridor Proposals

Tony Szak/Mike Dunham motioned to convene into closed session as noticed on the agenda per Wisconsin State Statute 19.85(1)(e) competitive reasons at 7:07 p.m. Carried on a voice vote.

Tony Szak/Mark Seitz motioned to reconvene into open session per Wisconsin State Statute 19.85(2) at 9:11 p.m. Carried unanimously on a voice vote.

Finance and Personnel Committee

Mark Seitz/Richard Anderson motioned to recommend payment of the claims as presented for a total amount of \$312,317.86. The motion carried by a unanimous vote.

Mark Seitz/Ryan Olson motioned to adopt Resolution #15.10 Procedures for Compliance with Reimbursement as recommended by the Finance/Personnel Committee. The motion carried by a unanimous vote.

Mark Seitz/Ryan Olson motioned to approve the Operator's License for Dakota J Whitney. The motion carried unanimously.

Mark Seitz/Richard Anderson motioned to approve the Cigarette and Tobacco License for Art's Barbershop. Carried.

Mark Seitz/Ryan Olson motioned to approve the bid to Interstate Roofing for \$5,750.00 for the gutters and downspouts for the Band Shell. The motion carried unanimously.

Mark Seitz/Ryan Olson motioned to approve contract with Bay West Collection Agency for assistance with the Village debt collection. Carried.

Fire Board Report

The Fire Board is scheduled to meet on Thursday November 18, 2010.

Public Works Committee

Ryan Olson/Richard Anderson motioned to authorize the repainting of Truck #34 ('05 Sterling) by Fairway Painting for \$2250. The motion carried unanimously.

Ryan Olson/Michael Dunham motioned to award the Sewer Dept. pick-up bid to Pischke Motors for a 2010 Dodge Ram 1500 for \$23,578.50. The motion carried unanimously.

Ryan Olson/Richard Anderson motioned to authorize the Ponderosa Drive development storm sewer over-sizing for \$17,145. Carried.

Ryan Olson/Mark Seitz motioned to approve to reauthorize the Town of Holland Engineering Services Agreement. Carried.

Economic Development

Ryan Olson said the committee had not met, but wanted to recognize the opening of Metropolitan Spa.

Shared Ride Committee

Ridership again increased in September of 2010 by 367 more rides (from 1233 to 1600) than in 2009.

County Supervisors Report

Chuck Spiker provided an overview of the 2011 County Board adopted budget.

Other items before the Board

Mark Seitz/Richard Anderson motioned to approve the bid for magnetic locks in Deer Wood Park to Laforce for \$1245 paid from the Parks Funds account. Carried.

Administrator Willett presented the 2011 Budget Proposal for review. The 2011 Budget proposed levy is \$1,989,260. The new levy amount represents a 3.09% increase in the allowable levy due to net new construction. The proposed general levy increased from \$1,696,429 to \$1,748,848. The additional levied funds originate from the general obligation debt service for \$245,000 due in 2011. The total levy including the general levy for budget plus the payment on the debt create a 17.47% increase over the 2010 levy. The public hearing for the levy and the 2011 budget is set for Monday November 29th at 6:30 p.m.

Ryan Olson/Tony Szak motioned to approve the Village to prepare RFP's for banking services as recommended by Sean Lentz of Ehlers'. Carried.

At 10:23 p.m., Ryan Olson/tony Szak motioned to convene into closed session by the authority of Wisconsin State Statute 19.85(1)(e) competitive or bargaining reason: appraisal services and union negotiations update and 19.85(1)(g) conferring with counsel regarding noncompliance properties. The motion carried unanimously following a voice vote.

At 11:28 p.m., Tony Szak/Mark Seitz motioned to reconvene into open session by the authority of §19.85(2). The motion carried unanimously following a voice vote.

Mike Dunham/Ryan Olson motioned to authorize the agreement with MSA not to exceed \$7,500 for Phase I services regarding the identified parcels which may lead to purchase of property by the Village, even though only 2 landowners signed the property owner's permission form. The motion carried by a unanimous vote.

Tony Szak/Rich Anderson motioned to adjourn. Motion carried. The meeting adjourned at 11:29 p.m.

Mary M. Willett, Village Administrator/Clerk