

**Village of Holmen
Board Proceedings
May 13, 2010**

President Proctor called the Holmen Village Board meeting to order at 7:02 PM on May 13, 2010 at the Holmen Village Hall.

Present: Nancy Proctor, Ryan Olson, Neal Forde, Mark Seitz, Tony Szak, Michael Dunham – Richard Anderson was excused. Also present were Attorney Peterson, Department Heads Brogan, McHugh and Haines, Administrator/Clerk Willett, Chuck Spiker, Bob Chalsma, Adam Bissen and Kyle Gulya. Stephen Willett stopped in at the beginning

Planning Commission

Village President Nancy Proctor opened the Public Hearing for rezoning considerations at 7:03 p.m.

No one spoke. At 7:04 p.m., President Proctor closed the public hearing at 7:05 p.m.

Ryan Olson/Tony Szak motioned to approve the rezoning of parcels 14-2089-000 2714-16 Meadowlark Lane and 14-2522-000 1928-30 Crooked Avenue from R-4 to R-6 Zero Lot Line Single Family Residential District. The motion carried unanimously.

Village President Nancy Proctor opened the Public Hearing for ordinance revisions at 7:11 p.m.

No public spoke. Village Attorney Alan Peterson explained the need for the language revision which provides clarification in the collection of mobile home monthly fees.

Public hearing was closed at 7:12 p.m.

Ryan Olson/Mark Seitz motioned to approve the Ordinance language as revised. The motion carried unanimously.

Village Ordinance 105-1 Collection of Fees

Each Mobile/Manufactured Home Park Operator within the Village of Holmen shall be responsible for collecting monthly, from each occupied Mobile/Manufactured Home occupying space or lots within the Mobile/Manufactured Home Park, the monthly Municipal Permit Fee assessed against said home by the Village of Holmen as authorized by WI §66.0435(3)(c)(b).

Minutes

Mark Seitz/ Tony Szak motioned to approve the minutes of the April 8, 2010 Village Board meeting as presented. The motion carried with a unanimous vote.

Tony Szak/Mark Seitz motioned to approve the minutes of the April 20, 2010 reorganizational Village Board meeting as presented. The motion carried with a unanimous vote.

Neal Forde/Mark Seitz motioned to approve the minutes of the April 27, 2010 Special Village Board meeting as presented. The motion carried with a unanimous vote.

Finance and Personnel Committee

Mark Seitz/Neal Forde motioned to approve the payment of the vouchers as presented. The motion carried unanimously.

At 7:25 p.m., Mark Seitz/Neal Forde motioned to convene into closed session per Wisconsin §19.85(1)(e) to discuss competitive or bargaining reasons. Motion carried unanimously on a voice vote.

Ryan Olson/Tony Szak motioned to reconvene into open session at 9:09 p.m. per Wisconsin §19.85(2). The motion carried unanimously following a voice vote.

Mark Seitz/Ryan Olson motioned to approve the preparation and distribution of an RFP for appraisal services for the facilities' plan next steps. The motion carried unanimously.

Mark Seitz/Ryan Olson motioned to approve the operator licenses of: Ryan N. Nelson, Janelle Hanson, Nicholas Kannel, Mary L. Jansky, Rockney S. Huber, and Ashley G. Smith. The motion carried unanimously.

Mark Seitz/Neal Forde motioned to approve the picnic license for the Holmen Viking Wrestling Club. The motion carried with a unanimous vote.

Mark Seitz/Ryan Olson motioned to approve the listing of the Village property on Cherry lane rather than react to offers of purchase provided the Village: a) rezones to the preferred zoning classification, b) determined the requirements for the development of Commerce Street and c) per the Village Attorney's guidance and recommendations. The motion carried unanimously.

Since no expiration date is evident on the offer to purchase from Dale Grosz, the bid will remain in contention with those received unless another bid is submitted by him.

Park, Recreation and Library Committee

Neal Forde/Mark Seitz motioned to award the contract for the State-mandated waterslide inspection at the Holmen Aquatic Center to MBA Architects of Holmen for \$1400 as recommended by the Park, Recreation and Library Committee. The motion carried unanimously.

Neal Forde/Ryan Olson motioned to formally accept the gift of the clock donated and dedicated by the Holmen Rotary on May 8, 2010 in Halfway Creek Park. The motion carried with a unanimous vote.

Law Enforcement Committee

Chair Tony Szak reported that the Committee reviewed procedural issues and traffic citations at the May 4th meeting. The Committee heard an update on the cooperative agreement with the YWCA through the Municipal Court regarding the truancy program. The program has been very effective in heading off habitual problems while combating truancy.

Municipal Court Update

Chief McHugh reported that the Municipal Court Committee met on April 15th. Procedural issues were reviewed. The Committee heard an update on the cooperative agreement with the YWCA and the Municipal Court regarding the truancy program. The program has been very effective in heading off habitual problems while combating truancy. The goal is to have more graduation success, and the Municipal Judge strongly supports the program.

The next scheduled meeting is July 15th.

Fire Board Report

Neal Forde reported that the Board met on April 22, 2010. Chief Schober reported that final word had been received that the Holmen Fire Department will not be receiving the Federal Grant. The Board and the Chief will be researching new options.

The Officers were elected at the meeting. Dave Carlson is Chair and Neal Forde is the Secretary-Treasurer.

The Board is making a final payment of their current loan.

The Department is looking to fill another position.

June 17th is the next scheduled Fire Board meeting.

Public Works Committee

Ryan Olson/Tony Szak motioned to approve the purchase of a new Elgin Pelican Street Sweeper from Bruce Municipal Equipment of Menomonie Falls, Wisconsin in the amount of \$153,641.00 with two year financing at 0% interest with delivery expected in approximately 6 – 8 weeks. The motion carried with a unanimous vote.

Economic Development

The Committee will be meeting on Tuesday May 25th at 7:00 p.m.

Report from La Crosse County Supervisors

Charles Spiker said that the County Solid Waste Director lives in the Village of Holmen and is looking forward to receiving information from all the municipalities in the County as Solid Waste and Recycling Collection are evaluated. Municipalities who collected the fees via property taxes are looking to collect the fees in another manner. The levy limits imposed by the state have made an evaluation necessary.

Seven Bridges Master Plan Updates

Village President Nancy Proctor reported that she and Mary Willett had met with Jim Hill and Jenny Kuderer from LADCO. The Village will be working with LADCO to produce the marketing pieces for the TIF District. President Proctor and Administrator Willett also met with Karl Green from UW-Extension, La Crosse County. The Village will be working with UW-Extension to provide an updated First Impressions of the Community. Karl Green will be networking with a similar community to exchange "first impressions". A Committee will be formed. Copies of the first study are available on the internet or from UW-Extension. Additionally, Karl Green has agreed to assist in the creation and facilitation of the Design Committee for the creation of the design standards for Seven Bridges Master Tax Increment District.

La Crosse County will be working with the Village with TID information assistance. Brian Fukuda will be meeting with Mary Willett in the near future.

Tony Szak has also set up a meeting regarding TID issues with Mary Willett and Curt Crotty of Chippewa Falls, Wisconsin discuss TID issues and funding options on Tuesday June 8, 2010 at 10:00 a.m. Any Board members are welcome to attend.

The Developer's Agreement will be the item for discussion at the next Economic Development meeting. Village Attorney Alan Peterson will be in attendance to assist. The agreement with the landowners in the TID District will lay out the coordinated efforts which are mutually beneficial to all parties. Most importantly, the agreement will detail the responsibilities of all parties in the development of the Seven Bridges Tax Increment District.

The Board of Review will be held on Monday July 12th from 6:30 p.m. – 8:30 p.m. following the Open Book which will be conducted by Bowmar Appraisals on Thursday June 24th from 2:00-7:00 p.m.

Village President Nancy Proctor informed the Board that she had been contacted by the Holmen Historical Society representative Gretchen Skolada regarding an original, historic Norse home. The Society is looking for land to be donated to relocate the home. Until a determination is made, the home will be dismantled and numbered and stored.

Ryan Olson/tony Szak motioned to adjourn the meeting at 9:54 p.m. The motion carried unanimously.

Mary M. Willett
Village Administrator-Clerk