

**Village of Holmen
Board Proceedings
June 10, 2010**

President Proctor called the Holmen Village Board meeting to order at 7:00 PM on June 10, 2010 at the Holmen Village Hall.

Present: Nancy Proctor, Ryan Olson, Neal Forde, Mark Seitz, Richard Anderson, Michael Dunham – Tony Szak was excused. Also present were Attorney Peterson, Department Heads Brogan, McHugh and Haines, Administrator/Clerk Willett, Chuck Spiker, Marilyn Pedretti, Payia Thao, Marissa Bay, Malorie Eimermann and Adam Bissen.

Planning Commission

Village President Nancy Proctor announced the Public Hearing for rezoning considerations was cancelled due to a request from Steve Lindemann of Times Square LLC (the petitioner for the rezone) to withdraw the petition to rezone the Blackwelder Place property from Agricultural to multi-family. Adjacent property owners were notified by the Director of Public Works prior to the meeting.

Past Meeting Minutes

Mark Seitz/Richard Anderson motioned to approve the minutes of the May 13th, 2010 Village Board meeting as presented. The motion carried unanimously.

Mark Seitz/Mike Dunham motioned to approve the minutes of the special Village Board meeting held on May 25, 2010 as presented. Motion carried with no dissent.

Finance and Personnel Committee

Mark Seitz/Richard Anderson motioned to authorize payment of the vouchers as presented. The motion carried unanimously.

At 7:05 p.m., Mark Seitz/Ryan Olson motioned to convene into closed session per Wisconsin State Statute 19.85(1)(c) Compensation and evaluation of Administrator/Clerk and (e) competitive or bargaining reasons. The motion carried on a voice vote.

At 7:19 p.m., Ryan Olson/Neal Forde motioned to reconvene into open session per Wisconsin State Statutes 19.85(2). The motion carried unanimously on a voice vote.

The sidewalk/approach replacement was tabled at committee until July.

Ryan Olson/Mark Seitz motioned to approve the 37 soda licenses as presented. The motion carried.

Ryan Olson/Richard Anderson motioned to approve the pawn license to Nels Holley of Holmen Pawn & Gun. Noted by Mr. Olson that the license from the Village is for the pawn license only, the guns are licensed by another government entity. The motion carried unanimously.

Mark Seitz/Neal Forde motioned to approve the cigarette licenses to Festival Foods, Holmen Quik Stop, Kwik Trip, Midway BP and Smokey's Bar. The motion carried unanimously.

Mary Seitz/Ryan Olson motioned to approve the coin operated license to Coaches, F.M.B., Features, Holmen Laundry Center, Frosty Mug, Holmen American Legion, Holmen High School, Holmen Square Mall, Midway BP, Pizza Corral, Festival, Smokey's Bar and T-Jo's Pizza. The motion carried unanimously.

Ryan Olson made note that the names of some of the Village of Holmen's license will be under review for possible change.

Mark Seitz/Ryan Olson motioned to approve the Septage permit for Arcade Pumping Service and Holmen Pumping Service. The motion carried unanimously.

Mark Seitz/Neal Forde motioned to approve the junk/salvage yard licenses to Scientific Recycling and Runde Metal Recycling. The motion carried unanimously.

Mark Seitz/Richard Anderson motioned to approve the operator licenses to all 50 applicants with the condition that the 7 applicants who did not accurately fill out the application form must re-apply filling in the application accurately to eliminate discrepancies before each of the 7 licenses are released. The motion carried unanimously.

Mark Seitz/Neal Forde motioned to approve the Class B Retail Combination Licenses to Smokey's Bar & Grill, Holmen American Legion, Coaches, Holmen Locker & Meat Market, Features Sports Bar & Grill and Jacqlon's. The motion carried unanimously.

Mark Seitz/Ryan Olson motioned to approve the Class A Retail Combination Licenses to Festival Foods, Holmen Quik Stop, Kwik Trip #311 and Midway BP. The motion carried unanimously.

Mark Seitz/Ryan Olson motioned to approve the Class "A" Retail Fermented Malt Licenses to Andy's Main Street Auto. The motion carried unanimously.

Mark Seitz/Richard Anderson motioned to approve the Class "B" Retail Beer Licenses to Pizza Corral and T-Jo's Pizza. The motion carried unanimously.

Mark Seitz/Ryan Olson motioned to approve the "Class A" Retail Liquor License to The Winesitter's. The motion carried unanimously.

Mark Seitz/Ryan Olson motioned to approve the "Temporary B" license to the Holmen American Legion with the changes to the serving area. The motion carried unanimously.

Mark Seitz/Ryan Olson motioned to approve the parade permit for the Lions Kornfest Parade. Carried.

Park, Recreation and Library Committee

Neal Forde/Richard Anderson motioned to approve the donation of the popcorn maker and freezer for the Deer Wood Park Concessions from the Holmen Youth Baseball Parents Association. The motion carried unanimously.

Neal Forde/Mike Dunham motioned to award the bid for Commercial Recreation Specialists to supply two, two-post hip roof style 14' X22' shade structures to be installed by parks staff at the Deerwood Park Tennis Courts for \$6097.00 to be paid from 2010 capital outlay as recommended by the Park, Recreation and Library Committee. The motion carried unanimously.

Law Enforcement Committee

Though no official notification has been received by the Village, Chief McHugh reported that Sergeant Dale Chroninger has said he will be retiring at the start of 2011.

Chief McHugh also reported that Officer Tony Haug has successfully completed his one year of probation.

Fire Board Report

Neal Forde reported the Fire Board met April 22nd and will be meeting again on Thursday June 17th.

Mr. Forde reported that the audit of the Fire Department has been completed.

Since the FEMA funding evaporated, Fire Chief Schober is pursuing other funding opportunities.

The Board is considering changes in the structure of the funding for the Fire Department budget.

Public Works Committee

Ryan Olson/Mark Seitz motioned to approve Resolution 8.10, the 2009 Compliance Maintenance Report to the Wisconsin Department of Natural Resources. The motion carried unanimously.

Economic Development

Ryan Olson reported that the committee met on May 25th. The committee is working on updating the activities and initiatives for 2010, including continuing the newsletter.

The committee discussed the preparation of an agreement between the Village of Holmen and the landowners in the TID #2.

La Crosse County Supervisors

Marilynn Pedretti reported that Holland Chairman George Hammes is home from the hospital following his recent surgery and looking good!

Chuck Spiker reported that the new tables and chairs are now in the nutrition site. Mr. Spiker also reported that he will be delivering the new public directories next month.

Ryan Olson asked both County Supervisors to consider assisting the Village in having complete computer access for the total processing of the dog licensing to eliminate excess hours from the Village's staff in the paper processing. Administrator/Clerk Willett added that other counties are able to do the entire process online- preventing the need for the storage of files on the countertop and the need for the staff to enter all the information from the paper license after the dog owner leaves. The duplication of the staff time would be eliminated!

Shared Ride Committee

Richard Anderson reported that the committee met on Wednesday June 2nd. The Village of Holmen had an increase (from last year) of 282 trips for the month of April.

Two Shared Ride vans were sold for \$14,000.

The financials are steady.

The committee is waiting for news from the state contract before Federal funding can be applied for this year.

Other Board Items

President Proctor reported that John Lichtenheld will be in Holmen next week. Shreiber Anderson will be retyping the Master Plan Draft with the suggested changes that have come through the committees and the Board.

The Design Standards Committee is being formed and the agreement with the landowners is being prepared.

Ryan Olson/Mark Seitz motioned to approve Resolution 9.10 – C.S.M. lot subdivision, parcel 14-2089-000 2714-16 Meadowlark Lane. The motion carried unanimously.

Ryan Olson/Richard Anderson motioned to approve Resolution 10.10 – C.S.M. lot subdivision, parcel 14-2522-000 1928-30 Crooked Avenue. The motion carried.

Mark Seitz/Mike Dunham motioned to adjourn. The motion carried. The meeting adjourned at 7:52 p.m.

Mary M. Willett
Administrator/Clerk