

**Village of Holmen
Board Proceedings
August 12, 2010**

President Proctor called the Holmen Village Board meeting to order at 7:00 PM on August 12, 2010 at the Holmen Village Hall.

Present: Nancy Proctor, Ryan Olson, Neal Forde, Mark Seitz, Richard Anderson, Michael Dunham and Tony Szak. Also present were Department Heads Brogan, McHugh and Haines, Administrator/Clerk Willett, Angela Hornberg, Chuck Spiker, Marilyn Pedretti, Jim Luther, Steve Shaw, Jeff Howard and Adam Bissen.

Public Hearing

President Nancy Proctor called the Public Hearing to order at 7:05 p.m. after presenting a brief summary of the background for the hearing to consider the change to the Holmen Zoning Ordinance: removal of Apartment Hotel from the B-1 and B-2 Business Zoning classifications to be replaced with the classification of Extended Stay Hotel and the definition inserted into the Zoning definitions.

There was no public comment.

President Proctor closed the public hearing at 7:06 p.m.

Richard Anderson/Tony Szak motioned to change the Zoning Ordinance as noted with the definition of “a hotel designed for guests staying for periods of time longer than a few nights and tending to have a higher proportion of suites than normal hotels.” Carried unanimously.

Public Comment

Steve Shaw (1610 Cliffview Drive), Jim Luther (212 Viking Ct) and Jeff Howard (1614 Cliffview Drive) each addressed the Board with comments and concerns regarding properties in their neighborhood which are in the foreclosure process, in disrepair and possibly in building code and weed ordinance violation. President Proctor thanked the presenters for coming to the Board meeting and giving their comment on this issue.

Village Attorney Al Peterson and President Proctor said the Village will follow up on the issues raised.

Minutes

Mark Seitz/Neal Forde motioned to approve the minutes of the July 15, 2010 Village Board meeting as presented. The motion carried unanimously.

Hawkins, Ash, Baptie and Company LLP will presentation of 2009 Holmen Audit

Monica Hauser presented the 2009 Holmen audit to the Board explaining the highlights of the information contained within the audit.

Finance and Personnel Committee

Mark Seitz/Ryan Olson motioned to approve the payment of the monthly claims for payment in the total amount of \$651,369.73 as recommended by the Finance-Personnel Committee. Carried unanimously.

Mark Seitz/Ryan Olson motioned to approve the ad for the sale of the Cherry Lane property as presented and recommended by the Finance-Personnel Committee. Carried unanimously.

Mark Seitz/Richard Anderson motioned to allow the sale of Lot 7 in ht Holmen Business Park directly from Cowgill to Fleis Insurance as provided in the Village covenant. The motion carried 6-0-1, with Ryan Olson recusing from the vote and participation in the discussion.

Mark Seitz/Richard Anderson motioned to approve the RFP process for the three year 2011-2013 Assessor Services' contract with the Village. Carried unanimously.

Mark Seitz/Tony Szak motioned to approve the Fireworks License for the Holmen American Legion. Carried unanimously.

Mark Seitz/Richard Anderson motioned to approve the video/coin-operated machine license for The New Release- DVD Rental Machine. Carried unanimously.

Park, Recreation and Library Committee

Neal Forde/Richard Anderson motioned to approve the Kornfest American Legion reservation. Carried unanimously.

Law Enforcement Committee

Tony Szak reported that the Village has received the official retirement notification for Sergeant Dale Chroninger from the Police Department.

Municipal Court Update

Chief Mike McHugh reported that the Municipal court Committee met on July 29, 2010. The AmeriCorps grant has been awarded. The budget for next year will include funds for debt collection for past due/license suspensions.

Fire Board Report

Neal Forde reported that the fire Board meeting was held on July 27th (rescheduled from the July 17th date because of a lack of a quorum). Burning permits are being discussed.

The State's Fire Chiefs' Conference is being held in La Crosse this year and next.

The annual Brat/Hot Dogs sale was very successful. \$7,600 was raised and will be used for the SCBA fill station.

Public Works Committee

Ryan Olson/Mike Dunham motioned to award the water system modeling contract to Strand Associates of Madison, WI for water system modeling at a cost of \$7,400.00. Carried unanimously.

Ryan Olson/Richard Anderson motioned to authorize a commitment by the Village of Holmen to pay the electrical costs for the CTH HD/Sunset Drive Traffic Signal. Carried unanimously.

Economic Development

Ryan Olson reported that a meeting was held on July 27th.

Shared Ride Committee

Richard Anderson reported to the Board that the June 2010 ridership increased 280 trips (1236 rides) over the 2009 figure of 956.

County Supervisors Report

Marilyn Pedretti reported that a n ad hoc committee has been formed at the county level regarding assessments. La Crosse County is very proactive on this issue. August 18th will be the first meeting and information will be posted on the county website.

Chuck Spiker reported that Hwy OT has been reworked at the request from 2 Holmen Business members. \$40,000 was expended because of safety and accident ratio considerations.

Mr. Spiker also reported that the county likes to turn over roads to municipalities whenever it is possible.

Other Items Before the Board

Ryan Olson/Mark Seitz motioned to table the Severson Farm Development Extraterritorial Property: the Comprehensive Land Use Plan amendments must be completed before approval may come forward from the Village of Holmen. Carried unanimously.

Tony Szak/Mark Seitz motioned to approve Resolution 12.10 – PFP fee charge change. Carried unanimously.

**VILLAGE OF HOLMEN
RESOLUTION #12.10
A RESOLUTION ELECTING TO AMEND THE DIRECT CHARGE PUBLIC FIRE PROTECTION
PURSUANT TO WISCONSIN STATUTE 196.03(3)(b)**

WHEREAS, Wisconsin Statutes 196.03(3)(b) provided that the Village could adopt provisions in March 2009 for the payment of rental charges for the production, storage, transmission, sale and delivery or furnishing of water for public fire protection that are not included in general service charges through the public utility. The public utility shall include these charges in the water utility bill of each customer of the utility and of each person who owns land in an area which the utility has an obligation to provide water for public fire protection; and

WHEREAS, the Board of Trustees of the Village of Holmen determined that it is in the best interest of the Village and its residents to have the public utility direct charge these costs as provided in Wisconsin Statutes 196.03(3)(b); and

WHEREAS, in order to have the public utility direct charge these costs as provided in Wisconsin Statutes 196.03(3)(b), it was necessary to void any prior resolution providing that the Village would pay the charges for public fire protection that are not included in general services charges;

WHEREAS, the Board of Trustees of the Village of Holmen, La Crosse County, Wisconsin, pursuant to Wisconsin Statute 196.03(3)(b), did have its public utility include the charges for the public fire protection in its water utility bills and any contrary resolution providing that the Village will pay these charges is hereby declared null and void.

WHEREAS, a necessity for the creation of Schedule Am-1 Additional Meter Rental Charge as ordered by the Wisconsin Public Service Commission;

WHEREAS, the addition to Schedule Mgt-1, Seasonal, Emergency or Temporary Service has been revised to reference Schedule Am-1 as ordered by the Commission;

IN ADDITION, for the Schedule Am-1 rates to apply, the additional meter must be installed on the same service lateral as the primary meter and be ¾-inch or less;

WHEREAS, this New Schedule Am-1 only applies to single-family residential and small commercial customers but at the utility discretion may also be applied to other customers;

WHEREAS, if the additional meter is larger than ¾-inch in the Addition Method, then Schedule Mg-1 rates apply to the primary meter and the additional meter as separate accounts; and

NOW THEREFORE BE IT RESOLVED, that the Village of Holmen hereby effectively implements the orders of the Wisconsin Public Service Commission contained herein as authorized as effective for the Village on for service which began on and after June 16, 2010.

Dated this 12th day of August, 2010

Mark Seitz/Neal Forde motioned to adjourn. Carried. Meeting adjourned at 8:48 p.m.

Mary M. Willett, Village Administrator/Clerk

