

**Village of Holmen
Public Works Committee
October 4, 2012**

Committee Chairman Dunham called the Public Works Committee meeting to order at 6:30 PM on Thursday October 4, 2012. Members present: Dunham and Olson. Also present: Administrator Scott Heinig and Director of Public Works, Dean Olson. Member Forde was excused.

Motion by Olson, seconded by Dunham to approve the minutes of the September 6, 2012 meeting - carried unanimously.

Public Comment

No public comments.

Director's Monthly Report

Sanitary Sewer Department

General update on WWTP performance. MSA continues to work on the Facility Plan for the Treatment Plant. The City of Onalaska is working on a formula to establish a "buy-in" value for sharing space in their interceptor. Once that is available, a cost comparison can be completed for the different options. The pumps at the Northstar lift station kicked out on Sept. 12th, causing a back-up in the basement of the duplex at 707/709 McHugh Road. We have been working with La Crosse County Housing on the clean-up and are also re-evaluating the warning system for lift stations in the community. The manhole repairs on State Street were completed and asphalt patching is scheduled within the next week. Mary Lamprich fell at the WWTP on Sept. 23 and suffered a head injury. She is off work recuperating at home now.

Water Department

Staff completed reading meters for the third quarter. The meter reading device for the older Trace meters failed to start up due to a dead battery and will need to be sent in for repairs. The City of La Crosse allowed us to use one of their units for a day to read those meters. We are scheduled to flush hydrants beginning on October 9th. We did not experience disruption of the communications between reservoirs and wells during the opening of Oktoberfest this year. In years past, there have been problems that have resulted in staff manually operating the system.

Street Department

The County has corrected the C/L painting on Main Street. We are trying to do as much street sweeping as possible in advance of the hydrant flushing. The street reconstruction project, including the sidewalk extension on East Wall Street, has been completed. The sidewalk project turned out pretty good and people have been observed using it. Letters were sent to residents in the Village to take a look at trees located in the right of way to make sure there is clearance for pedestrians and traffic. If they do not get their trees trimmed adequately by October 22nd, the Public Works crew will trim the trees and bill the homeowner accordingly. The sidewalks in Lee Estates have been completed as directed, with the exception of two lots. One lot will have a building permit pulled next week and the other is considering that option as well. The Timberline subdivision has installed sidewalk to create connectivity within the development, with the exception of

two areas. Sidewalks shall be installed on the north side of Lot 43 and the south side of Lot 13 and Lot 38 to complete that connection.

Storm Water Department

Chipping in October took only 2 1/2 days with fewer piles to get picked up. We are working with CM Construction to develop a lot on the south side of Hale Drive. This will require reconfiguration of the detention area and addition of storm sewer.

Miscellaneous

Cherry Lane is nearing completion and is ready for pavement. The W. Legion Demolition project is scheduled to start on Monday, October 8th.

Action Items

Recommend to Village Board – Storm Water Management/Public Education & Outreach agreement - Director Olson presented an agreement between the various communities in the La Crosse County Urban Storm Water Group. Partnering with the communities as a group fulfills our obligation for education and outreach as defined in the establishment of our Storm Water Utility. Motion by Olson, seconded by Dunham to recommend to the Village Board to enter into the agreement – carried unanimously

Recommend to Village Board – Adoption of the TID #2 Traffic Impact Study - Director Olson reviewed the study with the committee, pointing out a few items for clarification. Since the projection of final build out of the area may generate different traffic values than were anticipated in the study, a new study should be considered to re-evaluate the needs at a time when a more accurate projection can take place. The information in the study provides information that should be used to reserve the necessary right of way requirements prior to development beginning. Motion by Olson, seconded by Dunham to recommend adoption of the Traffic Impact Study – carried unanimously.

Recommend to Village Board – Approval of Asbestos Abatement Contract - Director Olson reviewed a proposal submitted by IRA, Inc. for abatement of the asbestos found in a number of buildings associated with the W. Legion Demolition project. Director Olson had also asked the demolition contractor for a quote, but their schedule would not permit them to take on the additional work. Motion by Olson, seconded by Dunham to recommend approval of the contract with IRA, Inc. in the amount of \$2,580.00 – carried unanimously.

Discussion Items

Director Olson informed the committee that he had received a letter from Stan Schwier, indicating Stan would be retiring, effective December 28th. Stan has worked for the Village for 34 years and is a valued member of the team. His knowledge of sewer and water systems and the history will be impossible to replace. We will be placing an ad in the paper and other media for a laborer position to fill the vacancy.

Adjourn

Motion by Olson, seconded by Dunham to adjourn at 7:30 PM - carried unanimously.

Dean K. Olson
Director of Public Works