

**Village of Holmen
Public Works Committee
November 6, 2014**

Chairman Rich Anderson called the Public Works Committee meeting to order at 6:30 PM on Thursday November 6, 2014. Members present: Anderson, Ebner and Jorstad. Also present: Administrator Heinig, Director of Public Works Dean Olson and Steve Johnston.

Motion by Ebner, seconded by Jorstad, to approve the minutes of the October 2, 2014 meeting - carried unanimously.

Public Comment

There were no public comments.

Director's Monthly Report

Sanitary Sewer Department

The WWTP has been operating well. The plant is back to normal after having to restart the system. Sludge spreading will start on 11/7. The new Jet/Vac truck continues to be used for cleaning sewer lines. The old lift station at the intersection of Starlite and Cherry was abandoned.

Water Department

We continue to replace water meters and are approaching our goal of 277 meters for 2014. A flow test was completed near the new police station site that showed the ability of the system to provide 1500 GPM while only seeing a pressure drop from 82 PSI to 78 PSI. The problems with well #6 have been diagnosed and a new solenoid switch was installed to fix the problem. Well #5 Rehab is scheduled for later this month. We are continuing discussions with the PSC regarding frozen water service requirements.

Street Department

The street reconstruction project is complete and the South Star Road project has also been finalized. Salt and sand prices have increased over last year. Salt has increased from \$65/ton to \$75/ton. The salt-sand mixture we use went up from \$16.00 to \$16.50/ton. The Holmen Drive Speed Study has been completed. Data was recorded at a location just north of Mc Hugh Road and also between Old NA and Village Crossing. The recorded speeds complied with the speed limits for the areas observed. The crash analysis revealed only 4 accidents in the past 5 years. The recommendation from SHE, Inc was to maintain the existing posted speeds.

Storm Water Department

We are chipping this week. We are still sweeping streets regularly to try and keep the gutter lines free of leaves and other debris. The Compost Site is scheduled to close on 11/22/14.

Action Items

Recommendation to Village Board - State/Municipal Agreement for Sunset Drive - The Village has applied for STP-Urban funding for the reconstruction of Sunset Drive, scheduled for 2018. This program provides federal funding of 80% of the project. The project includes repaving of the asphalt surface and some minor curb modifications to improve access into the Middle School parking lot. Motion by Ebner, seconded by Jorstad to recommend approval of the State/Municipal Agreement – carried unanimously.

Recommendation to Village Board – North Star Lift Station Pump Replacement – Quotes were requested for replacement of the existing pumps in the lift station, but we received no prices. The older type of lift station has a pump configuration that is no longer available, so we will modify our request and bring this item back at the December meeting.

Recommendation to Village Board – Memorandum of Understanding – Jurisdictional Transfer – Holmen Drive and Main Street – Staff has met with County officials for the last 2 months to discuss and analyze the proposed TIF #3 details. As part of the review, this agreement has been prepared to document the steps required for jurisdictional transfer of ownership of Holmen Drive, from the southern limits near the HWY 53 Interchange to a point approximately 1,350 feet north of Mc Hugh Road. The County will be replacing the asphalt section between Empire and the north limit of the transfer in 2017, but the Village will take possession of the roadway on June 1, 2016. The Village will also take ownership of Main Street, as well as the westerly block of Gaarder Road (CTH DH) at the same time. The County will be replacing the pavement on that section of Gaarder Road in 2017 as well. Motion by Jorstad, seconded by Ebner to recommend entering into the Agreement for jurisdictional transfer of the section of CTH HD and all of CTH DH. – carried unanimously.

Other

There were no other items brought to the Committee.

Adjourn

Motion by Ebner, seconded by Jorstad to adjourn at 7:30 PM - carried unanimously.

Dean K. Olson
Director of Public Works