

3-5-2020

**Village of Holmen
Public Works Committee
March 5th, 2020**

Chairman Rich Anderson called the Public Works Committee meeting to order at 5:00 PM on Thursday, March 5th, 2020. Members present: Anderson, Cain and Wyss. Also present: Administrator Heinig, Public Works Director Mezera, Engineer Dahl, President Barlow and Chris Roppe of ISG.

Motion by Cain, second by Wyss, to approve the minutes of the February 6, 2020 meeting – motion carried 3-0.

Public Comment – None

.

Director's Monthly Report

Sanitary Sewer Department

The WWTP continues to function adequately. Construction work on the new plant is ongoing. The 2019 Sludge Characteristics report has been filed with the DNR. Pump 1 at VC North LS has been repaired and reinstalled. New check valve installed at VC North LS.

Water Department

The water crew has been doing Lead and Copper Testing preinspections. WHOPRS report filed with Wisconsin Emergency Management.

Street Department

Sidewalk report; none. The crew has been conducting normal plowing and sanding operations.

Storm Water Department

The brush chipping has been finished for the month.

Other

Lead Wastewater Operator Johnson and Director Mezera attended the WWOA West Central Meeting. Topics included odor control, nutrient removal and PFAs.

Action Items

- #5 Recommendation to the Village Board to allow administrative approval of engineering plans for Hawkeye Subdivision–Engineer Dahl informed the committee that the engineering plans for Hawkeye Subdivision were substantially complete but that some items needed attention before final approval. Staff recommended the committee allow administrative approval after final review. Motion by Cain, second by Wyss – motion passed 3-0.
- #6 Recommendation to the Village Board to approve engineering services for Well 7 rehab and inspection. – Staff recommends accepting the quote of \$37,863.00 from Municipal Well to rehabilitate well 7. Motion by Wyss, second by Cain – motion passed 3-0.
- #7 Recommendation to the Village Board to not approve the quote for a 6 inch trailer mounted pump. – Staff recommends not accepting the quote of \$33,709.00 from Lincoln Contractors Supply. Director Mezera informed the committee that the quote was more than the budgeted

3-5-2020

amount and he felt he could do more research and get a better price. In the interim WRWA has pumps we can borrow for free. Motion to deny by Cain, second by Wyss – Motion to deny passed 3-0

#8 Recommendation to the Village Board to approve the purchase of a spare pump for Village Crossing North Lift Station. – Staff recommends accepting the quote of \$10,615.00 from Lackore Electric Motor Repair. Director Mezera explained to the committee that Village Crossing North Lift Station was becoming increasingly crucial due to development in the northern developments and that a spare pump would improve reliability. The pump is a budgeted item. Motion by Wyss, second by Cain – Motion passed 3-0

#9 Recommendation to the Village Board to approve Ordinance 2-2020 an ordinance amending Section 25-5 (Abatement of Nuisance – Weeds). – contingent on the outcome of the public hearing. Motion by Cain, second by Wyss – Motion passed 3-0

#10 Recommendation to the Village Board to Approve the Industrial Discharge Contract for Holmen Cheese LLC. Staff has drafted a contract outlining the expectations and requirements for the sewer discharge from Holmen Cheese LLC. Staff feels this is a necessary precautionary step to protect Village infrastructure. Motion by Cain, second by Wyss – Motion passed 3-0

#11 Recommendation to the Village Board to accept the engineering plans for Bluffview Business Park Phase 2. Engineer Dahl has reviewed the plans and recommends they be approved. Motion by Wyss, second by Cain – Motion passed 3-0

Special Item

None

Adjourn

Motion by Cain, seconded by Wyss, to adjourn at 5:42 PM – motion passed 3-0.

Pete Mezera
Director of Public Works