

**Village of Holmen
Public Works Committee
April 2, 2015**

Administrator Heinig called the Public Works Committee meeting to order at 6:30 PM on Thursday April 2, 2015. Members present: Ebner and Jorstad; Anderson was absent. Also present: Administrator Heinig and Director of Public Works Dean Olson. Motion by Jorstad, seconded by Ebner to nominate Ebner as acting chair for this meeting – carried unanimously.

Motion by Jorstad, seconded by Ebner, to approve the minutes of the March 5, 2015 meeting - carried unanimously.

Public Comment

There were no public comments.

Director's Monthly Report

Sanitary Sewer Department

The WWTP has been operating well. A new starter for the blower system was installed to prevent periodic shut-down of the plant. DPW Olson has been meeting with the City of Onalaska regarding the future agreement for conveying our wastewater. The sewer lateral for Paul Mahlum's house has been modified to prevent the back-ups that they have been experiencing.

Water Department

We were called in to shut off a service at 45 Westminister. Refurbishment of Well #5 has been completed, safe samples obtained and the well is back in service. The cleaning process was successful and restored the pumping capacity. We are planning to do the spring hydrant flushing starting April 21st.

Street Department

We had the crew come in early on 3/23 to plow the heavy wet snow that fell overnight. The speed limit signs on McHugh Road have been updated and enforcement has been stepped up. We continue to sweep the streets, having completed everything south and east of the creek. There are no sidewalk issues to report.

Storm Water Department

We are chipping brush next week. The Compost Site is open so residents can get rid of leaves and other lawn waste. Pete completed and filed our annual storm water report with the DNR.

Other

Interviews are scheduled for next week to fill the Public Works Laborer position vacated by Chad Burroughs.

Action Items

Recommendation to Village Board - Change Order #1 – 2014 Demolition project – We received a quote from Dave Rybold Excavating & Plumbing for demolition of the buildings at 413 and 415 Main Street S., in the amount of \$19,900.00. Mr. Rybold did the demolition of the houses and Viking Tool last year and this change order would assure completion of the projects under the protection of the existing contract. Motion by Jorstad, seconded by Ebner to recommend approval of Change Order #1 with Dave Rybold Excavating & Plumbing in the amount of \$19,900 for the demolition of the two houses at 413 and 415 Main Street S. – carried unanimously.

Recommendation to Village Board - Hydrant Painting Contract – Each year, the Village has a number of hydrants repainted to deter rust. We received quotes from two companies that have both done hydrant repainting for the Village in the past. Motion by Jorstad, seconded by Ebner to recommend approval of the 2015 Hydrant Painting contract with Ferguson from Appleton, WI for 37 hydrants, with a total cost of \$3,515.00 – carried unanimously.

Recommendation to Village Board - Memorandum of Understanding with the City of Onalaska – The Village of Holmen and the City of Onalaska have been working together to execute the recommendation of our Facility Plan to regionalize our wastewater treatment by pumping the waste to the City of La Crosse via the City of Onalaska. We have been working on the language of an agreement between the City of Onalaska and the Village of Holmen, but Onalaska must also renew and update their contract with the City of La Crosse, including the addition of Holmen as an added user. The agreement between La Crosse and Onalaska will be finalized in 2016, and must be completed prior to Onalaska being able to enter into an agreement with Holmen. There are projects that must be completed prior to the final agreement because of scheduled reconstruction projects. This document assures both the City of Onalaska and the Village of Holmen will work in good faith to accomplish the regionalization plan for the benefit of both communities. Motion by Jorstad, seconded by Ebner to recommend approval of the Memorandum of Understanding between the Village of Holmen and the City of Onalaska regarding intergovernmental cooperation for sanitary sewer – carried unanimously.

Motion by Jorstad, seconded by Ebner to take item #8 off the table – carried unanimously

Recommendation to Village Board - Agreement with the City of Onalaska for 3rd Avenue Reconstruction – The City of Onalaska is reconstructing the road where we plan to make our force main connection to their interceptor. The City has included provisions in their plan to accommodate that connection and have provided an agreement for the additional costs associated with that work. Bids were received for this portion of the project that will cost \$62,742.00. Within the bid, the contractor also provided a bid for the replacement work that would be required if the oversizing improvements were not to be built, in the amount of \$10,725.00. Motion by Jorstad, seconded by Ebner to recommend approval of the Contract for Sanitary Sewer Connection with the City of Onalaska for an estimated cost of \$52,016.00 – carried unanimously.

Recommendation to Village Board - Asbestos Remediation Contract for Main Street Houses - Immediate Response Abatement has completed the testing for the houses at 413 and 415 Main Street S. The cost for abatement of the asbestos material at 415 Main is \$2,860.00 and at 413 Main is \$7,640. The increased cost for 413 Main is due to asbestos material found in the stucco ceiling in that building and more linoleum flooring material. This is a process that is required to be completed prior to moving forward with the demolition of the structures. Motion by Jorstad, seconded by Ebner to recommend approval contract with Immediate Response Abatement for asbestos abatement in the amount of @2,860.00 for 415 Main and \$7,640.00 for 413 Main - carried unanimously.

Adjourn

Motion by Jorstad, seconded by Ebner to adjourn at 7:30 PM - carried unanimously.

Dean K. Olson
Director of Public Works