

**Village of Holmen
Public Works Committee
June 7, 2012**

Committee Chairman Dunham called the Public Works Committee meeting to order at 6:30 PM on Thursday June 7, 2012. Members present: Dunham, Forde and Olson. Also present: Village Administrator Scott Heinig and Director of Public Works, Dean Olson.

Motion by Forde, seconded by Olson to approve the minutes of the May 3, 2012 meeting. Carried unanimously.

Public Comment

There were no public comments offered.

Director's Monthly Report

Sanitary Sewer Department

General update on WWTP performance. We purchased a tote of chemical used in the sludge thickening process (\$4,745.14). Paul Servais passed exams to qualify for Activated Sludge – Grade T certification.

Water Department

La Crosse County Household Hazardous Waste picked up and disposed of expired chemicals at the wells. Charlie Cameron performed his Annual Water Supply inspection on 5/15. We filled the pool on 5/22, isolating flow in one main to reduce discoloration in the water.

Street Department

We patched a hole in the street caused by separated storm sewer pipe on 5/7. The new Bobcat skidsteer was received on 5/11. We have an agreement with the supplier that we get a new machine annually for a cost of \$1,500.00. We are keeping an eye on the street sweeping needs and have made a point of hitting inlets and problem areas more frequently. Chair Dunham pointed out that a portion of the parking lot at the swimming pool was not swept this spring and will need to be cleaned to remove residue left from piling snow in that area over the winter months. The new wheel loader from Titan Equipment (formerly known as St. Joseph Equipment) was delivered on 5/23. No sidewalk repair orders have been issued. The sidewalk at the south end of Viking will be addressed for the necessary corrections.

Storm Water Department

Chipping in April took 5 days. Not having the use of the chipper from the Town has increased the amount of time needed for this activity. Chair Dunham asked whether we should look into getting another chipper. Director Olson stated he wanted to view time spent on chipping to evaluate where the need is and how to best develop a solution. We continue to mow the detention areas as well as other municipal areas. Member Forde pointed out the area next to Altra Credit Union that is under the control of the

Village that has not been taken care of regularly and asked we look into coming up with alternative maintenance options.

Miscellaneous

The Bluffview Court utility project has completed testing and the new building was provided with sanitary sewer and water by the date established in the agreement. The staff position has been filled – Jason Dresen accepted the offer of employment and began work on 6/4 as an entry level laborer. The Korish Site Demolition project is currently out for bid – the opening is scheduled for tomorrow. Director Olson met with La Crosse County, the City of Onalaska and the Town of Onalaska regarding the reconstruction of Sand Lake Road. The FedEx site at McHugh and Northstar will begin construction in the near future to add parking on the south and revise the truck entrance location.

Discussion Items

Director Olson explained that plans for the connection of Cherry Lane have been reviewed and we have approved the water main portion of the project. There are outstanding issues, primarily with adjacent lands that have yet to be fully addressed and we are working with the developer (Dale Brott) to get a final set of plans.

The Public Works Department and the Police Department have been asked to consider additional traffic restrictions at two intersections in the Village.

The intersection of Northstar Road and Amy Drive currently has stop signs on Amy Drive that provides free flow to traffic on Northstar Road. A request has been made to make the intersection a 4-way stop. The Law Enforcement Committee reviewed the information and recommended to the Board changing the intersection to a 4-way stop, if there were no objections from Public Works. After discussion, the Public Works Committee had no objection to this change and would support such a change.

The second intersection is that of Commerce Street and Northstar Road. This intersection is a "T" type intersection and a request has been made to make it a 3-way stop. Commerce Street is currently the through street with a stop sign on Northstar Road. The Law Enforcement Committee also reviewed this request and did not feel stopping the traffic on Commerce Street was in the best interest of the community and denied the request for a 3-way stop. The Public Works Committee discussed the request and concurred with the Law Enforcement Committee's decision.

Director Olson presented information regarding the parking near the intersection of Main Street and State Road. There are a limited number of parking spaces in this area and local business people have asked parking time restrictions be placed to reduce the long term parking that has been reported. The Public Works Committee agreed in theory, but asked if there was a need for a more consistent parking program in the downtown business district. Director Olson will take a look at other areas along Main Street to review parking in that area and will also contact the County Highway Department to see if there are other issues that need to be addressed before a change could be made. This will be discussed again at the July Public Works Committee meeting.

Action Items

Possible approval of cost for Jetter repairs – Director Olson presented information for the replacement of the root cutter for the jetter. The old unit no longer works and a new one is needed to properly clean the lines and remove the roots. Motion by Forde, seconded by Olson to approve the purchase of the Patriot 1 root and grease cutter and the 8” to 10” adjustable roller assembly for a total cost of \$1,918.00. Motion carried unanimously. Director Olson also provided information regarding replacement of the pump head for the jetter at a cost of \$1,290.00. The unit has experienced significant leaking lately and the head replacement is a viable option to extend the life of the jetter. Motion by Olson, seconded by Forde to approve the replacement of the pump head for a cost of \$1,290.00. . Motion carried unanimously.

Possible approval of concrete for sludge roof project - Motion was made by Olson, seconded by Forde to pay for the concrete replacement at the Wastewater Treatment Plant in the amount of \$1,822.37. Motion carried unanimously.

Possible approval of expired chemical disposal - Motion by Forde, second by Olson to pay the invoice from La Crosse County Household Hazardous Waste for disposal of expired chemicals from the wells at a cost of \$1,425.00. Motion carried unanimously.

Possible action and recommendation to team with La Crosse County for CHT SN (Sand Lake Road) construction project. – The La Crosse County Highway department is planning to start the process for reconstruction of Sand Lake Road from CTH OT to Alpine Lane. The plan is to prepare plans for a shelf ready project that can be used to apply for federal funding. The County has asked the Village and the Town of Onalaska if they wanted to participate in the cost for the additional amenities like curb & gutter, sidewalk and storm sewer, more typically seen in an urban design. Motion by Forde, second by Olson to recommend to the Village Board to approve a resolution to partner with the County for the Sand Lake Road reconstruction. Motion Carried unanimously.

Adjourn

Motion made by Olson, seconded by Forde to adjourn at 8:30 PM. Motion carried unanimously.

Dean K. Olson
Director of Public Works