

**Village of Holmen
Public Works Committee
August 3, 2017**

Chairman Rich Anderson called the Public Works Committee meeting to order at 5:00 PM on Thursday, August 3, 2017. Members present: Johnston, Olson and Anderson. Also present: Village Administrator Heinig, Director of Public Works Dean Olson and Dean McHugh.

Motion by Johnston, second by Olson to approve the minutes of the July 13, 2017 meeting – carried unanimously.

Public Comment - None

Director's Monthly Report

Sanitary Sewer Department

The WWTP continues to operate well. Design of the new WWTP is at about a 60% completion level. Staff continues jetting sewer lines. The flooding on 7/20 generated a 50% increase in flows to the WWTP, but the plant functioned properly. The water was high on the access road, but the plant was not affected by high water.

Water Department

Meter replacement continues. Four more gate valves that are associated with the street project were excavated and the bolts were replaced. We will continue to check valves in advance of future street projects.

Street Department

Sidewalk replacement information was sent to residents. Tree inspections, especially those in the area of the sidewalk work will be completed in the next few weeks. Staff removed downed trees during the storm on 7/20 near Viking and Greeno. A tree fell at Long Coulee and Main on 7/29 but did not appear to be related to high water. Curb painting is scheduled for next week. The gravel area across from the library was excavated and replaced with topsoil.

Storm Water Department

We will be chipping next week. Staff continues cleaning debris from around inlets after the recent rain events. DPW Olson performed an inspection of the Halfway Creek trail area, as well as other areas affected by recent flooding and filed a report with La Crosse County Emergency Management.

Action Items

Recommendation to Village Board – Approval of Contract for Seven Bridges Lift Station project
– Staff has prepared specifications and received bids for the construction of a lift station in the Seven Bridges subdivision that will serve that subdivision, as well as future areas to the north. Only one bid was received, but it is consistent with the Engineer's estimate for this lift station
Motion by Olson, second by Johnston to recommend approval of award of the contract to McHugh Excavating & Plumbing in the amount of \$264,900.00. Member Johnston asked how the lift station was to be funded. This lift station will serve areas within the TIF #2 area and is located adjacent to the TIF #2 boundary, allowing TIF funds to be used for the construction. – The motion carried unanimously.

Recommendation to Village Board – Approval of Construction plans for the Seven Bridges Subdivision. – Staff has been working with the engineer designing the Seven Bridges subdivision. We recently received updated plans and storm water calculations. There are still a few minor items the Village would like modified on the plans, but are acceptable given those modifications. Motion by Olson, second by Johnston, to recommend approval of the construction plans, pending the modifications needed – carried unanimously.

Recommendation to Village Board – Approval of electric utility switching station. – The development of 814 Main Street has caused Xcel Energy to revisit the power grid in that neighborhood. They have proposed tapping into the transformer located outside the police station and running a 3-phase line to a new switching station to be located behind the trash enclosure behind HPD. A line would then run from the switching station to a transformer located outside the multi-family building to the south of HPD. This new circuitry would provide a more dependable power grid for this area, and create a looped system that would reduce the length of power outages. Motion by Olson, second by Johnston, to recommend approval of the use of this location on the HPD site for the addition of the switching station – carried unanimously.

Discussion – 2018 Budget request – Staff has prepared a list of equipment replacement items for consideration for the 2018 budget. DPW Olson also broke down the costs associated with anticipated street and utility improvement projects for the 2018 program. Member Olson expressed his concerns with the recent utility trucks being put in service before safety striping was added to the utility box area. He would also like to see a standard established for safety equipment that new vehicles should be fitted with when purchased. He would also like to see additional quotes from other suppliers for some of the equipment replacement items, as long as the quotes can meet the specifications we establish for that equipment.

Adjourn

Motion by Olson, seconded by Johnston to adjourn at 6:10 PM - Motion carried unanimously.

Dean K. Olson
Director of Public Works