

8-6-2020

**Village of Holmen
Public Works Committee
August 6, 2020**

Chairman Rich Anderson called the Public Works Committee meeting to order at 5:00 PM on Thursday, August 6th, 2020. Members present: Anderson, Cain and Wyss. Also present Administrator Heinig and Public Works Director Mezera.

Motion by Wyss, second by Cain, to approve the minutes of the July 2nd, 2020 meeting – motion carried 3-0.

Public Comment – None

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Director's Monthly Report

Sanitary Sewer Department

The WWTP continues to function adequately. Construction work on the new plant is ongoing

Water Department

Crew finishing up Lead and Copper Sampling inspections. Sampling to be completed by the end of September.

Street Department

Sidewalk report; none. The Bridge project is progressing well with the deck poured. Roundabout project is substantially complete and a ribbon cutting ceremony was held this morning.

Storm Water Department

The brush chipping has begun but is on hold due to issues with the equipment. Some of the crew is focusing on the repair of storm inlets.

Other

Covid 19 report. The Public Works staff is healthy. Public Works Laborer, Devin Johnson's last day with the Village was July 31, 2020. We are in the process of hiring a replacement.

Action Items

#5 Recommendation to the Village Board to approve Resolution 6-2020 — Accepting 2019 CMAR.—Director Mezera has completed the 2019 Compliance Maintenance Annual Report and presented it to the committee. This report is required by the WDNR and is used to assess the Village sewer system. Mezera informed the committee we had achieved a G.P.A. of 3.7 and recommended approval. Motion by Wyss, second by Cain – motion passed 3-0.

#6 Recommendation to the Village Board to increase discretionary spending limits. – Director Mezera requested the committee increase the discretionary spending limits from \$1000.00 for the department heads and \$2000.00 for the committee to \$2000.00 and \$4000.00. After much discussion by the committee the recommended limits be set at \$5000.00 for the department heads and \$10,000.00 for the committee. Motion to begin the process of amending Chapter 136-5 of the Village Code by Cain, second by Wyss – motion passed 3-0.

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Special Item

Budget Discussion

Adjourn

Motion by Anderson, seconded by Wyss, to adjourn at 6:10 PM – motion passed 3-0.

Pete Mezera
Director of Public Works