

**Village of Holmen  
Public Works Committee  
September 7, 2017**

Chairman Rich Anderson called the Public Works Committee meeting to order at 5:00 PM on Thursday, September 7, 2017. Members present: Johnston, Olson and Anderson. Also present: Village Administrator Heinig, Director of Public Works Dean Olson, Pat McKnight and Dean McHugh.

Motion by Johnston, second by Olson to approve the minutes of the August 3, 2017 meeting – carried unanimously.

**Public Comment** - None

**Director's Monthly Report**

**Sanitary Sewer Department**

The WWTP continues to operate well. Design of the new WWTP is nearing completion. Staff continues jetting sewer lines. Liquid sludge was hauled last week to provide more space in the tank for storage.

**Water Department**

Meter replacement continues. A hydrant was replaced at 1009 Saddlewood St. We are scheduled to replace a hydrant at Cliffview and Viking next week. A water services at 1602 Pinecrest and one in Kingsfield Estates were replaced by staff. Trustee Olson asked if the Village was planning to paint hydrants this year. This is a project that we try to accomplish every year, but have not been able to complete this year. It will be a project that will be done in 2018.

**Street Department**

This phase of the Sidewalk replacement project has been completed in the Remington Hills subdivision. There are additional areas that the Village has asked be added to the project and that is anticipated to commence next week. Tree inspections continue. Staff removed a number of Garage/Rummage Sale signs during Kornfest week, and continue to monitor the recent increase in signs. Trustee Olson asked about the curb in the driveway at 229 State Street, inquiring who was responsible for the replacement for the shifting curb. Since it is adjacent to a storm inlet, the deflection is most likely associated with that inlet and would be the Village's responsibility. DPW Olson will take a closer look to see what is needed and will get that addressed.

**Storm Water Department**

We will be chipping this week, and probably extending into next week before we get everything completed. Staff continues cleaning debris from around inlets and will monitor things as we progress into fall. We began pumping down the detention pond in the Deerwood Subdivision in an attempt to remove sediment and improve the functionality of the basin.

**Action Items**

Recommendation to Village Board – Approval of Change Order #1 – Miscellaneous Sidewalk Replacement project – The project is proceeding, but a number of areas have been added to the contract total. This change order is a request for a time extension to complete the remaining work associated with the project. Motion by Olson, second by Johnston to recommend approval of Change Order #1 from Steiger Construction for the Miscellaneous Sidewalk Replacement project. – The motion carried unanimously.

Recommendation to Village Board – Approval of a contract amendment for the WWTP Design – Staff has been working with the engineer designing the Wastewater Treatment Plant. During our meetings we found a way to minimize the footprint by creating a lower level in one of the proposed buildings to house our return pumping system. This was not considered as part of the initial scope of services and will be an added benefit to the treatment plant design. Motion by Johnston, second by Olson, to recommend approval of the contract amendment submitted by S.E.H. in the amount of \$31,000 – carried unanimously.

Recommendation to Village Board – Approval of Change Orders – Holmen Drive – The Holmen Drive project has encountered items that were not included in the original bid documents. Change Order #5 is for the addition of Breaker Run to help stabilize the subgrade. While excavating the roadway, we encountered a layer of clay that needed to be addressed. The contractor excavated an additional foot of material and replaced same with breaker rock to provide the needed support for the roadway. Motion by Olson, second by Johnston, to recommend approval of Change Order #5 at a cost of 16.23/ton for an estimated total of \$40,575.00 – carried unanimously. Change Order #6 is for a small retaining wall at the northwest corner of Gaarder Road and Holmen Drive. A utility pole is located there that will need to be protected. The wall is estimated to be 220 square feet at a cost of \$44/S.F. as well as a wall design allowance, bringing the total estimated cost to \$10,430.00. Motion by Olson, second by Johnston, to recommend approval of Change Order #6 at an estimated cost of \$10,430.00 – carried unanimously. An additional change order is anticipated, but was not available at the time of the meeting. Staff will try to obtain information related to this change order so it can be addressed at the Board meeting.

Recommendation to Village Board – Approval of Water Modeling Study – Staff has requested a quote from a firm that has prepared a basic water system study to update the model with recent improvements, designate potential problem areas and project future needs in the community. The cost was higher than expected, so staff will be preparing a request for proposals for the work to be brought forward at the October meeting. Motion by Olson, second by Johnston to table this item until the October meeting – carried unanimously

## **Adjourn**

Motion by Johnston, seconded by Olson to adjourn at 5:35 PM - Motion carried unanimously.

Dean K. Olson  
Director of Public Works