



HOLMEN POLICE DEPARTMENT

119 Wall Street W. - P.O. Box 54, Holmen, WI 54636-0054

www.holmenwi.com

Chief Shane Collins
Lieutenant Erich Zwicker
Email: hpd@holmenwi.com

Business: 608-526-4212
Fax: 608-526-6944
Dispatch: 608-785-5942

Village of Holmen Law Enforcement Committee January 2, 2018

The meeting of the Holmen Law Enforcement Committee was held Tuesday January 2, 2018, in the Village Hall board room.

Chair Steve Johnston called the meeting to order at 6:00pm.

Present at the meeting: Committee members Steve Johnston, Doug Jorstad, and Dawn Kulcinski. Also in attendance were Administrator Scott Heinig, Chief Shane Collins and Ryan Rugroden.

Approval of Minutes Dawn Kulcinski and Doug Jorstad motioned to approve the minutes of the December 5, 2017, meeting. The motion carried unanimously.

Public Comment Ryan Rugroden spoke about the hour parking signs in downtown area of Main and State Street. Ryan advised it has not been an issue until recently when a vehicle was cited for alternate side and then again for one hour parking. Ryan advised when clients are at his business they could be there for about three hours. Ryan and other business owners signed a sheet saying they would like to see the hours extended to serve the business.

Present Monthly Activity The Committee reviewed all monthly activity. Collins advised parking revenue is up as we started alternate side parking enforcement.

Present Monthly Claims The Committee reviewed monthly claims. Collins noted the Kiesler Supply for the purchase of the 9mm pistols at \$3811.50, Streicher's for ammunition for \$2300.75, and DCW for thermal paper and a shredder at \$889.18.

Municipal Court Update No meeting was held.

Discussion/Possible Action Recommendation on one hour parking on Main Street

The one parking was designed to help with having residents in the area from parking on the street where the businesses are located. The committee discussed changing the one hour to four hours and removing the signs all together. The committee unanimously approved to recommend to the board for their approval to remove the one hour parking signs completely. Law Enforcement and businesses will monitor the area to see if problems arise from eliminating the parking. If issues arise on parking the committee will look at the four hour parking limit.

Possible Action and Recommendation on Purchase of Watchguard Cameras

Collins advised this is a budgeted item for the new patrol vehicles. Collins advised we are switching cameras in the patrol vehicles as the current Digital Ally cameras are having some issues in losing video. Collins advised Digital Ally cannot explain why this has happened. Collins spoke with West Salem PD, Onalaska PD and Bangor PD about the Watchguard cameras. Collins advised these three departments recommend Watchguard. Committee motioned to recommend to the Board for the approval of purchasing two Watchguard cameras for the price of \$13,700.00

Possible Action and Recommendation on Purchasing Squad Equipment and

Installation from P&H Services Collins advised P&H Services would order and install the equipment in the two new patrol vehicles for the price of \$18,268.22. Collins advised this price is consistent with past years. Committee motioned to recommend to the Board for the approval of purchasing the squad equipment and the installation for the price of \$18268.22.

Possible Action and Recommendation on Purchase of Stalker Radars Collins advised this is a budgeted item. Collins advised these stalker radars will be used in the two new vehicles being purchased this year. Collins advised the price for the two radar units is \$5628.40. Committee motioned to recommend to the Board for the approval of purchasing two Stalker Radars for the price of \$5628.40.

Possible Action and Recommendation on Purchase of Flir Thermal Scouts Collins advised this is a budget item. Collins advised the Flir Thermal Scout Cameras will be placed in six patrol vehicle for the officer's use while on duty. The thermal camera is used to detect heat sources such as someone who is hiding or who has just walked away from an incident. Collins advised the price for six Flir Thermal Scouts is \$3351.00. Committee motioned to recommend to the board for the approval of purchasing six Flir Scouts for the price of \$3351.00.

Possible Action and Recommendation on Purchase of Lanier SP Color Laser Printer

Collins advised this is a budgeted item. Collins advised this printer will be used to replace and aging printer in the front office for the administrative assistants. Collins advised the purchase is from EOJOHNSON who does our service with our copier/fax machine. Collins advised the price for the Lanier Printer is \$1507.00. Committee motioned unanimously the approval of purchasing the Lanier Printer for the price of \$1507.00.

Possible Action and Recommendation on Purchase of Laptop from MCS

Collins advised this is a budgeted item and this item will be replacing an outdated laptop that is being used by the Investigator. Jorstad asked if we looked and researched prices for the computer. Heinig advised MCS does look and compare prices to get the best quality equipment for our needs. Collins advised the price is \$1050.00. Committee motioned unanimously the approval of purchasing the Laptop from MCS for the price of \$1050.00.

Discussion on Operator's License Collins was advised there were some questions on the operator's license at the last Board meeting so he would like some clarification on how to proceed on the licenses. Heinig advised these licenses are timing consuming for staff time and that we cannot deny the license but only delay them. Collins advised when we deny a license we have to spend the same amount of time on it again. Kulcinski advised the businesses would like to know the information I find on the license check. Collins advised the businesses could also sign up and do the same background check he does except they do not see all the tickets issued to someone. The committee advised they would like to see same process being completed. Collins advised he will continue the same process and with minor information missing he will let the Finance Committee make the final determination of denial.

Adjourn Doug Jorstad and Dawn Kulcinski motioned to adjourn. The motion carried unanimously. Meeting ended 7:04pm.

Minutes By Shane Collins, Chief of Police

A handwritten signature in cursive script, appearing to read "Shane Collins", written in black ink.