

**Village of Holmen  
Board Proceedings  
January 9, 2020**

President Barlow called the Holmen Village Board meeting to order at 7:00 pm on January 9, 2020, at the Holmen Village Hall.

Board members present: Patrick Barlow, Doug Jorstad, Rich Anderson, Dawn Kulcinski, Rod Stanek, Micah Wyss and Brandon Cain. Also present were Patrick McHugh, Adam Lorentz, Peter Fletcher, Fire Chief Manley, Public Works Director Mezera, Administrator Heinig, Park & Recreation Director Brogan, Village Engineer Dahl, Police Chief Collins, Clerk/Treasurer Hornberg and Attorney Brian Weber.

**Public Comment**

Patrick McHugh, JMQ Properties LLC, remarked that he feels the utilities in his development were not put in according to the long range plans; as he understood, there was no need for a lift station originally. When it was discovered that a lift station would be necessary, the Village administration agreed to pay for the lift station construction, as well as engineering costs; he feels they should have also included costs for pipes going to the lift station.

**Minutes**

Brandon Cain/Rod Stanek motioned to approve the minutes of the December 12, 2019 Board meeting as presented. The motion carried unanimously.

**Planning Commission**

No meeting was held.

**Park, Recreation and Library Committee**

Informational items only; agenda item for Deer Wood Park garage roof repairs and metal roofing was tabled at committee to seek additional bids.

**Law Enforcement Committee**

Dawn Kulcinski/Doug Jorstad motioned to approve the purchase of thirteen armor carriers from Atlas in the amount of \$4,233.35. The motion carried unanimously.

Dawn Kulcinski/Rich Anderson motioned to approve the purchase of thirteen Omega armor plates from Top Pack Defense in an amount not to exceed \$6,825.00. The motion carried unanimously.

**Public Works Committee**

Rich Anderson/Micah Wyss motioned to approve the purchase of PW pickup truck from Ewald Automotive Group in the amount of \$31,995.00. The motion carried unanimously.

Rich Anderson/Brandon Cain motioned to approve the purchase of hydraulic breaker for the skid steer from Bobcat of the Coulee Region in the amount of \$7,753.00. The motion carried unanimously.

**Finance and Personnel Committee**

Doug Jorstad/Rich Anderson motioned to approve payment of the claims as presented for a total amount of \$6,136,186.54. The motion carried unanimously.

Doug Jorstad/Micah Wyss motioned to approve Operator's Licenses for Colleen J. Cudo – HD Tavern; Anna M. Stenberg and Kaylyn A. Woodward – Holmen American Legion and Jennifer S. Olds – Festival Foods. The motion carried unanimously.

Doug Jorstad informed the Board that the Committee heard from Mr. Patrick McHugh, the Village Attorney, the Village Administrator and the Village Engineer regarding Mr. McHugh's request to modify the King's Bluff Estates Developer's Agreement. He stated that the Committee was unanimous that the Agreement was being implemented correctly and as intended, and that no modification or special acceptations to the Agreement should be considered; thus the request was denied at the Committee level.

Doug Jorstad/Dawn Kulcinski motioned to approve Memorandum of Understanding between the Village of Holmen and Elmwood Partners. Administrator Heinig commented that this agreement needs to be in place in order to record the previously approved CSM for Hale Drive and Bridge ROW. The motion carried unanimously.

**Shared Ride Committee**

Trustee Wyss reported that ridership increased by 89 (from 1041 to 1130 from November 2018 to November 2019).

**Municipal Court Update**

No meeting was held.

**Fire Board Report**

Trustee Jorstad remarked that the Fire Department has adopted a three-year union contract.

**County Supervisor's Report**

County Supervisor/President Barlow reported that he has decided not to run for County Supervisor on the April ballot; Joe Kovacevich is planning to run for the seat. Barlow highly recommends Kovacevich and mentioned that he is currently has a seat on the Village's Police Commission.

**President's Report**

Informational items only.

**Other Items before the Board**

Board members recognized Law Enforcement Appreciation Day and thanked Chief Collins.

Administrator Heinig complimented the newly opened Riverland Energy site, and stated that other great things are coming; this is only the beginning.

Attorney Weber also recommended Joe Kovacevich for the County Supervisor role.

Doug Jorstad/Brandon Cain motioned to adjourn. The motion carried unanimously. The meeting adjourned at 7:45 pm.

Angela A. Hornberg, Village Clerk/Treasurer