

**Village of Holmen
Board Proceedings
February 8, 2018**

President Proctor called the Holmen Village Board meeting to order at 7:00 pm on February 8, 2018, at the Holmen Village Hall.

Board members present: Nancy Proctor, Doug Jorstad, Steve Johnston, Dawn Kulcinski, Bill Ebner, Rich Anderson and Chuck Olson. Also present were Rhonda Hesselberg, Administrator Heinig, Public Works Director Olson, Park & Recreation Director Brogan, Police Chief Collins, Clerk/Treasurer Hornberg, Attorney Brian Weber, Patrick Barlow and Pat McKnight.

Public Comment

Rhonda Hesselberg shared her appreciation for the board, staff and community for their response to the recent fires in the area. She thanked soon-to-leave Public Works Director Olson, Deputy Clerk Croell and Board Trustees Ebner and Olson for their many years of sharing their time and talents with the community. She remarked that she is grateful that Holmen still has a small-town friendly feel.

Minutes

Steve Johnston/Rich Anderson motioned to approve the minutes of the January 11, 2018, Board meeting as presented. The motion carried unanimously.

Planning Commission

Administrator Heinig remarked that the recent denial of the Cole 2 rezoning request would typically be brought before the Board as a recommendation for denial. However, the developer asked that instead it be removed in order for him to make amendments for a future resubmission of the request.

Park, Recreation and Library Committee

Bill Ebner/Doug Jorstad motioned to approve quote for Library donor wall from Noffke Sign Company LLC. in the amount of \$4,750.00. Administrator Heinig reviewed the design of the wall which will be done in colors to both stand out and yet be complimentary to the shades of the building; also the display has sufficient space to accommodate future donors. The motion carried unanimously.

Bill Ebner/Rich Anderson motioned to approve quote to resurface the Holmen Aquatic bath house floor and Halfway Creek East shelter flooring from Garage Force in the amount of \$15,242.82. The motion carried unanimously.

Law Enforcement Committee

Steve Johnston/Dawn Kulcinski motioned to approve the removal of 1-hour parking signs from Main Street. The motion carried unanimously.

Steve Johnston/Rich Anderson motioned to approve purchase of cameras from Digital-Ally in the amount of \$11,857.00. This purchase is in replacement of the cameras approved in January after discovering the additional IT costs necessary to switch to the Watchguard system. The motion carried unanimously.

Public Works Committee

Rich Anderson/Doug Jorstad motioned to approve contract with Water Tower Clean and Coat Inc. for Reservoir #2 roof replacement in the amount of \$24,800.00. The motion carried unanimously.

Rich Anderson/Chuck Olson motioned to approve the purchase of stop sign additions on the Holmen Drive stoplight poles for emergency use from Badger State Industries in the amount of \$3,477.89, including powder-coated black backing to match current streetlight poles. The motion carried unanimously.

Rich Anderson/Steve Johnston motioned to approve contract amendment for WWTP Design with Short Elliott Hendrickson in the amount of \$45,000.00. This amendment to the WWTP Design will implement new technology that will allow for a more affordable and efficient sand filtration system that was previously too large and too expensive to build. This investment to amend the design of the system prior to construction will save money in the future. The motion carried unanimously.

Rich Anderson/Dawn Kulcinski motioned to approve Holmen Drive change orders 17041-15 and 17041-19 with Chippewa Concrete Services Inc. in the amounts of \$11,777 for sanitary re-lay costs and \$5,867.21 for drain modifications due to design issues. These design issues are being discussed with the engineers to pursue some compensation for the inadequacies. The motion carried unanimously.

Finance and Personnel Committee

Doug Jorstad/Steve Johnston motioned to recommend payment of the claims as presented for a total amount of \$518,517.05. The motion carried unanimously.

Doug Jorstad/Bill Ebner motioned to approve Operator's License for Katerina N. Gerke – Kwik Trip #568, Hale Drive. The motion carried unanimously.

Doug Jorstad/Rich Anderson motioned to approve contract with Short Elliot Hendrickson for a total amount of \$30,000.00 for both WDNR loan application and project oversight for the Wastewater Treatment Facility. The motion carried unanimously.

Shared Ride Committee

Trustee Kulcinski reported that ridership increased by 225 (from 1037 to 1262 from December 2016 to December 2017).

Municipal Court Update

Informational items only.

Fire Board Report

Trustee Jorstad updated the Board on the status of the 2017 budget and thanked Trustees Olson and Ebner for their assistance in creating that budget. He remarked that the Town of Holland was still planning to form a committee to address what they feel is a lack of appropriate allocation of the fire department costs. Trustee Olson mentioned that Assistant Chief Bulawa plans to retire in 2018 and complimented him on his years of service. Olson cautioned the Board against changing the current equalized value formula and stated that there will never be a formula that is satisfactory to all. He reiterated his view that the Fire Department should become a Village-run department with contract arrangements offered to the Towns; a Public Safety referendum would be necessary to accomplish this but he suggested the Board consider that option in the future.

County Supervisor's Report

County Supervisor Barlow remarked that the County is leaning towards participation in a lawsuit with regards to opioid issues in the County. Groups have come forward ready to assist County staff with efforts which would reduce time and cost commitments to participate. Barlow commented that he is leaning towards supporting participation in this lawsuit.

President's Report

Informational items only.

Other Items before the Board

Chief Collins stated that his volunteer Police Reserve unit is in place and training has begun.

Trustee Anderson thanked Rhonda Hesselberg for her kind words, and remarked that it is nice to be reminded of the reasons for the efforts put in by the Board members.

Trustee Kulcinski thanked Chief Collins for his assistance in the creation of the Holmen Cares group in response to recent fire events in which many lost all of their possessions.

Trustee Johnston also thanked Chief Collins for a job well done.

Clerk/Treasurer Hornberg thanked Rhonda Hesselberg for all of her hard work during the busy tax season, as well as her training efforts with Deputy Croell in anticipation of the upcoming transition in the office.

Administrator Heinig remarked that the Village staff currently has three position openings: Park & Recreation Laborer, Deputy Clerk/Deputy Treasurer, as well as the Public Works Director position. He mentioned he has made slight modifications to the Deputy Clerk/Deputy Treasurer position in order to assist Clerk/Treasurer Hornberg with additional duties, and he may have to take a look at making some modifications to the Public Works Director position in order to gather increased interest in the position.

President Proctor thanked Rhonda Hesselberg for her kind words and for coming to recent committee and Board meetings to gather information on the process.

Chuck Olson/Bill Ebner motioned to adjourn. The motion carried unanimously. The meeting adjourned at 7:55 pm.

Angela A. Hornberg, Village Clerk/Treasurer