

**Village of Holmen
Board Proceedings
February 12, 2015**

President Proctor called the Holmen Village Board meeting to order at 7:00 pm on February 12, 2015, at the Holmen Village Hall.

Board members present: Nancy Proctor, Bill Ebner, Doug Jorstad, Steve Johnston, Rich Anderson, Dawn Kulcinski and Chuck Olson. Also present were Administrator Heinig, Park & Recreation Director Brogan, Police Chief McHugh, Public Works Director Olson, Clerk/Treasurer Hornberg, Attorney Brian Weber, County Supervisor Patrick Barlow, Bob Stupi, Jeremy Cook, Laurie Kessler, Gary Ekern and Pat McKnight.

Public Hearing

At 7:01 pm, Bill Ebner/Rich Anderson motioned to open the public hearing on Ordinance #1-2015 - Creation of Chapter 57 - Illicit Discharges and Connections. The motion carried unanimously. No one spoke in favor or in opposition to the proposed ordinance. At 7:02 pm, Bill Ebner/Dawn Kulcinski motioned to close the public hearing. The motion carried unanimously.

Public Comment

Bob Stupi asked for the Board's support this evening to approve the CSM on the Community Center parcel. Patrick Barlow stated that he was excited to see the Community Center collaboration move forward and encouraged the Board's support.

Minutes

Steve Johnston/Chuck Olson motioned to approve the minutes of the January 8, 2015, Board meeting as presented. The motion carried unanimously.

Planning Commission

Dawn Kulcinski/Rich Anderson motioned to approve Resolution #3-2015 – Acceptance of a CSM – Creating a new lot on McHugh Road totaling 5.21 acres. The motion carried unanimously.

Doug Jorstad/Chuck Olson motioned to approve Resolution #4-2015 – Acceptance of a CSM – Creating McCabe Court and new buildable lots. The motion carried unanimously.

County Supervisor's Report

County Supervisor Barlow reported that the County is still working towards a finalized agreement on Lot C. He commented that legislators had recently met at the County to discuss the effects of the Walker budget proposal; he encouraged the Board to contact the legislators with any concerns.

Shared Ride Committee

Trustee Anderson reported that ridership had increased by 177 (from 1503 to 1680 from December 2013 to December 2014).

Park, Recreation and Library Committee

Steve Johnston/Chuck Olson motioned to approve the purchase of a John Deere 1200 bunker and field Rake from Tractor Central in the amount of \$14,775.00 to be paid from 2015 budgeted capital outlay. The motion carried unanimously.

Rich Anderson/Chuck Olson motioned to approve the purchase of the installation of a park shelter door for a ball field groomer at Remington Hills Park in the amount of \$5,963.00 to be paid from park development funds. The motion carried unanimously.

Chuck Olson/Bill Ebner motioned to approve the purchase of a 2015 Chevrolet Equinox from Ewald Automotive Group in the amount of \$23,614.00 to be paid from 2015 budgeted capital outlay. The motion carried unanimously.

Chuck Olson/Bill Ebner motioned to approve the purchase of a movie projector and screen from Open Air Cinema in the amount of \$4,699.00 to be paid from 2015 budgeted capital outlay. The motion carried unanimously.

Steve Johnston/Chuck Olson motioned to approve the purchase of benches and garbage containers for the Police Station from Lee Recreation in the amount of \$10,420.00 to be paid from the Police Station capital facilities budget. The motion carried unanimously.

Doug Jorstad/Steve Johnston motioned to approve the purchase of benches and garbage containers for the Village Hall and Library from Lee Recreation in the amount of \$3,880.00 to be paid from 2015 budgeted expense funds. The motion carried unanimously.

Law Enforcement Committee

Informational items only.

Public Works Committee

Rich Anderson/Bill Ebner motioned to approve Ordinance #1-2015 – An Ordinance Creating Chapter 57 - Illicit Discharges and Connections, of the Village of Holmen Code of Ordinances. Trustee Jorstad inquired as to the purpose of the Ordinance; Director Olson explained it would give the Village the ability to enforce violations for incorrect disposals and drainage into the storm water system. The motion carried unanimously.

Rich Anderson/Chuck Olson motioned to approve Resolution #2-2015 – A Resolution to Establish Pedestrian Accommodations on the Sand Lake Road Reconstruction Project. The motion carried unanimously.

Rich Anderson/Doug Jorstad motioned to approve purchase of a Hydro Tek steamer from Heating & Cleaning Solutions in an amount not to exceed \$6,000.00. The motion carried unanimously.

Rich Anderson/Doug Jorstad motioned to approve purchase of John Deere 997 Z-Trak mower from Tractor Central in the amount of \$8,600.00. The motion carried unanimously.

Rich Anderson/Bill Ebner motioned to approve asbestos inspection contract with Immediate Response Abatement in an amount not to exceed \$2,900.00. The motion carried with Proctor, Olson, Ebner, Jorstad, Kulcinski and Anderson in favor; Johnston opposed.

Rich Anderson/Doug Jorstad motioned to approve purchase of ¾ ton pickup from Ewald Automotive in the amount of \$25,913.00. Trustee Anderson commented that he appreciated that the color choice of white would match other department vehicles. Trustee Olson stated that he felt it was important that only lighter duty vehicles should be white; snow plows should remain green for safety. Director Olson confirmed that would be the standard. Trustee Johnston inquired if bids had been requested; Director Olson stated that a state discount was applied with this vendor. The motion carried unanimously.

Rich Anderson/Chuck Olson motioned to approve property transfer of Outlot #2 and Outlot #3 – Lee Estates. The motion carried unanimously.

Finance and Personnel Committee

Doug Jorstad/Bill Ebner motioned to recommend payment of the claims as presented for a total amount of \$5,766,918.92. The motion carried unanimously.

Doug Jorstad/Bill Ebner motioned to approve renewal of Operator License for Sandra K. Denall – Festival Foods. The motion carried unanimously.

Dawn Kulcinski/Rich Anderson motioned to approve renewal of Operator License for Emory S. Thiemann – Smokey’s Bar & Grill. The motion carried unanimously.

Doug Jorstad/Bill Ebner motioned to approve renewal of Operator License for Baley A. Murphy – Festival Foods. The motion carried unanimously.

Doug Jorstad/Dawn Kulcinski motioned to approve change in agent for the Holmen American Legion – Pamela K. Eddy. The motion carried unanimously.

Dawn Kulcinski/Rich Anderson motioned to approve Temporary Class “B” License for Holmen Area Fire Department Firefighters’ Dance to be held on March 28, 2015, at the Fire Station. The motion carried unanimously.

Municipal Court Update

Meeting will be held next week.

Fire Board Report

Meeting will be held next week.

President’s Report

President Proctor reviewed her schedule of meetings and events for the month of January, and offered to answer any questions by the Board.

Other Items before the Board

Trustee Olson inquired as to the Village’s participation in the Intergovernmental Tourism Collaboration. President Proctor stated that she was representing the Village at the meetings.

Trustee Kulcinski expressed appreciation of Administrator Heinig and Clerk/Treasurer Hornberg for their hard work.

Trustee Johnston mentioned that he was pleased with recent Board Room layout changes, and that he appreciated the addition of colored maps for Board discussions. He inquired as to the possibility of the Board once again going paperless, possibly to tablets. Administrator Heinig commented that the change to paper packets was decided by a previous Board that didn’t want to invest in new equipment; he stated that if the Board chooses, we could look into that investment.

Chief McHugh complimented Lieutenant Collins on the great job he has been doing with the construction and outfitting of the new Police Station.

Clerk/Treasurer Hornberg reminded the Board of the Spring Primary Election to be held on February 17, 2015, as well as expressing her admiration for Administrator Heinig and Public Works Assistant Director Mezera for their participation today to assist the Police Department in training exercises.

Administrator Heinig expressed his appreciation of the police department and their skills that he was able to observe during the police training.

Closed Session

At 8:01 pm, Doug Jorstad/Bill Ebner motioned to convene into closed session per Wisconsin State Statute 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Purpose: Discussion on City of Onalaska Boundary Agreement; Fire Association Contract; Class Action Suit as well as Wisconsin State Statute 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Purpose: Discussion on Private Offer to Sell Land for Village Development in TIF #2. The motion carried unanimously.

At 9:06 pm, Bill Ebner/Doug Jorstad motioned to reconvene into open session per Wisconsin State Statute 19.85(2). The motion carried unanimously.

Steve Johnston/Rich Anderson motioned to direct Attorney Weber to participate in class action suit with regards to disposable wipes. The motion carried unanimously.

Doug Jorstad/Steve Johnston motioned to direct staff to continue boundary agreement negotiations with the City of Onalaska. The motion carried unanimously.

Bill Ebner/Steve Johnston motioned to adjourn. The motion carried unanimously. The meeting adjourned at 9:09 pm.

Angela A. Hornberg, Village Clerk/Treasurer