

**Village of Holmen  
Board Proceedings  
February 14, 2019**

President Proctor called the Holmen Village Board meeting to order at 7:00 pm on February 14, 2019, at the Holmen Village Hall.

Board members present: Nancy Proctor, Doug Jorstad, Rich Anderson, Neal Forde, Brandon Cain and Rodney Stanek. Also present were Patrick Barlow, Fire Chief Buck Manley, Public Works Director Mezera, Administrator Heinig, Park & Recreation Director Brogan, Village Engineer Dahl, Police Chief Collins, Clerk/Treasurer Hornberg, Attorney Brian Weber and Pat McKnight. Dawn Kulcinski was absent.

**Public Comment**

None.

**Minutes**

Rich Anderson/Brandon Cain motioned to approve the minutes of the January 10, 2019 Board meeting as presented. The motion carried unanimously.

**Planning Commission**

Rich Anderson/Rod Stanek motioned to deny the Town of Holland rezoning request within the Village's corridor and to require annexation of the McCoy parcel(s) to consider construction of the home. The motion carried unanimously.

**Park, Recreation and Library Committee**

Rod Stanek/Doug Jorstad motioned to approve conversion of one of the Remington Hills tennis courts into two pickle ball courts and resurface the other existing tennis court for tennis; and that \$20,000 budgeted for a park bucket truck be reallocated to the conversion/resurfacing project. The motion carried unanimously.

Rod Stanek/Brandon Cain motioned to approve the bid from Upper Midwest Athletic Construction in the amount of \$25,085.00 for the Remington Hills Park tennis court resurfacing and conversion to pickle ball courts. The motion carried unanimously.

Rod Stanek/Rich Anderson motioned to approve purchase of four floor cleaners from Dalco for a total cost of \$12,508.69 for Halfway Creek West Shelter, Halfway Creek East Shelter, Aquatic Center and Village Hall. The motion carried unanimously.

Rod Stanek/Doug Jorstad motioned to approve the 2019 fertilization and weed control contract for the Village of Holmen properties from Turf Maintenance in the amount of \$30,213.88. The motion carried unanimously.

Rod Stanek/Brandon Cain motioned to approve bid from Oium Asphalt Paving Inc. in the amount of \$2,534.00 for Halfway Creek Park asphalt repairs and sealcoating. The motion carried unanimously.

Rod Stanek/Rich Anderson motioned to approve bid from Phillips Fencing in the amount of \$5,500 for Deer Wood Park fence repairs. The motion carried unanimously.

**Law Enforcement Committee**

Doug Jorstad/Rich Anderson motioned to approve purchase of a Bobcat UTV from Bobcat in the amount of \$11,398.00. The motion carried unanimously.

Doug Jorstad/Rod Stanek motioned to approve the purchase of Watch Guard camera warranties from Watch Guard for a total of \$13,225.00. This cost includes a five-year warranty to cover seven in-car cameras and a three-year warranty to cover eight body cameras. The motion carried unanimously.

**Public Works Committee**

No meeting was held.

### **Finance and Personnel Committee**

Doug Jorstad/Brandon Cain motioned to approve payment of the claims as presented for a total amount of \$3,053,803.21. The motion carried unanimously.

Doug Jorstad/Rich Anderson to approve Operator's Licenses for Jonathan Matthew Berland – Kwik Trip #568 and Debra Lynn Haller – Holmen American Legion. The motion carried unanimously.

Doug Jorstad/Brandon Cain motioned to approve a proposal for a three-year extension for current banking services with First National Bank. The motion carried unanimously.

### **Shared Ride Committee**

Trustee Cain reported that ridership decreased by 161 (from 1262 to 1101 from December 2017 to December 2018).

### **Municipal Court Update**

Administrator Heinig reported that the meeting pertained mostly to the financial reconciliation of 2018's fiscal year, and that the representatives were updated on the "then" hiring process for a new deputy clerk for the court—that position has since been hired.

### **Fire Board Report**

Trustee Jorstad reported that the Fire Department is in the process of putting together a long-range plan for vehicle replacement. Trustee Stanek updated the Board on year-to-date fire and EMS calls. Chief Manley thanked Village employees for keeping the streets and their lot cleaned up during the many recent snow events. He stated his gratitude for being involved in planning for the future Main/Gaarder roundabout to be sure current, as well as future vehicles, will be able to safely utilize the area. Manley remarked that the Department is always looking for ways to provide community outreach programs and offered his services to Village staff.

### **County Supervisor's Report**

County Supervisor Barlow reported to the Board that the County will soon vote on a resolution to utilize excess sales tax funds to continue to support reduction of homelessness in the community. The County along with other local businesses provide funding, financial management services and counseling towards these efforts. He mentioned that efforts to add a PRAT tax in La Crosse County will not be supported at the State level. Barlow also commented that throughout the poor winter weather, the County continues to be fully functional with the exception of the Household Hazardous Materials site which has trouble maintaining sufficient heat at the site due to ventilation systems in place to house the chemicals.

### **President's Report**

Informational items only.

### **Other Items before the Board**

Chief Collins mentioned that the hiring process has begun for the Police Department, and he stated his appreciation for a recent donation of Narcan from the Aids Resource Center to replenish the Department's diminishing supply.

Director Mezera offered his assistance if anyone receives calls in regards to plowing during snow events.

Rod Stanek remarked on the potential Sexting Ordinance that has been requested by the Police Department; it has received media coverage and there has been quite a bit of positive feedback in support of the ordinance.

Trustees Anderson, Cain, Jorstad and President Proctor thanked the Village department heads for their diligent efforts with snow removal. They asked that they extend the thanks to the staff members for their hard work.

Doug Jorstad/Brandon Cain motioned to adjourn. The motion carried unanimously. The meeting adjourned at 7:56 pm.

Angela A. Hornberg, Village Clerk/Treasurer