

**Village of Holmen
Board Proceedings
March 9, 2017**

President Proctor called the Holmen Village Board meeting to order at 7:00 pm on March 9, 2017, at the Holmen Village Hall.

Board members present: Nancy Proctor, Steve Johnston, Dawn Kulcinski, Rich Anderson, Chuck Olson and Bill Ebner. Doug Jorstad was excused. Also present were Administrator Heinig, Public Works Director Olson, Park & Recreation Director Brogan, Police Chief Collins, Clerk/Treasurer Hornberg, Attorney Brian Weber, Patrick Barlow and Pat McKnight.

Public Comment

Patrick Barlow expressed his appreciation of the Holmen Police Department for their quick reaction to a recent attempted abduction of a minor. He also thanked the Holmen Area Fire Department for handling the many fire calls occurring in Holmen recently; he commented that he believes the Department should be expanded.

Minutes

Steve Johnston/Dawn Kulcinski motioned to approve the minutes of the February 9, 2017, Board meeting as presented. The motion carried unanimously.

Planning Commission

Rich Anderson/Steve Johnston motioned to approve Ordinance 1-2017, An Ordinance Annexing Certain Territory into the Village of Holmen (S&J Properties; Petition MBR #13999). Administrator Heinig remarked that the State had concerns with this application, stating that the annexation would create a functional island. However, once the State was informed of the pending boundary agreement with the Town of Holland, they felt the annexation would no longer be a problem. The motion carried unanimously.

Bill Ebner/Dawn Kulcinski motioned to approve Village of Holmen and Town of Holland Boundary Agreement, Under Section 66.031, Wisconsin Statutes. Administrator Heinig remarked that this agreement was recommended by the Planning Commission to be approved as presented. However, Drugan's owner requested that his property be excluded from the agreement altogether. Heinig commented that to be fair, the Village agreed and offered to amend the agreement in order to present him with the same rights as he would have today. This is the only amendment to the agreement and the Town approved this change at their March 8th board meeting. If the Board approves this tonight, the agreement will proceed to a signing ceremony to be held on March 20th. Heinig stated that this would make Holmen the first municipality in the State of Wisconsin to have boundary agreements on all sides of the community; he recommended moving forward with this historic document. The motion carried unanimously.

Bill Ebner/Rich Anderson motioned to approve Resolution 3-2017, Acceptance of CSM Splitting One Lot into Two on Hale Drive, request from Verve Credit Union. Administrator Heinig remarked that this CSM would allow Verve to build on one lot and prepare the other lot for sale. The motion carried unanimously.

Park, Recreation and Library Committee

Steve Johnston/Chuck Olson motioned to consider Park & Recreation action items without Committee recommendation. The motion carried unanimously.

Chuck Olson/Bill Ebner motioned to approve purchase of blinds for the new Holmen Library as Change Order 1, Option 3 in the amount of \$11,058.30. The motion carried unanimously.

Law Enforcement Committee

Chuck Olson/Bill Ebner motioned to consider Law Enforcement action items without Committee recommendation. The motion carried unanimously.

Steve Johnston/Dawn Kulcinski motioned to approve Mutual Assistance Agreement with the City of Onalaska and Town of Campbell. The motion carried unanimously.

Public Works Committee

Chuck Olson/Rich Anderson motioned to approve Holmen Drive notice of award to Chippewa Concrete in the amount of \$5,279,530.88. Costs were significantly higher than the Engineer's estimate; however, individual items such as lighting costs may be reduced if installation dates are slightly amended. Administrator Heinig advised that funds be borrowed temporarily from other reserved general funds balances, to be returned within a few years. Trustee Kulcinski inquired as to previous discussion regarding concrete installation around manhole covers; Heinig remarked that method will be included in this entire project. Trustee Olson inquired as to the County's participation in this project. Heinig stated that they would have a significant monetary contribution as well as installing asphalt using County staff and resources. Trustee Olson expressed his disappointment in this option as he believes the County does sub-par work and he believes that the end result will not be satisfactory. Heinig stated that this was the original agreement with the County, which was previously discussed with the Board, and expressed his hope that this belief is incorrect and the job will be done well. The motion carried unanimously.

Rich Anderson/Bill Ebner motioned to approve Resolution 2-2017, Intention to Vacate a Portion of C.T.H. DH/Main Street. Administrator Heinig remarked that the appropriate notices will be prepared following this approval. The motion carried unanimously.

Rich Anderson/Bill Ebner motioned to approve contract with Hydrocorp for 2017 cross connection services in the amount of \$62,880.00. Trustee Anderson complimented the efficiency and professionalism of Hydrocorp. Trustee Johnston inquired as to residents' options regarding this service. Director Olson stated that if residents prefer, they are able to hire someone of their choice for the cross connection inspection. The motion carried unanimously.

Rich Anderson/Bill Ebner motioned to approve contract with Strupp Trucking for flood debris removal from Halfway Creek in the amount of \$8,000.00. Trustee Anderson mentioned that 87.5% of the costs will be reimbursed by FEMA. The motion carried unanimously.

Bill Ebner/Steve Johnston motioned to allow staff to move forward with the hiring of an engineer site inspection service contractor at a cost not to exceed \$50,000.00. The motion carried unanimously.

Finance and Personnel Committee

Dawn Kulcinski/Steve Johnston motioned to recommend payment of the claims as presented for a total amount of \$932,565.97. The motion carried unanimously.

Rich Anderson/Dawn Kulcinski motioned to approve Operators' Licenses for Carolyn E. Greene, Jayme A. Horstman, Mackenzie J. Thelemann, Mercedes R. Freismuth – Features Sports Bar and Grill, and Terri S. Fisher-Low – Festival Foods. The motion carried unanimously.

Shared Ride Committee

Trustee Kulcinski reported that ridership decreased by 274 (from 1294 to 1020 from January 2016 to January 2017). Kulcinski noted that local clinics have significantly contributed to the declining use of the program. Gundersen amended their policy from purchasing 24 vouchers per year, per person to 5 vouchers per year and Mayo systems no longer purchases vouchers at all.

Municipal Court Update

Chief Collins stated that he attended the most recent meeting, and that year-end financials and fine collections were discussed.

Fire Board Report

Trustee Ebner commented that union agreement was in place for 2017-2019.

Trustee Olson stated that updated financials were distributed to the Board and that the 80% of recent calls were medical related and 60% of the calls were for the Village of Holmen. He mentioned there will be an audit soon for the 2% fire dues, and that new members have now completed necessary training courses.

County Supervisor's Report

County Supervisor Barlow mentioned that the County has recently approved bids for new equipment and changes at the landfill. He also remarked about a proposed cell tower to be placed in the Village of Holmen. He shared his concerns with safety issues which he feels are a significant reason to deny the location of the tower; he plans to argue his position and advocate against the tower. Barlow mentioned the premier resort tax question that will be on the April ballot; he stated the County will be holding open forums to explain the possible impacts with the addition of the tax and to clearly identify that all funds collected would be used for road costs only. He also mentioned that if the referendum passes, it will still need to be vetted in Madison and then adopted by the County Board which will require quite a bit of time.

President's Report

Informational items only.

Other Items before the Board

President Proctor stated that Gundersen will open their new clinic on March 20th; a grand opening will be held in the near future.

Chief Collins stated that there were 33 applicants for the police officer position, and that he feels confident that there are many good prospects.

Trustee Olson revisited the County's role in the Holmen Drive renovation; he asked what assurance the Village had in quality materials, standards and timeframe. Administrator Heinig assured him that we have written assurance that our timeline will be honored; standards and materials will be at the County's discretion as was previously discussed.

Clerk/Treasurer Hornberg stated that the 2016 audit will be held at the end of March and at this point final figures look great; updates will be provided as soon as they are available.

Administrator Heinig stated that Festival Foods will break ground next week.

Trustee Johnston inquired on the upcoming Library tour; Proctor told him to contact her for more details.

Trustee Anderson thanked Attorney Weber for attending the Town of Holland meeting regarding the boundary agreement.

Bill Ebner/Steve Johnston motioned to adjourn. The motion carried unanimously. The meeting adjourned at 8:07 pm.

Angela A. Hornberg, Village Clerk/Treasurer