

**Village of Holmen
Board Proceedings
April 11, 2019**

President Proctor called the Holmen Village Board meeting to order at 7:00 pm on April 11, 2019, at the Holmen Village Hall.

Board members present: Nancy Proctor, Doug Jorstad, Rich Anderson, Dawn Kulcinski, Neal Forde, Brandon Cain and Rod Stanek. Also present were Micah Wyss, Public Works Director Mezera, Administrator Heinig, Park & Recreation Director Brogan, Village Engineer Dahl, Police Lt. Zwicker, Clerk/Treasurer Hornberg, Attorney Brian Weber and Pat McKnight.

Public Comment

None.

Minutes

Rod Stanek/Dawn Kulcinski motioned to approve the minutes of the March 14, 2019 Board meeting as presented. The motion carried unanimously.

Planning Commission

Rich Anderson/Doug Jorstad motioned to approve Ordinance 3-2019 – An Ordinance Annexing Certain Territory into the Village of Holmen (Barry and Nancy Lee; Petition MBR#14197). The motion carried unanimously.

Park, Recreation and Library Committee

No meeting was held.

Law Enforcement Committee

No meeting was held.

Public Works Committee

Rich Anderson/Doug Jorstad motioned to approve bid of \$1,553,788.80 from St. Joseph Construction for the STH Intersection Improvements; Schaller Blvd construction. Administrator Heinig thoroughly reviewed the construction plans for the project. The motion carried unanimously.

Finance and Personnel Committee

Doug Jorstad/Rich Anderson motioned to approve payment of the claims as presented for a total amount of \$998,534.77. The motion carried unanimously.

Doug Jorstad/Brandon Cain to approve Operator's Licenses for Alexis M. Young, Madison Twitchell and Broderick Jesseski – Festival Foods. The motion carried unanimously.

Doug Jorstad/Rod Stanek Cain to deny Operator's Licenses for Casey Schlagel – Smokey's Bar & Grill. The motion carried with Stanek, Cain, Anderson, Proctor, Jorstad and Forde in favor; Kulcinski abstained.

Doug Jorstad/Brandon Cain motioned to approve Operator's License for Kally L. Hernandez – HD Tavern. Trustee Jorstad remarked on the reason the Committee was recommending approval of the license in spite of the Police Chief's denial. The motion carried with Cain, Anderson, Proctor, Kulcinski, Jorstad and Forde in favor; Stanek opposed.

Doug Jorstad/Dawn Kulcinski motioned to approve Resolution 2-2019 – Wisconsin Department of Employee Trust Funds – Existing Employer Update Resolution Wisconsin Public Employers' Group Health Insurance Program. The motion carried unanimously.

Shared Ride Committee

Trustee Cain reported that ridership increased by 13 (from 1139 to 1152 from February 2018 to February 2019).

Municipal Court Update

Meeting will be held next month.

Fire Board Report

Trustee Jorstad reported that recently the Fire Board gave recognition to local Boy Scouts for their initiative in a hydrant shoveling project this winter. He stated that financials look good for 2019, and that a Safer Grant is being applied for in order to supplement the cost of a firefighter for three years; the application is for up to five new hires. He also mentioned that the Department will soon be looking to hire an Assistant Chief or administrative person in order to take some of the workload off of the Chief, and that the Fire Department bylaws are currently being looked at to update to current practices.

County Supervisor's Report

No report was available.

President's Report

No report was available.

Other Items before the Board

Doug Jorstad/Rod Stanek motioned to appoint Micah Wyss to the vacant Village Trustee position. Trustee Cain inquired as to if the President-Elect Barlow should be able to make that appointment. Administrator Heinig explained that this term was Steve Johnston's position elected in 2018 and was temporarily filled by Neal Forde who will resign after tonight's meeting. Therefore, the position is under the term of Proctor's presidency and would be her responsibility to appoint. The motion carried with Stanek, Anderson, Proctor, Kulcinski, Jorstad and Forde in favor; Cain opposed.

Trustees and staff thanked President Proctor for her two decades of service to the community, shared stories and remarked on all of the many contributions she has made over the years. Some of the items mentioned were her efforts in the Halfway Creek Park project which was a major accomplishment, and then she solidified the need for the space with the very well-attended Concerts in the Park series. Also mentioned was her desire to clean up the blighted areas in downtown Holmen which led to what is now a Village campus for the Police Department and the Library, which Proctor was instrumental in. She has always been a wonderful ambassador for the community and many commented that they are certain she will continue to find ways to lead, promote and support the community.

Administrator Heinig complimented Proctor on her leadership and presented her with a plaque thanking her for her two decades of service to the community.

Proctor thanked everyone for their kind words and stated that she has enjoyed all of her many years here. She assured all she will continue to get involved and promote Holmen.

Micah Wyss introduced himself to the Board and said he looks forward to the chance to serve the community.

Administrator Heinig reminded the Board that a Special Board meeting will be held on April 16th where President-Elect Barlow will recommend his appointments.

Doug Jorstad/Dawn Kulcinski motioned to adjourn. The motion carried unanimously. The meeting adjourned at 8:01 pm.

Angela A. Hornberg, Village Clerk/Treasurer