

**Village of Holmen
Board Proceedings
April 12, 2018**

President Proctor called the Holmen Village Board meeting to order at 7:00 pm on April 12, 2018, at the Holmen Village Hall.

Board members present: Nancy Proctor, Doug Jorstad, Bill Ebner, Dawn Kulcinski, Chuck Olson, Rich Anderson and Steve Johnston. Also present were Rodney Stanek, Brandon Cain, Kevin Evenson, Asst. Public Works Asst. Director Mezera, Administrator Heinig, Park & Recreation Director Brogan, Public Works Director Olson, Police Chief Collins, Clerk/Treasurer Hornberg, Attorney Brian Weber, Patrick Barlow and Pat McKnight.

Public Comment

Patrick Barlow thanked retiring trustees Ebner and Olson for their service and welcomed new trustees Cain and Stanek. He remarked that he hopes for continuing great success with the new members, and thanked Clerk/Treasurer Hornberg for a well-run Spring Election.

Minutes

Dawn Kulcinski/Rich Anderson motioned to approve the minutes of the March 8, 2018, Board meeting as presented. The motion carried unanimously.

Planning Commission

Rich Anderson/Bill Ebner motioned to approve petition from Elmwood Partners for a change of zoning on property east of Remington Hills and north of Judith Court, from Agriculture, to (R-1) Single Family Residential District (18.67 acres), and to (C) Conservancy District (10.88 acres). The motion carried with Ebner, Anderson, Proctor, Jorstad, Kulcinski and Johnston in favor; Olson abstained.

Dawn Kulcinski/Doug Jorstad motioned to approve petition from Elmwood Partners for preliminary plat of Cole Addition Phase 2, north of Judith Court (consisting of 29.55 acres). The motion carried with Ebner, Anderson, Proctor, Jorstad, Kulcinski and Johnston in favor; Olson abstained.

Bill Ebner/Steve Johnston motioned to approve petition from LANDCO Group, LLC for a change of zoning on parcel 14-3-0 at 809 Holmen Drive N, from (R-1) Single Family Residential District, to Planned Unit Development for up to 20 units. The motion carried unanimously.

Park, Recreation and Library Committee

No meeting was held.

Law Enforcement Committee

Steve Johnston/Doug Jorstad motioned to consider renewal of Cellebrite license without Committee recommendation. The motion carried unanimously.

Steve Johnston/Doug Jorstad motioned to approve renewal of Cellebrite license in the amount of \$3,400.00 to be reimbursed in full with a grant from the Wisconsin Department of Justice. The motion carried unanimously.

Public Works Committee

Rich Anderson/Chuck Olson motioned to approve purchase of new chipper from Vermeer in the amount of \$73,074.00 less trade in of \$24,000 for a total of \$49,074.00. The motion carried unanimously.

Rich Anderson/Chuck Olson motioned to approve purchase of new track Bobcat and brush hog from Bobcat of the Coulee Region in the amount of \$23,675.00. The motion carried unanimously.

Rich Anderson/Doug Jorstad motioned to approve Change Order 1-2017 with Gerke Excavating for 2017 Street Reconstruction project additional costs in the amount of \$8,559.83. The motion carried unanimously.

Rich Anderson/Bill Ebner motioned to approve Change Order 17041-20 with Chippewa Concrete Services for a time extension from April 20, 2018 to August 20, 2018; no additional cost applies. The motion carried unanimously.

Finance and Personnel Committee

Doug Jorstad/Steve Johnston motioned to approve payment of the claims as presented for a total amount of \$887,680.27. The motion carried unanimously.

Doug Jorstad/Steve Johnston motioned to approve Operator's Licenses for Jennifer A. St. Claire, Olivia J. Lafleur, Luke T. Hale, Brenda A. Schmitt and Mark S. Johnson – HD Tavern and Melissa A. Gabrielson – Kwik Trip #568. The motion carried unanimously.

Doug Jorstad/Rich Anderson motioned to approve Operator's License for Connor J. Evenson – Smokey's Bar & Grill. The motion carried with Jorstad, Olson, Proctor, Johnston, Anderson and Ebner and Anderson in favor; Kulcinski abstained.

Doug Jorstad/Dawn Kulcinski motioned to approve the creation of Public Works Director position description as presented. The motion carried unanimously.

Doug Jorstad/Steve Johnston motioned to approve the creation of Village Engineering Division and the engineering pay grades and compensation ranges as presented. The motion carried unanimously.

Doug Jorstad/Dawn Kulcinski motioned to approve the creation of Village Engineer position description as presented. The motion carried unanimously.

Doug Jorstad/Dawn Kulcinski motioned to approve creation of Assistant Village Engineer position description as presented. The motion carried unanimously.

Shared Ride Committee

Trustee Kulcinski reported that ridership increased by 134 (from 1005 to 1139 from February 2017 to February 2018).

Municipal Court Update

Meeting is next week.

Fire Board Report

Trustees Jorstad and Johnston updated the Board of Fire Department budget status and Assistant Chief hiring process.

County Supervisor's Report

County Supervisor Barlow remarked on a recent visit from Governor Walker regarding new foster care bills. He also mentioned that of the five contested County Supervisor positions, one incumbent, Leon Pfaff, was replaced.

President's Report

No report was available.

Other Items before the Board

Trustees Olson and Ebner were thanked, and Trustees Cain and Stanek were welcomed by staff and fellow Board members.

Director Brogan mentioned the floor coating project would soon be completed in the east park shelter and pool house, and the new Park & Recreation truck will be available for pick up this week. Brogan thanked the Police Department for their quick and successful response to vandalism damage at the band shell restrooms recently.

Trustee Ebner thanked Village department heads and Administrator Heinig, remarking on his appreciation of working with them and the great job they do on behalf of the Village.

Administrator Heinig thanked Trustees Olson and Ebner and remarked on how humbled he is by support given to him over the years by them. He commented on the many changes that have occurred in the last five years and that they have both been an integral part of those for the community. He and President Proctor formally thanked Olson and Ebner for their years of service with plaques of appreciation.

Trustee Olson asked for a moment to make some comments at the conclusion of his term:

*“Thank you President Proctor. I asked President Proctor for a few minutes to address everyone here tonight. Tonight is a culmination of my second time serving on the Village Board. My first time came in the 1990’s but tonight is my final meeting of the past four years of serving here. I would like to thank everyone for their dedication to our community. We are blessed to have a strong staff managing the day to day operations and their diligence should not be overlooked. It is a strong team working in the community’s best interest. A special thank you to Administrator Heinig and the rest of the staff. You truly are the glue in the day to day operation of our Village government. I am extremely proud to have served here during a time when the new Police Department facility was brought online along with a new police chief, the completion of the new Library and the redevelopment of that area of our Village. The Library is proving to be a true trademark of this community. Being here to be involved in the decision to build a new waste water treatment plant and the soon to be completed Holmen Drive project are also rewarding accomplishments that we have work thru. Many times over the last four years we have had the opportunity to make decisions that not only affect a current situation but a decision that may affect the Village and its residents for many years in the future. As I have commented in meetings about Village history it is because I sincerely believe that it is important to know the history of how things may have been done or how decisions may have been made or not made previously in order for this Board to make a decision on a current issue. With that, I urge all of you to study things fully from a historical perspective, a future perspective as well as a current perspective. During my lifetime I have seen Holmen grow from a Village of 500+ people to what we are today. But it is not population growth that should be your total gauge in decision making however. Balancing the growth of services and government is one that needs to be planned with the utmost seriousness. There is a balance and that may prove to be your most difficult challenge. You have some great challenges ahead and urge you to move cautiously. There are numerous challenges that will face this Village Board in the years ahead so I will ask you are you “**ALL IN**” or are you “just in”? What do I mean by that? Several months ago a friend of mine asked that very question of myself and several others serving on a state board. To be “**ALL IN**” means you are truly committed and not just in. Do you study the issues? Research? Think seriously about what your commitment is. If you are not “**ALL IN**” today think about how you can change course to be “**ALL IN**”. The best is before you when you are truly committed. I thank all of you again for the time you are giving to our community and appreciate the opportunity that I have had to work with every one of you. May God give you guidance to be “**ALL IN**”, thank you.”*

Doug Jorstad/Steve Johnston motioned to adjourn. The motion carried unanimously. The meeting adjourned at 7:45 pm.

Angela A. Hornberg, Village Clerk/Treasurer