

**Village of Holmen
Board Proceedings
May 14, 2015**

President Proctor called the Holmen Village Board meeting to order at 7:00 pm on May 14, 2015, at the Holmen Village Hall.

Board members present: Nancy Proctor, Bill Ebner, Doug Jorstad, Steve Johnston, Rich Anderson and Chuck Olson. Dawn Kulcinski was excused. Also present were Administrator Heinig, Park & Recreation Director Brogan, Police Chief McHugh, Public Works Director Olson, Clerk/Treasurer Hornberg, Sabrina Steger, Attorney Brian Weber, Jeremy Cook, Bill Bulawa, Dick Berg, Richard Barbour, Brian Nichols and Pat McKnight.

Public Comment

None.

Presentation

Sabrina Steger from Hawkins, Ash, Baptie & Company, LLP presented the 2014 audit and answered questions pertaining to the audit.

Minutes

Doug Jorstad/Rich Anderson motioned to approve the minutes of the April 9, 2015, Board meeting as amended. The motion carried unanimously.

Bill Ebner/Chuck Olson motioned to approve the minutes of the April 21, 2015, Special Board meeting as presented. The motion carried unanimously.

Planning Commission

Rich Anderson/Chuck Olson motioned to approve the petition from Richard Barbour to rezone from A (Agricultural District) to R-4 (Two-Family Residential District). The motion carried unanimously.

Chuck Olson/Steve Johnston motioned to approve acceptance of the preliminary plat from Richard Barbour for the creation of the Rosewood subdivision. The motion carried unanimously.

Rich Anderson/Doug Jorstad motioned to approve Resolution #10-2015 – Acceptance of a CSM at 1804 and 1806 Crooked Avenue. The motion carried with Proctor, Jorstad, Ebner, Johnston, Jorstad in favor, Olson abstained.

County Supervisor's Report

Administrator Heinig reported on behalf of County Supervisor Barlow that recently the County voted to approve a social hosting ordinance; full text of the Ordinance can be found on the County website. He also stated that the groundbreaking of Lot C began recently.

Shared Ride Committee

Trustee Anderson reported that ridership had decreased by 274 (from 1771 to 1497 from March 2014 to March 2015). Anderson commented that after some research, he believes that ridership counts have been significantly reducing due to vendor staffing issues as well as delays in vehicle maintenance. He asked that Administrator Heinig and President Proctor follow up with Onalaska Mayor Chilsen to review his concerns and look into having a discussion with the vendor used for the program.

Park, Recreation and Library Committee

Chuck Olson/Bill Ebner motioned to consider "School's Out for Summer" concert proposal without Committee recommendation. The motion carried unanimously. Chuck Olson/Rich Anderson motioned to approve "School's Out for Summer" two band concert proposal by Brian Nichols on June 5, 2015, at the Halfway Creek Band Shell from 6:00 to 9:00 pm. Administrator Heinig commented that the event request included police officer coverage for the event, which would equate to around \$800.00 of overtime costs that are not currently budgeted. Director Brogan stated that the band shell fee for the event had been waived and that a \$200 deposit had been received from Mr. Nichols. President Proctor inquired as to the option that the overtime expense be paid upfront by the requester with potential excess funds to be reimbursed. Trustee Jorstad inquired as to the anticipated noise level of the event; Mr. Nichols stated the volume would be similar to Kornfest. Trustee Olson commented that although he understood staff's budgeting concern, he felt the event would benefit an age group that is often forgotten in the community, and would encourage good relations between law enforcement and high school age students. Brian Nichols asked to address the Board; he remarked that he appreciated the Board taking the time to consider, and complimented the band shell accommodations. Nichols proposed to split the estimated overtime costs with the Village; he affirmed his group would be responsible for clean-up of the park after the event. Nichols remarked that he felt it was important to promote relationships between high school age kids and law enforcement to help mend current national issues with law enforcement. Doug Jorstad/Bill Ebner motioned to amend motion to approve "School's Out for Summer" two band concert proposal by Brian Nichols on June 5, 2015, at the Halfway Creek Band Shell from 6:00 to 9:00 pm, to include a non-refundable payment of \$400.00. The motion carried unanimously. Trustee Johnston thanked Mr. Nichols for organizing the event, and noted that possibly he would be able to find sponsors for future events. President Proctor also commented that she, without luck, has inquired about local high school bands to be available for the Concerts in the Park event.

Law Enforcement Committee

Informational items only.

Public Works Committee

Bill Ebner/Rich Anderson motioned to approve contract with Knight Engineering for Holmen Drive Project in the amount of \$174,146.25. Trustee Olson observed that the timeline for the completion of this project would be difficult to maintain. Director Olson stated that the scope of the project included a completion date with the intent to guarantee that the Hale Drive intersection would be ready for March 2017. Administrator Heinig assured the Board that it was made very clear to the contractor that the project would need to be completed by 2017 so future work could be bid and completed by fall of 2017. The motion carried unanimously.

Bill Ebner/Doug Jorstad motioned to approve pump replacement at Deer Wood Park pump station from Lackore Electric Motor Repair in the amount of \$10,255.46. Trustee Ebner commented that these costs would be reimbursed by insurance. The motion carried unanimously.

Finance and Personnel Committee

Doug Jorstad/Chuck Olson motioned to recommend payment of the claims as presented for a total amount of \$958,460.91. The motion carried unanimously.

Doug Jorstad/Steve Johnston motioned to approve Temporary Class "B" License for West Salem/Bangor Wrestling Club for Junction Days softball tournament to be held May 22-24, 2015, at Deer Wood Park. The motion carried unanimously.

Municipal Court Update

Administrator Heinig reported that at the last meeting, officers were established; he was appointed as Vice Chair.

Fire Board Report

Nothing to report.

President's Report

President Proctor offered to answer questions on her schedules and list of events for the month of April.

Other Items before the Board

Chief McHugh reminded the Board that a police memorial was to be held tomorrow at Halfway Creek Park at 10:00 am.

Director Olson remarked that the "Safe Routes to School" Sunset lights project was progressing with an estimated May 29th completion date.

Director Brogan mentioned that the "Touch a Truck" free event would be held at Deer Wood park from 10:00 am to 1:00 pm this Saturday and that the first movie in the park would be held on May 22nd. He also stated that the La Crosse County Tavern League recently made a \$1000.00 donation to the Recreation department to assist with summer programming costs.

Administrator Heinig stated that the new police facility would be open on June 1st and that an open house would be held on May 30th from 10:00 -12:00 am.

President Proctor remarked that the "Concerts in the Park" series would begin on June 7th and would consist of 16 performances; the last concert will be held on September 21st. She also expressed her excitement that the architectural plans for the Library would begin soon.

Closed Session

At 8:14 pm, Doug Jorstad/Bill Ebner motioned to convene into closed session per Wisconsin State Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of public employee over which the governmental body has jurisdiction or exercises responsibility. Purpose: Discussion on Extending the Administrator's Employment Agreement and Wisconsin State Statute 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Purpose: Discuss Option for Property Purchases in TIF #2; Discuss Property Purchases for Facilities.

At 9:02 pm, Doug Jorstad/Steve Johnston motioned to reconvene into open session per Wisconsin State Statute 19.85(2). The motion carried unanimously.

Rich Anderson/Doug Jorstad motioned for approval of extending the Administrator's Employment Agreement as presented. The motion carried unanimously.

Bill Ebner/Doug Jorstad motioned to adjourn. The motion carried unanimously. The meeting adjourned at 9:04 pm.

Angela A. Hornberg, Village Clerk/Treasurer