

**Village of Holmen  
Special Board Meeting  
Holmen Village Hall – Board Room  
Monday, May 20, 2013  
6:00 pm**

President Proctor called the Special Holmen Village Board meeting to order at 6:00 pm on May 20, 2013, at the Holmen Village Hall.

Board members present: Nancy Proctor, Rich Anderson, Dawn Kulcinski, Mike Dunham, Neal Forde, Doug Jorstad and Ryan Olson. Also present were Administrator Heinig, Park & Recreation Director Brogan, Police Chief McHugh, Public Works Director Olson, Clerk/Treasurer Hornberg, Lt. Collins, Roxanne Reynolds, Deen Layland, Paul Anderson, Andrew Bremer, Sean Lentz and Jean Burgess.

President Proctor turned the meeting over to Ehlers Consultant Sean Lentz for the Financial Review and Preliminary Debt Projection discussion.

Lentz reviewed the existing financial situation for the Village as well as future debt projections and answered questions from the Board. He indicated projections of change in the Village mill rate based on capital facility borrowing options. He also pointed out the pros and cons of phasing in borrowings versus borrowing for all capital facility needs at one time.

President Proctor then turned the meeting over to MSA Consultant Andrew Bremer for continuing facilities discussions. Bremer reviewed the summary of findings and comments that resulted from the Public Information meeting held on May 6, 2013, as well as results from the online survey on Capital Facility options. He went over each of the five alternatives and the predominant comments regarding the benefits and problems with each plan. He then gave the Board members a chance to comment on their personal choice as well any concerns they have.

Trustee Dunham inquired of Holmen Branch Library Manager Layland as to the status of the Friends of the Library Committee and fundraising efforts. Layland responded that currently the Committee has dissolved and donations cannot be sought until a plan is put to paper for a new Library.

After various discussions and vetting of concerns, the Board requested MSA Consultant Bremer to create a new plan combining the best elements of Alternatives #1 and #2 to put forward what they feel would be an agreeable option. This alternative would have two separate buildings for a new Library and Police Department on the newly acquired land with a remodel of the current Village Administration Center; This would allow for a clean phasing of each project with a minimal amount of interruption to services, and also would give time for Library fundraising efforts to begin. This blended option will be presented to the Board in a Special meeting to be held on June 13, 2013, at 6:00 pm prior to the Regular Board meeting.

Congratulations were extended to Bremer for an award from The Wisconsin American Planning Association that he will receive for the South Corridor Plan that he created for the Village of Holmen; he will accept the award on June 13, 2013.

Ryan Olson/Mike Dunham motioned to adjourn at 8:18 pm. Carried unanimously.

Angela A. Hornberg  
Village Clerk/Treasurer