



**Meeting Minutes  
Police Commission Meeting  
May 23, 2017**



The meeting of the Holmen Police Commission was held on Tuesday May 23, 2017 at the Holmen Police Department training room.

President Jeff Reiter called the meeting to order at 4:33pm.

Present at the meeting: President Jeff Reiter, Vice President Scott McCullough, Secretary Mary Vahala, Ron Bertelsen, and Joe Kovacevich. Also in attendance were Administrator Scott Heinig, Chief Shane Collins and Lieutenant Erich Zwicker.

**APPROVAL OF MINUTES:** Mary Vahala/Ron Bertelsen motioned to approve the minutes of the April 18, 2017 meeting. The motion carried unanimously.

**CLOSED SESSION:** At 4:440pm, Mary Vahala/Scott McCullough motioned to convene into closed session per Wisconsin State Statute 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of public employee. Purpose: Hold formal interviews of candidates for Police Officer. The motion carried unanimously.

At 7:29pm, Scott McCullough/Joe Kovacevich motioned to reconvene into open session per Wisconsin State Statute 19.85(2). The motion carried unanimously.

**CONDITIONAL OFFER OF EMPLOYMENT:** Scott McCullough/Ron Bertelsen motioned to offer Tyler Franks a conditional offer of employment contingent on passing the pre-employment screening of the background, medical and drug screening. The motion carried unanimously.

Scott McCullough/Joe Kovacevich motioned to offer Nathaniel Ganrude a conditional offer of employment if Tyler Franks did not accept the position. Nathaniel offer is contingent based on Tyler not accepting position and Nathaniel passing the pre-employment screening. Motion carried unanimously.

**ADJOURN:** Ron Bertelsen/Mary Vahala motioned to adjourn. The motion carried unanimously. The meeting was adjourned at 7:35pm.

Minutes by Chief Shane Collins