

**Village of Holmen  
Board Proceedings  
July 9, 2020**

President Barlow called the Holmen Village Board meeting to order at 7:00 pm on July 9, 2020, at the Holmen Village Hall.

Board members present: Patrick Barlow, Rich Anderson, Dawn Kulcinski, Rod Stanek, Doug Jorstad, Brandon Cain and Micah Wyss. Also present were Administrator Heinig, Clerk/Treasurer Hornberg, Andrew Temte, Attorney Brian Weber, Public Works Director Mezera, Engineer Dahl, Park & Recreation Director Brogan and Fire Chief Buck Manley. Police Chief Collins arrived at 7:15 pm.

**Public Comment** None.

**Minutes**

Rich Anderson/Dawn Kulcinski motioned to approve the minutes of the June 11, 2020 Board meeting as presented. The motion carried unanimously.

**Planning Commission**

Informational items only.

**Park, Recreation and Library Committee**

The Park & Recreation Committee did not meet due to lack of quorum. The ice rink did not necessitate an emergency action; it was referred back to the Committee for consideration in August.

**Law Enforcement Committee**

Informational items only.

**Public Works Committee**

Rich Anderson/Brandon Cain motioned to approve bid from Gerke Excavating for CTH D drainage improvements in the amount of \$257,182.75. Administrator Heinig mentioned that this stormwater project on Hwy D will cost more than anticipated but he is hopeful to get these projects done to help the homeowners in those areas; the project should be completed by fall. The motion carried unanimously.

Rich Anderson/Doug Jorstad motioned to approve Mill Street drainage improvements bid from Badger Environmental & Earthworks Inc. in the amount of \$40,178.00. Administrator Heinig mentioned that this project was non-budgeted but is a repair that is necessary to address ongoing stormwater issues in the Mill Street area. The motion carried unanimously.

Rich Anderson/Dawn Kulcinski motioned to allow Administrative approval of Hawkeye Business Park improvements once all items have been completed to satisfaction. The motion carried unanimously.

Rich Anderson/Doug Jorstad motioned to approve purchase of a 2020 Johnson VT Sweeper from Envirotech Equipment, including option package for a total cost of \$273,425.00. The motion carried unanimously.

Rich Anderson/Micah Wyss motioned to approve purchase of a spare pump for Village Crossing south lift station from Lackore Electric Motor Repair in the amount of \$10,266.25. The motion carried unanimously.

Rich Anderson/Dawn Kulcinski motioned to approve quote from MCS Networks Inc. for internet service and Wi-Fi for the Public Works Shop in the amount of \$1,454.95. The motion carried unanimously.

Rich Anderson/Micah Wyss motioned to approve quote from Decker Supply for traffic control items for Holmen Drive in the amount of \$2,440.65. The motion carried unanimously.

### **Finance and Personnel Committee**

Doug Jorstad/Dawn Kulcinski motioned to approve payment of the claims as presented for a total amount of \$2,379,389.11. The motion carried unanimously.

Doug Jorstad/Rich Anderson motioned to approve Operator's Licenses for Gavin G. Anderson, Joshua D. Genz, Cally M. McPherson and Dakota R. Moldenhauer – HD Tavern; Tracey E. Stanton – Festival Foods and Ceaira B. McClain – Smokey's Bar & Grill. The motion carried with Stanek, Barlow, Jorstad, Cain, Anderson and Wyss in favor; Kulcinski abstained.

Doug Jorstad/Rod Stanek motioned to approve issuance of payment for reimbursable obligations for King's Bluff Estates as presented. The motion carried with Stanek, Barlow, Jorstad, Kulcinski, Anderson and Wyss in favor; Cain abstained.

### **Shared Ride Committee**

Trustee Cain reported that ridership decreased by 942 (from 1347 to 405 from May 2019 to May 2020) due to COVID-19.

### **Municipal Court Update**

Informational items only.

### **Fire Board Report**

Trustees and Administrator Heinig updated the Board on options as discussed at the Finance & Personnel Committee meeting to encourage all residents to add addressing information to their home for safety reasons. Heinig also stated that the Fire Chief would have support of the Board and staff to require safety devices in commercial properties such as Knox Boxes and to implement a fire inspection program.

Trustee Stanek updated the Board on the status of ongoing repair issues on the new Quint truck. The issues are all covered under warranty; however, the truck is not available to Holmen Area Fire Department during those repairs. It was suggested that the Fire Department's attorney send a letter to Pierce to express the need to have an adequate truck available in case of an emergency situation. A question had arose at the Fire Board meeting regarding removing the Quint truck and replacing it with two other types of vehicles. The Board and staff agreed this would be a terrible idea and agreed that it is necessary to have a ladder truck included in the fleet. Trustee Jorstad mentioned that in any safety profession, certain equipment is always needed in case of an incident, even if the hope is that it will never be used. It would be unacceptable to eliminate the new truck; however, we do need for it to be functional which is the ultimate goal.

### **County Supervisor's Report**

No one was present for discussion.

### **President's Report**

Informational items only.

### **Other Items before the Board**

Trustee Stanek inquired as to the progression of the Pertzsch Farm subdivision. Administrator Heinig assured him that the Developers are very motivated and they are progressing with the final items which should be completed in the next couple of weeks.

Doug Jorstad/Brandon Cain motioned to adjourn. The motion carried unanimously. The meeting adjourned at 8:01 pm.

Angela A. Hornberg, Village Clerk/Treasurer