

**Village of Holmen
Board Proceedings
August 8, 2019**

President Barlow called the Holmen Village Board meeting to order at 7:00 pm on August 8, 2019, at the Holmen Village Hall.

Board members present: Patrick Barlow, Doug Jorstad, Rich Anderson, Dawn Kulcinski, Micah Wyss and Brandon Cain. Rod Stanek was excused. Also present were Ed O'Brien, Adam Lorentz, Fire Chief Manley, Officer Joe Inglett, Public Works Director Mezera, Administrator Heinig, Park & Recreation Director Brogan, Village Engineer Dahl, Police Lt. Zwicker, Clerk/Treasurer Hornberg and Attorney Brian Weber.

Public Comment

None.

Minutes

President Barlow asked that beginning tonight, members raise their right hand along with their voice vote for more transparency and to show a counted vote for situations that are required by statute to be a counted vote.

Doug Jorstad/Micah Wyss motioned to approve the minutes of the July 11, 2019 Board meeting as presented. The motion carried unanimously.

Planning Commission

Rich Anderson/Dawn Kulcinski motioned to approve petition from ALT Investments (owner); to rezone approximately 40 acres immediately West of Schaller Blvd. and immediately North of Hwy. 35, from A (Agricultural Zoning District) to B-2 (General Business Zoning District). The motion carried unanimously.

Dawn Kulcinski/Rich Anderson motioned to approve Temte Subdivision Preliminary Plat, from ALT Investments, LLC, immediately West of Schaller Blvd. and immediately North of Hwy. 35. The motion carried unanimously.

Park, Recreation and Library Committee

Informational items only.

Law Enforcement Committee

Trustee Kulcinski welcomed new Officer Joe Inglett and asked him to introduce himself to the Board; he did so and remarked that he looks forward to a long career in the Holmen Police Department.

Public Works Committee

Rich Anderson/Brandon Cain motioned to approve change order #1 – 2019 street improvements with Mathy Construction Co. in the amount of \$9,900.00. The motion carried unanimously.

Rich Anderson/Brandon Cain motioned to approve quote from TEC, Inc. for Sunset Dr. sewer repairs in the amount of \$10,100.00. The motion carried unanimously.

Rich Anderson/Brandon Cain motioned to approve quote from La Crosse County for pavement overlay on Bluffview Ct. in the amount of \$26,949.00. The motion carried unanimously.

Finance and Personnel Committee

Doug Jorstad/Dawn Kulcinski motioned to approve payment of the claims as presented for a total amount of \$2,052,277.85. The motion carried unanimously.

Doug Jorstad/Dawn Kulcinski motioned to approve Operator's Licenses for Chelsea J. Sokolik – Kwik Trip #311; Brittney S. Sperber and Morgan E. Pellowski – HD Tavern. The motion carried with unanimously.

Doug Jorstad/Rich Anderson motioned to approve premise amendment to 2019/2020 “Class C” Wine License; addition of outdoor patio area at The Grind, LLC., 208 Holmen Dr. South, Suite 108, Holmen. The motion carried unanimously.

Doug Jorstad/Dawn Kulcinski motioned to approve Temporary Class “B” License for Holmen Youth Fast Pitch (HYFP) Kornfest softball tournament to be held on August 16-18, 2019, at Deer Wood Park, 500 Anderson St. The motion carried with Cain, Anderson, Kulcinski, Wyss and Jorstad in favor, Barlow abstained.

Doug Jorstad/Rich Anderson motioned to recommend approval of the 2020-2022 assessor contract with Associated Appraisal. The motion carried unanimously.

Shared Ride Committee

Trustee Wyss reported that ridership decreased by 181 (from 1293 to 1112 from June 2018 to June 2019).

Municipal Court Update

Administrator Heinig reviewed some important changes that are planned for Joint Municipal Court including an investment in a new software program, TiPSS, which will allow the Joint Municipal Court employees, as well as Attorney Weber, to work more efficiently with court related issues. He also mentioned proposed ordinance updates to Joint Municipal Court to be reflective of the practices of the court and the City of Onalaska Clerk’s Office.

Fire Board Report

Trustee Jorstad remarked that the Fire Department is still working out union negotiations, as well as the proposal for the 2020 budget.

County Supervisor’s Report

County Supervisor/President Barlow reported that \$138,000.00 of unexpected TIF funds were received for La Crosse County which they have discussed using to subsidize loss of revenue during the La Crosse Center renovations. He also mentioned that at the public information meeting this week at the Holmen Library, the County discussed plans to potentially delay the final portion of road renovations on Sand Lake Rd. in order to seek federal funding to offset project costs.

President’s Report

Informational items only.

Other Items before the Board

Lt. Zwicker remarked that at a recent training in Virginia, he was proud that Holmen was recognized by peers as an example for the National Night Out event. Zwicker stated that this was truly a Village event and it couldn’t be such a success without businesses, staff, Board members and all of the manpower that put in time and efforts to support the event.

Trustee Cain complimented all who assisted at the National Night Out event and welcomed Officer Inglett.

Trustee Wyss stated that he and his family enjoyed the National Night Out event, as well as the pickle ball grand opening held recently.

Administrator Heinig praised the Village staff and Board members, and stated he was so proud at the job all were doing for the community.

President Barlow thanked staff for a great National Night Out event, as well as Board members and staff that met with residents recently regarding drainage issues.

Closed Session

At 8:02 pm, Doug Jorstad/Brandon Cain motioned to convene into closed session per Wisconsin State Statute
Authority: §19.85(1) (c) Considering employment, promotion, and compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Purpose: Administrator Annual Review

The motion carried unanimously.

At 8:32 pm, Micah Wyss/Doug Jorstad motioned to reconvene into open session per Wisconsin State Statute 19.85(2). The motion carried unanimously.

Rich Anderson/Doug Jorstad motioned to amend the Administrator longevity portion of his contract from lump sum to a bi-weekly payout. The motion carried unanimously.

Doug Jorstad/Micah Wyss motioned to adjourn. The motion carried unanimously. The meeting adjourned at 8:35 pm.

Angela A. Hornberg, Village Clerk/Treasurer