

**Village of Holmen  
Board Proceedings  
September 12, 2019**

President Barlow called the Holmen Village Board meeting to order at 7:00 pm on September 12, 2019, at the Holmen Village Hall.

Board members present: Patrick Barlow, Doug Jorstad, Rich Anderson, Rod Stanek, Micah Wyss and Brandon Cain. Dawn Kulcinski was excused. Also present were Patrick McHugh, Pat McKnight, Sabrina Strauss, Lucas Strauss, James Haggerty, Jesse Solberg, Public Works Director Mezera, Administrator Heinig, Park & Recreation Director Brogan, Village Engineer Dahl, Police Chief Collins, Clerk/Treasurer Hornberg and Attorney Brian Weber.

**Public Hearing**

Rich Anderson/Doug Jorstad motioned to open the public hearing for Chapter 195 – Provisions to Regulate Murals at 7:01 pm. The motion carried unanimously.

Pat McKnight questioned whether other materials would be allowed in the creation of murals, and if residential door painting would be subject to this ordinance. She asked if in the future, the Village would create or modify this ordinance to more specifically address public art such as statues and sculptures.

Doug Jorstad/Brandon Cain motioned to close the public hearing at 7:04 pm. The motion carried unanimously.

Rich Anderson/Micah Wyss motioned to open the public hearing for Chapter 108 – Joint Municipal Court at 7:04 pm. The motion carried unanimously.

No one spoke on behalf of the ordinance changes.

Doug Jorstad/Brandon Cain motioned to close the public hearing at 7:05 pm. The motion carried unanimously.

**Public Comment**

Patrick McHugh spoke in regards of King's Bluff Estates public improvements on the agenda this evening; this item was tabled at the Public Works Committee due to the infrastructure not being complete that time as required by the developer's agreement. McHugh remarked to the Board that some leniency would be appreciated to allow him to complete the work in the next few weeks and allow him to proceed with the project prior to acceptance of public improvements at the October meeting.

Pat McKnight thanked the Village staff and Board for their assistance during her four years of news coverage; she stated that she was honored to watch democracy at its best in the Village of Holmen.

**Minutes**

Rich Anderson/Brandon Cain motioned to approve the minutes of the August 8, 2019 Board meeting as presented. The motion carried unanimously.

**Planning Commission**

Administrator Heinig remarked that he was approached by high school students inquiring about painting murals in the State Street area which our current SPAR Ordinance does not allow in commercial areas. The Planning Commission discussion indicated that public art may be appropriate in specific areas and for specific reasons. To address questions posed by Pat McKnight, Heinig stated that other materials would be considered in the creation of murals, as well as modifications for other specific ideas and requests that are made in the future. He mentioned that this Ordinance does not apply to residential areas, where a painted door or shed would be a personal choice and not monitored by the Village.

Rich Anderson/Rod Stanek motioned to approve Ordinance 5-1019, An Ordinance Creating Provisions to Regulate Murals, as presented. The motion carried unanimously.

**Park, Recreation and Library Committee**

Rod Stanek/Doug Jorstad motioned to approve quote by Maxwell-White Plumbing in the amount of \$2,700.00 for Village Hall drinking fountain replacement. Trustee Cain mentioned this bid was the exact amount as the Every Plumbing bid but was chosen due to the same fountain systems being used in other Village facilities; also disagreement with the statement in the Every contract that damages during replacement would not be covered by the contractor. The motion carried unanimously.

**Law Enforcement Committee**

Informational items only.

**Public Works Committee**

Rich Anderson/Micah Wyss motioned to approve engineering analysis of Forest View and Deerwood Estates from SEH in the amount of \$19,200.00. Trustee Cain inquired as to why the storm water system that was placed by developers in those areas was not sufficient. Administrator Heinig remarked that the culverts under Granum and Hwy. D were built to DNR standards for a two-inch rain but stronger rains have caused culverts to backup. He explained that several of the lowest homes in the area have yards that are actually below the elevation of retention ponds so these issues are causing basements to flood. In order to assist the residents, this study would indicate which size culverts would need to be installed to address those issues, as well as assist those specific homeowners to make landscaping modifications. The culvert modifications will be included in the proposed 2020 stormwater budget. The motion carried unanimously.

Rich Anderson/Rod Stanek approved 2019 street patching project with Mathy Construction in the amount of \$9,952.42. The motion carried unanimously.

Rich Anderson/Micah Wyss motioned to approve quote from St. Joseph Construction to relocate force main on Hanson Rd. and SN in the amount of \$7,101.25. Trustee Cain inquired as to the statement in the quote for the exclusion of road or green area repairs after project is complete. Engineer Dahl stated that the contractor will need to do similar work in the area and that seeding and road repairs would be their responsibility. The motion carried unanimously.

Administrator Heinig remarked that the King's Bluff Estates public improvements item had not come forward with a recommendation at committee level. He stated that Schaller Blvd. is not and will not be complete even for October approval but that progress is being made on the subdivision streets, as well as the lift station; Patrick McHugh has stated it should be complete in two weeks' time. Heinig gave the Board their options to address this issue.

Doug Jorstad/Rich Anderson motioned to consider King's Bluff Estates public improvements without committee recommendation. The motion carried with Stanek, Anderson, Barlow, Jorstad, and Wyss in favor; Cain abstained.

Doug Jorstad/Rich Anderson motioned to allow staff to review and administratively approve King's Bluff Estates public improvements once completed to satisfaction. Heinig mentioned that they should also acknowledge that the completion of Schaller Blvd. won't occur until a future time but is protected by a bond to ensure work is completed. The motion carried with Stanek, Anderson, Barlow, Jorstad, and Wyss in favor; Cain abstained.

**Finance and Personnel Committee**

Doug Jorstad/Rich Anderson motioned to approve payment of the claims as presented for a total amount of \$3,544,425.92. The motion carried unanimously.

Doug Jorstad/Micah Wyss motioned to approve Operator's License for Amber R. Bohnsack – HD Tavern. The motion carried unanimously.

Doug Jorstad/Rich Anderson motioned to approve Ordinance 6-2019, An Ordinance to Amend Chapter 108 of the Code of Ordinances of the Village of Holmen Relating to Joint Municipal Court. Heinig explained that these

changes were being uniformly made to all participating jurisdictions for Joint Municipal Court and are mainly administrative. The motion carried unanimously.

Doug Jorstad/Rod Stanek motioned to approve Resolution 6-2019, Creation of Election Wards 13 and 14. Heinig explained that these changes were made at the request of the County and State due to recent annexations. The motion carried unanimously.

Rich Anderson/Brandon Cain motioned to recommend approval of the 10-year contract extension for refuse and recyclables collection with Hilltopper Refuse as presented. Heinig remarked that the existing contract had 2 years remaining but due to a strong desire by residents to have a recycling cart, this contract was revised at this time to include this service which will begin March 2020. He mentioned that due to the addition of carts, the quarterly refuse rate for the resident as proposed in the 2020 budget will be \$44.00 per quarter which is a \$20 annual increase per unit. Heinig also stated that the 95 gallon carts would be delivered in March and a drop-off location for the current recycling bins will be available. President Barlow asked if the public would be educated as to the use of the cart; Heinig stated that the annual recycler will address, as well as information provided with the cart delivery. The motion carried unanimously.

#### **Shared Ride Committee**

Trustee Wyss reported that ridership decreased by 215 (from 1224 to 1009 from July 2018 to July 2019).

#### **Municipal Court Update**

Administrator Heinig remarked that the 2020 budget has been approved, including the new TiPPS program.

#### **Fire Board Report**

Trustee Jorstad commented the proposed 2020 Fire Department budget will be presented Wednesday, and that interviews for part-time employees have resulted in two qualified candidates. Trustee Stanek reviewed call numbers for the District.

#### **County Supervisor's Report**

County Supervisor/President Barlow reported that the motion to utilize \$138,000.00 of unexpected TIF funds to subsidize loss of revenue during the La Crosse Center renovations failed to receive the necessary two-thirds vote at the County meeting. He also mentioned that someone will soon be reaching out to municipal staff to discuss water quality issues in La Crosse County. Barlow also was pleased to report on innovation at the County Landfill which sends 75,000 tons of waste to Xcel Energy who then turns it into usable energy each year.

#### **President's Report**

President Barlow mentioned that during August, La Crosse County Convention & Visitors Bureau was excited to add the City of La Crescent, MN as a member; also the current location at Riverside Park will be renovated and a small cafe will be added to the first floor.

#### **Other Items before the Board**

Engineer Dahl mentioned that the La Crosse Planning Commission will be voting on use of a large portion of federal funds to complete the last phase of the Sand Lake Rd. project; this funding will delay construction for about a year but will save 80% of the project costs. Another portion of the funds is proposed to be allocated for the purchase of four vans for the Shared Ride program. Dahl extended thanks from the County for supporting the bike trail project on Sand Lake Rd. Barlow remarked that he will certainly advocate for the approval of Sand Lake Rd. project funds at the County Planning meeting.

Trustee Stanek stated that members who had not recently taken a drive to the north end of the Village should do so to see the substantial progress being made on the Riverland Energy building, as well as the start of Holmen Cheese LLC.

Trustee Anderson thanked Administrator Heinig and Clerk/Treasurer Hornberg for their hard work in preparing the 2020 budget.

Trustee Cain questioned Director Mezera to see if resident concerns sent to the Village Board members about weed issues had been addressed. Mezera affirmed that it has been addressed and that staff is reviewing to potentially strengthen the current Ordinance.

Trustee Jorstad thanked Pat McKnight for her many years of reporting on behalf of the Village.

Clerk/Treasurer Hornberg advised Board members to direct all assessment inquiries to Associated Appraisal for discussion during next week's Open Book meetings.

President Barlow mentioned that he has scheduled a meeting with the assessors during the Open Book next week to get a feel for the process.

Trustee Kulcinski thanked Heinig and Hornberg for their hard work on the budget process, and thanked Pat McKnight for her many years of coverage.

Doug Jorstad/Brandon Cain motioned to adjourn. The motion carried unanimously. The meeting adjourned at 8:15 pm.

Angela A. Hornberg, Village Clerk/Treasurer