

**Village of Holmen
Board Proceedings
November 9, 2017**

President Proctor called the Holmen Village Board meeting to order at 7:00 pm on November 9, 2017, at the Holmen Village Hall.

Board members present: Nancy Proctor, Doug Jorstad, Steve Johnston, Dawn Kulcinski, Rich Anderson and Chuck Olson. Bill Ebner was excused. Also present were Rodney Stanek, Brandon Cain, Will Kratt, Jim Christenson, Administrator Heinig, Public Works Director Olson, Police Chief Collins, Clerk/Treasurer Hornberg, Attorney Brian Weber, Patrick Barlow and Pat McKnight.

Public Comment

Patrick Barlow commented that he is excited to see all the business growth in Holmen, including the new business complex at 814 Main Street S.

Minutes

Rich Anderson/Dawn Kulcinski motioned to approve the minutes of the October 12, 2017, Board meeting as presented. Trustee Johnston called for an amendment to the Other Items area where Trustee Olson expressed his disappointment with the attendance of Board Members at the Festival Foods grand opening. Johnston stated that not all Board members received an invitation to attend which was in contrast to Trustee Olson's statement; Johnston felt the reason Olson received an invitation was his status in the business community. Trustee Olson stated that his invitation was received through his Village Trustee email account. There was no support to amend the motion. The motion to approve minutes as presented carried unanimously.

Planning Commission

No meeting was held.

Park, Recreation and Library Committee

Informational items only.

Law Enforcement Committee

Informational items only.

Public Works Committee

Rich Anderson/Doug Jorstad motioned to approve Resolution 10-2017 – Accepting the Public Improvements of Seven Bridges Subdivision. The motion carried unanimously.

Rich Anderson/Chuck Olson motioned to approve contract for Traffic Impact Analysis and Intersection Control Evaluation in the area along STH 35 near the McGilvray Park subdivision with Traffic Analysis and Design, Inc. in the amount of \$21,581.00. The motion carried unanimously.

Rich Anderson/Doug Jorstad motioned to approve Change Order 17041-10 with Chippewa Concrete Services in the amount of \$2,838.00. The motion carried unanimously.

Rich Anderson/Dawn Kulcinski motioned to approve Change Order 17041-11 with Chippewa Concrete Services for a time extension from November 30, 2017 to April 20, 2018; no additional cost applies. Trustee Olson expressed concern that this change order does not specify that the extension is for landscaping work that needs to wait until spring; he feels this leaves the remaining deadline for work to chance. Director Olson assured him that Chippewa plans to complete major work yet by the end of November; this extension is to take care of landscaping and other minor needs. The motion carried unanimously.

Finance and Personnel Committee

Doug Jorstad/Steve Johnston motioned to recommend payment of the claims as presented for a total amount of \$1,353,735.12. The motion carried unanimously.

Doug Jorstad/Rich Anderson motioned to approve Class A Retail Combination License for Kwik Trip #568, 115 Hale Drive, Holmen; Agent: Korena Lynn Pabst, for the period of December 26, 2017 – June 30, 2018. The motion carried unanimously.

Doug Jorstad/Steve Johnston motioned to approve Non-Alcoholic Beverage License for Kwik Trip #568, 115 Hale Drive, Holmen. The motion carried unanimously.

Doug Jorstad/Dawn Kulcinski motioned to approve Cigarette & Tobacco License for Kwik Trip #568, 115 Hale Drive, Holmen. The motion carried unanimously.

Doug Jorstad/Steve Johnston motioned to recommend approval of Operator's Licenses for Jonathon L. Zibrowski – Kwik Trip #568; Sandra D. Taylor, Deborah L. Fullwood – Festival Foods; Abbie S. Williams – Features Sports Bar & Grill; and Nick F. Smaby, Todd A. Galstad – Smokey's Bar & Grill. The motion carried unanimously.

Doug Jorstad/Rich Anderson motioned to recommend denial of Blaise Y. Johnson-Augustyniak – Festival Foods, with a ninety-day waiting period from application date before re-application of Operator's Licenses can occur. The motion carried with Anderson, Olson, Proctor, Johnston and Jorstad in favor; Kulcinski abstained.

Shared Ride Committee

Trustee Kulcinski reported that ridership increased by 119 (from 969 to 1088 from September 2016 to September 2017).

Municipal Court Update

Heinig mentioned that the Joint Municipal Court investigation found no indication of employee theft, and that the system is moving forward in a positive direction with new staff in place and oversight by the Onalaska Finance Department.

Fire Board Report

Trustee Johnston remarked that the 2017 budget is in line with actuals and that a new schedule is being implemented to allow full coverage seven days a week. He mentioned that he recently inquired as to the extensive response time to a false alarm recently at the middle school. He also asked that Fire Board minutes recently provided by Chief Menches be updated to the Village website.

County Supervisor's Report

County Supervisor Barlow mentioned that the County budget public hearing would be held next week and that all are welcome to attend.

President's Report

Informational items only.

Other Items before the Board

Chief Collins remarked that the Police Department will once again be collecting "stuff the squad" donations for local families in need. He stated that Pat McKnight will be preparing an article regarding this program. He also stated that Lt. Zwicker was recently on the news for his help in addiction recovery of a local resident.

Director Olson stated that he will meet with FEMA soon regarding the July storm damage; he remarked the timeline for reimbursement may be shorter due to the implementation of a new, more efficient system at FEMA.

Trustee Anderson complimented Director Olson on all of his hard work, not only with construction and the sewer plant but with all other items he takes care of. He thanked Director Olson for all he does and handling it all with great integrity.

Trustee Jorstad mentioned a recent resident complaint regarding Foxy Shopper delivery, he advised the resident to contact the business directly.

Trustee Johnston complimented new businesses in the center of town. He remarked that Moxy's renovation looks amazing, and the new building at 814 Main Street S. is close to completion; both will be great assets to the community. He commented that candidates can begin to pull paperwork for the April trustee seats and that he hopes to see many challengers in the race.

Clerk/Treasurer Hornberg remarked that candidate nomination paper circulation can begin on December 1, 2017, see office staff for information.

Administrator Heinig thanked the Board and staff for all of their hard work on the 2018 budget.

President Proctor mentioned some of the businesses moving into the new 814 Main Street building.

Steve Johnston/Doug Jorstad motioned to adjourn. The motion carried unanimously. The meeting adjourned at 7:35 pm.

Angela A. Hornberg, Village Clerk/Treasurer