

**Village of Holmen
Board Proceedings
November 13, 2014**

President Proctor called the Holmen Village Board meeting to order at 7:00 pm on November 13, 2014, at the Holmen Village Hall.

Board members present: Nancy Proctor, Bill Ebner, Doug Jorstad, Steve Johnston, Rich Anderson, Chuck Olson and Dawn Kulcinski. Also present were Administrator Heinig, Park & Recreation Director Brogan, Police Chief McHugh, Public Works Director Olson, Clerk/Treasurer Hornberg, Patrick Barlow, Attorney Brian Weber, Scott McCullough and Pat McKnight.

Public Comment

Pat McKnight mentioned that she feels the lighting in the Village Hall parking lot is insufficient.

Minutes

Dawn Kulcinski/Rich Anderson motioned to approve the minutes of the September 29, 2014, Special Board meeting as presented. The motion carried unanimously. Dawn Kulcinski/Chuck Olson motioned to approve the minutes of the October 9, 2014, Special Board meeting as presented. The motion carried unanimously. Chuck Olson/Dawn Kulcinski motioned to approve the minutes of the October 9, 2014, Board meeting as presented. The motion carried unanimously.

Planning Commission

Dawn Kulcinski/Steve Johnston motioned to approve Resolution #11-2014 - Approving the Project Plan and Establishing the Boundaries for and the Creation of Tax Incremental District No. 3, Village of Holmen, Wisconsin. Trustee Olson commented on his disappointment in La Crosse County's use of the TIF agreement to pursue a Jurisdictional Transfer of Holmen Drive and Main Street; he also inquired as to the potential delay in the project due to additional negotiations with the County. Administrator Heinig stated that the project was delayed approximately 6-8 months but that design of the Gaarder Road, Hale Drive and Holmen Drive intersection should be able to proceed in 2016; the delay also affects the need for the Village to now bond in order to complete the projects and recoup the funds as the TIF moves forward. The motion carried unanimously.

County Supervisor's Report

Supervisor Barlow updated the Board on the County's adoption of the 2015 budget. He also commented that due to lack of support on a potential County wheel tax, the issue would be referred back to committee and may potentially become a referendum question in the future. He also complimented the Village Staff on the many hours spent in order to find a favorable agreement for a jurisdictional transfer of Holmen Drive and Main Street.

Shared Ride Committee

Trustee Anderson reported that ridership had increased by 95 (from 1497 to 1592 from September 2013 to September 2014).

Park, Recreation and Library Committee

Trustee Kulcinski stated that due to many reasons, the mailbox issue on the agenda would be revisited sometime in the spring.

Law Enforcement Committee

All items were informational only.

Public Works Committee

Rich Anderson/Chuck Olson motioned to approve State/Municipal Agreement for Sunset Drive Reconstruction. The motion carried unanimously.

Rich Anderson/Dawn Kulcinski motioned to approve Memorandum of Understanding – Jurisdictional Transfer – Holmen Drive and Main Street. Administrator Heinig commented that the majority of TIF #3 had a direct effect on the County Highway, and that in order to control the face of the community the jurisdictional transfer was necessary. He stated that the County has agreed to repave Empire Street to McHugh Road with interstate level E10 asphalt pavement, and also to evaluate the need to patch other areas, which have yet to be determined. The transfer would occur mid-year 2016, which would be prior to the final repairs being taken care of. Trustee Olson commented that although he is in favor of the transfer, he is dismayed at the County's approach, upset that the road would be updated with asphalt rather than concrete and disappointed that the County would be in charge of the timeline of the project. Trustee Johnston inquired if the agreement should be delayed until the repair work had occurred, as well as if the Village should insist on a concrete repaving. Public Works Director Olson assured the Board that the E10 asphalt was of a high quality that has the same life as concrete, the difference being that it would require maintenance over the life of the paving. Administrator Heinig assured the Board that he feels very confident in the County's agreement to complete the restorations as required; he feels that Director Olson and the County Highway Commissioner have had good discussions on the areas where repairs will need to occur. Heinig also stated that these roads were not on the County's improvement schedule for many years and that this jurisdictional transfer would move them up in the timeline; he also said he felt that no matter who controlled the roads, they would not be repaved using concrete. Trustee Olson stated that he is highly supportive of the jurisdictional transfer, as well as moving forward with the TIF. Trustee Olson feels that in order to control the TIF, the Village needs to be responsible for the roads; he stated this may not be the perfect agreement, but it is the best agreement we could hope to get. Trustee Johnston stated the maintenance of these roads would then fall to the Village, and inquired as to possible recourse if the County does not fulfil their responsibilities. The Administrator assured him he believes this will not be an issue but if so, there is some political recourse. Director Olson also commented that the design would be in place prior to the transfer and that the design would be part of the agreement. The motion carried unanimously.

President Proctor asked Trustee Anderson to update the Board on the results of the speed study north of McHugh Road, and between Old NA and Village Crossing. It was reported that the recorded speeds were consistent with the speed limits for the areas observed. The crash analysis revealed only four accidents in the past five years. The recommendation from SEH, Inc. was to maintain the existing posted speeds.

Finance and Personnel Committee

Doug Jorstad/Rich Anderson motioned to recommend payment of the claims as presented for a total amount of \$632,845.78. The motion carried unanimously.

Doug Jorstad/Dawn Kulcinski motioned to approve renewal of Operator License for Rebecca C. Chiconas – Smokey's Bar & Grill. The motion carried unanimously.

Doug Jorstad/Rich Anderson motioned to approve Operator Licenses for Michelle L. Mullen – Smokey's Bar & Grill, Bridget H. Renwick – Holmen American Legion, Rudolph J. Arlt – Festival Foods and Bennett L. Laxton – Festival Foods. The motion carried unanimously.

Dawn Kulcinski/Chuck Olson motioned to approve a Contract with Hawkins, Ash, Baptie & Company, LLP for 2015-2017 audit services. The motion carried unanimously.

Dawn Kulcinski/Chuck Olson motioned to approve Resolution #15-2014 - PSC Consideration of Village of Holmen's Preferred Badger Coulee Line Location. Administrator Heinig reviewed the requested modifications to the proposed lines. The motion carried unanimously.

Municipal Court Update

No meeting was held.

Fire Board Report

President Proctor updated the Board on the latest Fire Board meeting.

Other Items before the Board

Trustee Kulcinski inquired as to a recent news report on Sparta PD adding AED units to their squad cars; Chief McHugh assured her that the Village has had AED's in all squads for quite some time.

Trustee Jorstad stated his appreciation of staff on working with the County in order to move forward with TIF #3 as well as the jurisdictional transfer agreement.

Trustee Olson complimented Clerk Hornberg, her department and poll workers for the fine job during the recent General Election. He also praised Administrator Heinig for coordination of TIF #3, and acknowledged his confidence in the administrator and his ability to handle Village affairs.

Trustee Anderson also extended his appreciation of Administrator Heinig.

Administrator Heinig stated that he appreciated the comments of the Board and thanked them for their leadership. He also thanked the Clerk's team for the well-run election as well as the hard work of all of the staff. Additionally, he thanked Patrick Barlow and the County for their support.

Attorney Weber stated that the Town of Onalaska had recently filed for incorporation and a hearing would be held in mid-December.

Dawn Kulcinski/Chuck Olson motioned to approve Resolution #14-2014 - To Annex the Town of Onalaska Pursuant to Wis. State. 66.023(6). The motion carried unanimously.

Bill Ebner/Dawn Kulcinski motioned to adjourn. The motion carried unanimously. The meeting adjourned at 8:10 pm.

Angela A. Hornberg, Village Clerk/Treasurer