

**Village of Holmen
Board Proceedings
November 14, 2013**

President Proctor called the Holmen Village Board meeting to order at 7:00 pm on November 14, 2013, at the Holmen Village Hall.

Board members present: Nancy Proctor, Doug Jorstad, Ryan Olson, Neal Forde, Dawn Kulcinski, Bill Ebner and Rich Anderson. Also present were Administrator Heinig, Park & Recreation Director Brogan, Police Chief McHugh, Public Works Director Olson, Clerk/Treasurer Hornberg, Attorney Brian Weber, Laurie Kessler, Dan McHugh, Mary Lin Wershofen, Marilyn Pedretti, Rob Uphoff, Jean Burgess, Liz Weber and Boy Scout Troups: Carlos Aquilas, Christian Strass, Ryan Homan and Alex Aakre.

Public Hearing

None.

Other – Presentation

Dan McHugh, Laurie Kessler and Mary Lin Wershofen gave a presentation on the collaborative community center project.

Public Comment

None.

Minutes

Rich Anderson/Dawn Kulcinski motioned to approve the minutes of the October 10, 2013, Special Board meeting as presented. The motion carried unanimously.

Rich Anderson/Dawn Kulcinski motioned to approve the minutes of the October 10, 2013, Board meeting as presented. The motion carried unanimously.

Planning Commission

Ryan Olson/Doug Jorstad motioned to approve Ordinance #12-2013, An Ordinance Annexing Certain Territory into the Village of Holmen (Donald & Beatrice Strittmater). The motion carried unanimously.

County Supervisor's Report

County Supervisor Pedretti commented on the retiring of Chuck Spiker from the County Board; Patrick Barlow was appointed as his replacement. She stated that the La Crosse County budget had been passed recently. She also mentioned the Village Board resolution on the agenda this evening regarding the La Crosse County Zoning issue brought up in public comment at the September Board meeting. Pedretti indicated that she takes offense to the resolution indicating the La Crosse County Zoning Department did something wrong; she feels instead that this is about the need for a policy change.

Shared Ride Committee

Trustee Anderson reported that ridership had decreased by 36 rides (from 1533 to 1497) from September 2012 to September 2013.

Park, Recreation and Library Committee

Neal Forde/Dawn Kulcinski motioned to approve Hiring and Contract of 2014 Holmen Aquatic Center Manager Lauren Hicke. The motion carried unanimously.

Law Enforcement Committee

Rich Anderson/Dawn Kulcinski motioned to approve 2014 Purchase of LEADS Online Program for an amount not to exceed \$2,000 annually. The motion carried unanimously.

Public Works Committee

Neal Forde/Bill Ebner motioned to approve Contract with MSA for Sunset Light Design in the amount of \$32,129.64. The motion carried unanimously.

Neal Forde/Doug Jorstad motioned to approve Change Order for 2013 Street Reconstruction for an extension in time for the completion of the sidewalk work to 2014 with no increase in cost. The motion carried unanimously.

Finance and Personnel Committee

Ryan Olson/Neal Forde motioned to recommend payment of the claims as presented for a total amount of \$2,954,046.59. The motion carried unanimously.

Ryan Olson/Rich Anderson motioned to approve Operator Licenses for Christie L. Lindberg – Festival Foods, Kayla M. Sobotta – Festival Foods, Shannon M. Boylan – The Pour House and Kristy L. McMillen – Festival Foods. The motion carried unanimously.

Ryan Olson/Rich Anderson motioned to remove from the table (October 10, 2013) Resolution Regarding La Crosse County Zoning. The motion carried unanimously.

Ryan Olson/Doug Jorstad motioned to approve Resolution #21-2013 Resolution Regarding La Crosse County Zoning. Trustee Olson commented on the resolution which requests that the La Crosse County Planning Department follow code as written, regardless of whether an area is incorporated or unincorporated. He thanked County Supervisor Pedretti for her comments but stated he feels as though this resolution is appropriate to address, in writing, the recent rezoning notification issue, raise the concern, and request compliance. He requested that the resolution be distributed to all County Supervisors and other incorporated municipalities. The motion carried unanimously.

Ryan Olson/Dawn Kulcinski motioned to approve MSA Contract for Architectural Services for New Police Station in the amount of \$225,000.00. The motion carried unanimously.

Ryan Olson/Rich Anderson motioned to approve Resolution #23-2013 – Adoption of the January 2014 Personnel Manual. The motion carried unanimously.

Ryan Olson/Neal Forde motioned to approve Contract 2014-2015 for Building Inspection Services with Bud Raymer. The motion carried unanimously.

Municipal Court Update

Administrator Heinig commented that the Governor has mandated an increase of court fees.

Fire Board Report

Meeting will be held in December.

Other Items before the Board

Chief McHugh commented that the Holmen Police Department will be assisting in a food drive with the Holmen Middle School.

Director Brogan thanked Dennis Parsley for his recently completed Eagle Scout bench project.

Trustee Forde commented on the importance of the scouts in our community, and requested our flags be more prominently displayed in the Village Board Room.

Trustee Olson thanked the staff for their hard work on the budget. He also mentioned how grateful he was to Chuck Spiker for his many years of service on the County and the Village Board; his service is appreciated.

Trustee Jorstad also complimented the staff on the well-organized budget process.

Trustee Anderson stated that he felt the budget process had never run so smoothly.

Clerk/Treasurer Hornberg reminded Trustees Ebner, Olson and Forde that campaign forms would be available for circulation beginning December 1, 2013.

Administrator Heinig complimented the Board and the staff for its many accomplishments this year; he feels we have outstanding team members and great leaders that he is very proud to work with.

Attorney Weber complimented the Holmen Police Department on the very clear and concise reports given by the officers, their responsiveness to questions and professionalism in court.

President Proctor inquired on volunteers to attend some meetings on the collaborative community center project. She also mentioned the community Thanksgiving meal that will be held at the Legion on November 26, 2013, sponsored by Holmen's Hope.

Closed Session

At 8:04 pm Dawn Kulcinski/Bill Ebner motioned to convene into closed session per Wisconsin State Statute 19.85(1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advise concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. *Purpose: Town of Onalaska Incorporation.* . The motion carried unanimously.

At 8:33 pm Ryan Olson/Doug Jorstad motioned to reconvene into open session per Wisconsin State Statute 19.85(2). The motion carried unanimously.

Ryan Olson/Bill Ebner motioned to adjourn. The motion carried unanimously. The meeting adjourned at 8:34 pm.

Angela A. Hornberg, Village Clerk/Treasurer