

**Village of Holmen
Board Proceedings
December 13, 2018**

President Proctor called the Holmen Village Board meeting to order at 7:00 pm on December 13, 2018, at the Holmen Village Hall.

Board members present: Nancy Proctor, Doug Jorstad, Rich Anderson, Dawn Kulcinski, Brandon Cain and Rodney Stanek. Neal Forde was excused. Also present were Chuck Olson, Patrick Barlow, Fire Chief Buck Manley, Public Works Director Mezera, Administrator Heinig, Park & Recreation Director Brogan, Village Engineer Dahl, Police Chief Collins, Clerk/Treasurer Hornberg, Attorney Brian Weber and Pat McKnight.

Public Comment

None.

Minutes

Dawn Kulcinski/Doug Jorstad motioned to approve the minutes of the November 8, 2018 Special Board meeting as presented. The motion carried unanimously.

Rich Anderson/Dawn Kulcinski motioned to approve the minutes of the November 8, 2018 Board meeting as presented. The motion carried unanimously.

Planning Commission

Rich Anderson/Brandon Cain motioned to approve petition from James T. & Theresa Gamroth Revocable Trust (owner); to rezone approximately 7.12 acres north of Walden Court and Cedar Bird Lane immediately south of Hwy 53, from A (Agricultural Zoning District) to R-5 (Multi-family Residential Zoning District). The motion carried unanimously.

Park, Recreation and Library Committee

Rod Stanek/Doug Jorstad motioned to approve purchase of John Deere Z7997R mower from Tractor Central in the amount of \$18,173.55 to be paid from 2019 capital outlay. The motion carried unanimously.

Rod Stanek/Rich Anderson motioned to approve purchase of 24 sun chairs and 24 beach chairs from LYNKRIS Patio Furniture in the amount of \$4,060.00 to be paid from 2019 capital outlay. The motion was carried unanimously.

Law Enforcement Committee

Dawn Kulcinski/Rod Stanek motioned to table purchase of 2019 Chevrolet Tahoe. The motion carried unanimously.

Public Works Committee

Rich Anderson/Doug Jorstad motioned to approve bid from Dave Rybold in the amount of \$38,500.00 to demolish the old library (103 State Street) and restore the site to a gravel parking lot. The motion carried unanimously.

Finance and Personnel Committee

Doug Jorstad/Dawn Kulcinski motioned to approve payment of the claims as presented for a total amount of \$845,276.67. The motion carried unanimously.

Doug Jorstad/Dawn Kulcinski motioned to approve, in accordance with the "Compliance & Ethics" guidelines as presented with request; to change premise for the addition of online grocery storage and pickup for Class A Retail Combination License from Skogen's Foodliner, Inc.; agent Mark Przywojski, located at 123 Hale Drive, Holmen. The motion carried unanimously.

Doug Jorstad/Rod Stanek motioned to approve Operator's Licenses for Mick R. Nisbet – Features Sports Bar & Grill; William J. Kenny – Kwik Trip #311; Nicole M. Blank, Tanya L. Ford – HD Tavern; Treasure M. Johnson – Holmen American Legion. The motion carried unanimously.

Doug Jorstad/Rich Anderson motioned to permanently deny Juliette R. Goliwas – Holmen American Legion Operator's License as submitted to date. The motion carried unanimously.

Doug Jorstad/Dawn Kulcinski motioned to approve Resolution 8-2018 – A Resolution Amending the 2018 Village Budget. The motion carried unanimously.

Shared Ride Committee

Trustee Cain reported that ridership decreased by 237 (from 1239 to 1002 from October 2017 to October 2018).

Municipal Court Update

Meeting will be held next month.

Fire Board Report

Informational items only.

County Supervisor's Report

County Supervisor Barlow reported to the Board that discussions are occurring regarding speed limit issues on Brice Prairie; they are looking to follow engineer's suggestions for change while keeping people safe but also to follow science and data. He mentioned that the County is looking at selling five acres of land to the Town of Hamilton to build a new town hall; they are updating internal procedures due to this potential sale. Also, Barlow remarked the County landfill is working to defer the quantity of mattresses that end up at the dump site; trying to encourage the recycling and repurposing of the mattress parts instead.

President's Report

Informational items only.

Other Items before the Board

Chief Collins mentioned that the annual "Fill the Cruiser" to help local families in need has resulted in numerous donations. He also mentioned that O'Brien has donated \$3,800.00 to the Department to purchase a fuming hood and cart to aid with safely testing drugs.

Director Brogan mentioned that Terry Dahmen will retire from the Park & Recreation Department on December 21st; Terry has worked in his current role for over 10 years. He has also been with the Village for numerous years prior working with the volleyball recreation program.

Holiday wishes were exchanged by all.

Trustee Jorstad commented that much has been accomplished in 2018; it is an honor to work with trustees and staff, and he looks forward to a great 2019.

Clerk/Treasurer Hornberg mentioned that tax bills have been mailed, and items such as the donated fuming hood are reflected in this evening's approved budget revision.

Administrator Heinig reflected on 2018 and remarked that it has been a great launch year; lots of investments for exiting things that will happen in the future. He thanked the Board and staff for a great year.

President Proctor thanks all staff and Board members for a great year; she looks forward to a great 2019.

Doug Jorstad/Rod Stanek motioned to adjourn. The motion carried unanimously. The meeting adjourned at 7:47 pm.

Angela A. Hornberg, Village Clerk/Treasurer