



POLICY & PROCEDURE

HOLMEN POLICE DEPARTMENT

SUBJECT:	Inter-Jurisdictional Communications	NUMBER:	12.5
		ISSUED:	11/10/2016
SCOPE:	All Department Personnel	REVIEWED:	01/31/2017
DISTRIBUTION:	Policy & Procedure Manual		
REFERENCE:	WI §175.22	WILEAG 4th EDITION STANDARDS: 9.1.10	

1. PURPOSE AND SCOPE

This order establishes Department participation and access to local, state, and federal criminal justice information systems. The Department has access to equipment needed to access information from other agencies through LEDC.

2. PROCEDURES

A. La Crosse Emergency Dispatch Center (LEDC):

1. Local information systems include the computerized countywide computerized law enforcement records system which is accessible by LEDC for any type of requests being made by field units including local warrants and related police information.
2. With the teletype terminals at LEDC, personnel may access a number of agencies and files on request which include:
 - a. Department of Transportation (DOT) for vehicle and operator records.
 - b. Criminal Information Bureau (CIB) for criminal histories.
 - c. Statewide network for communications with other law enforcement and criminal justice agencies.
3. Such teletype terminals may also communicate with various federal record systems such as the National Crime Information Center (NCIC).
4. Data entry and retrieval requirements are the responsibility of LEDC and its personnel.

B. Police Department:

1. The HPD is equipped with radio communications for monitoring and use with the LEDC system. Various forms of radio links may be arranged by LEDC to allow communications with other agencies and departments for the assignment and restriction of specific talk group channels during emergencies, tactical incidents or heavy radio traffic.
2. Fax machines assist in document dissemination.

3. The department has sufficient equipment to access all communication and information systems.
4. The Primary multi-agency communication channels are, "Sheriff 1", "Sheriff 2", "Coordination" "Car to Car", "LC Fire", "Marc 1, 2, 3, 4" "Tristate",.

Sheriff 2 will be used for short durations while the main channel Sheriff 1 is held during an emergency or tactile situation. If Another emergency or tactical situation occurs while Sheriff 1 is being held, Sheriff 2 will be held and other agencies will be directed to use Coordination. LEDC will designate the channels for use.

5. The inter-agency communication channels are "DPW", "FG Blue – Red – White" and "car to car".
6. Long distance communications should use "point to point"

Radio unit Identifiers

1. Chief – 701
2. Lieutenant – 702
3. Officers start at – 705

Wisconsin 10 Codes

- 10-1 Unable Copy - Change Location
 - 10-2 Signal Good
 - 10-3 Stop Transmitting
 - 10-4** Acknowledgment (OK)
 - 10-5 Relay
 - 10-6 Busy - Unless Urgent
 - 10-7** Out of Service
 - 10-8** In Service
 - 10-9 Repeat
-
- 10-10 Fight In Progress
 - 10-11 Dog Case
 - 10-12 Stand By (Stop)
 - 10-13 Weather-Road Report
 - 10-14 Prowler Report
 - 10-15 Civil Disturbance
 - 10-16 Domestic Problem
 - 10-17 Meet Complainant

10-18 Quickly
10-19 Return to _____

10-20 Location
10-21 Call () by Phone
10-22 Disregard
10-23 Arrived at Scene
10-24 Assignment Completed
10-25 Report in Person (Meet)
10-26 Detaining Subject, Expedite
10-27 (Drivers) License Information
10-28 Vehicle Registration Information
10-29 Check for Wanted

10-30 Unnecessary Use of Radio
10-31 Crime in Progress
10-32 Man with Gun
10-33 Emergency
10-34 Riot
10-35 Major Crime Alert
10-36 Correct Time
10-37 (Investigate) Suspicious Vehicle
10-38 Stopping Suspicious Vehicle
10-39 Urgent - Use Light, Siren

10-40 Silent Run - No Light, Siren
10-41 Beginning Tour of Duty
10-42 Ending Tour of Duty
10-43 Information
10-44 Permission to Leave ___for___
10-45 Animal Carcass at ___
10-46 Assist Motorist
10-47 Emergency Road Repair at ___
10-48 Traffic Standard Repair at ___
10-49 Traffic Light Out at ___

10-50 Accident (F-Fire, PI-Personal Injury, PD-Property Damage)
10-51 Wrecker Needed
10-52 Ambulance Needed
10-53 Road Blocked at ___

10-54 Livestock on Highway
10-55 Intoxicated Driver
10-56 Intoxicated Pedestrian
10-57 Hit and Run (F-Fire, PI-Personal Injury, PD-Property Damage)
10-58 Direct Traffic
10-59 Convoy or Escort

10-60 Squad in Vicinity
10-61 Personnel in Area
10-62 Reply to Message
10-63 Prepare Make Written Copy
10-64 Message for Local Delivery
10-65 Net Message Assignment
10-66 Message Cancellation
10-67 Clear for Net Message
10-68 Dispatch Information
10-69 Message Received

10-70 Fire Alarm
10-71 Advise Nature of Fire
10-72 Report Progress on Fire
10-73 Smoke Report
10-74 Negative
10-75 In Contact with ____
10-76 En Route ____
10-77 ETA (Estimated Time of Arrival)
10-78 Need Assistance
10-79 Notify Coroner

10-80 Chase in Progress
10-81 Breathalyzer Report
10-82 Reserve Lodging
10-83 Work School Crossing at ____
10-84 If Meeting ____ Advise ETA (Estimated Time of Arrival)
10-85 Delay due to ____
10-86 Officer / Operator on Duty
10-87 Pickup / Distribute Checks
10-88 Present Telephone # of ____
10-89 Bomb Threat

- 10-90 Bank Alarm at ____
- 10-91 Pick Up Prisoner / Subject
- 10-92 Improperly Parked Vehicle
- 10-93 Blockade
- 10-94 Drag Racing
- 10-95 Prisoner / Subject in Custody
- 10-96 Mental Subject
- 10-97 Check (Test) Signal
- 10-98 Prison / Jail Break
- 10-99 Wanted / Stolen Indicated
- 10-100 Deceased

Phonetic Alphabet

A - ADAM B - BOY C - CHARLES D – DAVID
E - EDWARD F - FRANK G - GEORGE H – HENRY
I – IDA J – JOHN K - KING L – LINCOLN
M – MARY N – NORA O - OCEAN P – PAUL
Q – QUEEN R - ROBERT S - SAM T – TOM
U - UNION V - VICTOR W – WILLIAM X - X-RAY
Y - YOUNG Z - ZEBRA

Shane Collins
Police Chief

This Policy cancels and supersedes any and all previous Policies and Directives relative to the subject matter contained herein.

Initial 11/10/2016