

**Village of Holmen
Board of Review
May 15, 2018**

Clerk/Treasurer Hornberg called the Holmen Board of Review hearing proceedings to order at 4:00 pm on May 15, 2018 at the Holmen Village Hall.

Roll call was taken: Nancy Proctor, Doug Jorstad, Angie Hornberg and Rich Anderson were all present. Clerk/Treasurer Hornberg announced that a quorum was present for the Board of Review, the assessor Tony Robley, is present and Hornberg identified herself as appointed and a member of the Board of Review; also in attendance is Village Administrator Scott Heinig. Hornberg stated that we will be in session at least two hours tonight and that this is a maintenance year, which means there was no revaluation was done regarding properties on the tax roll.

Hornberg announced that a Class 1 notice was filed in the April 6, 2018, paper, an affidavit of publication is available in our Village files. Notices were posted in the Village office, on the Village website, in the Holmen library and Holmen area post office on March 29, 2018. Meeting notice was posted at the same locations on May 8th, 2018.

Motion by Jorstad, seconded by Anderson, to nominate Proctor as the Board of Review Chairperson. Carried unanimously.

Motion by Anderson, seconded by Hornberg, to nominate Jorstad as the Board of Review Vice Chairperson. Carried unanimously.

Hornberg stated that she as well as President Proctor fulfilled the training requirement for Board of Review; affidavits have been filed with the State of Wisconsin.

The assessment roll was received on April 24, 2018; the roll was reviewed by the Clerk. Open book was held on April 24, 2018, from 4-6 pm. She also stated that the assessor signed the affidavit today; notices were sent to property owners 15 days prior to Board of Review.

Hornberg swore in the Village Assessor, Tony Robley, of Associated Appraisal. Mr. Robley reviewed assessment ratios and answered questions.

Clerk/Treasurer Hornberg stated that at this time there had been no objections filed with the 48 hour required notice and the Board would go off the record at this time.

Motion by Jorstad, seconded by Anderson, to adjourn. Carried unanimously.

Chairman Proctor closed the hearing at 6:00 pm.

Angela A. Hornberg
Village Clerk/Treasurer