

Meeting Minutes
Village of Holmen Finance and Personnel Committee
January 9, 2018

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, January 9, 2018, in the Village Board Room.

Trustee Doug Jorstad called the meeting to order at 5:00 pm.

Present at the meeting: Committee members Doug Jorstad, Dawn Kulcinski and Rich Anderson. Also in attendance were Nancy Proctor, Scott Heinig and Angie Hornberg.

Approval of Minutes Rich Anderson/Dawn Kulcinski motioned to approve the minutes of the December 12, 2017, meeting. The motion carried unanimously.

Public Comment None.

Clerk/Treasurer Report Hornberg reported to the Committee that candidates on the Spring 2018 Ballot for the three available Trustee seats are Incumbent Johnston, as well as Planning Commission member Rod Stanek and community member Brandon Cain. She stated that there will be a Spring Primary Election to be held on February 20, 2018, for the County Treasurer seat as well as a Supreme Court Justice position. She also commented that tax collections were proceeding well, and that the January settlement payments are included in the January claims for payment. She stated that preliminary audit work in December went well and they will return in March to complete the 2017 audit.

Review Claims and Financial Statements The Committee reviewed all claims for payment.

Consideration of Licenses Rich Anderson/Doug Jorstad motioned to recommend approval of Operator's Licenses for Jonathan R. Staub and Kayla L. Moeller – Kwik Trip #568 Hale Drive and Shayna R. Gilbertson – Smokey's Bar & Grill. The motion carried with Jorstad and Anderson in favor; Kulcinski abstained.

Administrator's Report Heinig updated the Committee on the many planning and economic development progressions for 2018. He remarked on the ongoing discussions and negotiations with La Crosse County to find resolution for the Holmen Drive paving issues. Once we have received cost estimates from Mathy, further discussions will be held.

Discussion on Expired Offer to Purchase (Mathy Property in North Village) Administrator Heinig updated the Committee on the status of the offer to purchase with Mathy. It was decided that at this time, it may not be necessary to renegotiate the offer; Heinig assured the Committee that the Comprehensive and TIF plans sets the use of territory in this region.

Discussion on Planned Hiring Process for Public Works Director Administrator Heinig updated the Committee on the timeline to replace Director Olson. He stated that the approximate start date would be late April, with Director Olson to retire near the end of May. He mentioned that once the Director was hired, the Engineer Tech position would be advertised so the new Director would be involved in the hiring process.

Adjourn Rich Anderson/Dawn Kulcinski motioned to adjourn. The motion carried unanimously. The meeting adjourned at 5:52 pm.

Minutes by Angela Hornberg, Village Clerk/Treasurer