

**Meeting Minutes**  
**Village of Holmen Finance and Personnel Committee**  
**February 9, 2016**

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, February 9, 2016, in the Village Board Room.

Chair Doug Jorstad called the meeting to order at 5:03 pm.

Present at the meeting: Committee members Doug Jorstad, Dawn Kulcinski and Rich Anderson. Also in attendance were Nancy Proctor, Steve Johnston, Scott Heinig and Angie Hornberg.

Approval of Minutes Rich Anderson/Dawn Kulcinski motioned to approve the minutes of the January 12, 2016, meeting. The motion carried unanimously.

Public Comment None.

Clerk/Treasurer Report Hornberg reported to the Committee that the tax season had wrapped up last week and will be settled with the County this week. She commented that annual payroll reports had been recently completed, and that she is now preparing for the upcoming audit in March. She mentioned that the Election Inspectors were recently sent to training in preparation of the Voter ID requirement which will begin for the Spring Primary Election on Tuesday, February 16, 2016.

Review Claims and Financial Statements The Committee thoroughly reviewed all claims for payment and financial statements to date.

Consideration of Licenses Dawn Kulcinski/Rich Anderson motioned to recommend approval of Temporary Class "B" License for Holmen Area Fire Department's Firefighter Dance to be held on April 2, 2016 at the Fire Station, 710 S. Main Street. The motion carried unanimously.

Dawn Kulcinski/Rich Anderson motioned to recommend approval of Temporary Amendment to Liquor Premises for Specific Event for Holmen American Legion, Cruise Night to be held at 419 1<sup>st</sup> Ave W, Holmen on May 20, 2016. The motion carried unanimously.

Dawn Kulcinski/Rich Anderson motioned to recommend approval of Operators' Licenses for Hannah M. Janvrin and Shannon A. Bowen – Holmen American Legion and Mary C. Boggs – Holmen Quik Stop. The motion carried unanimously.

Dawn Kulcinski/Rich Anderson motioned to table approval of Operator's License for Shawn M. Berg – Festival Foods. The motion carried unanimously.

Consideration of Banking Services Renewal Proposal Rich Anderson/Dawn Kulcinski motioned to recommend approval of proposal to extend current banking services with First National Bank. The motion carried unanimously.

Administrator's Report Heinig updated the Committee on recent continuing planning and economic developments in the community. He remarked that at the January Planning Commission meeting Assistant Fire Chief Bulowa spoke in opposition of the Ryan Street project; Heinig expressed his disappointment of Bulawa's disrespectful and aggressive presentation of incorrect information. Heinig also commented that neighboring resident Rick Durst spoke against the Ryan street project and was threatening litigation if the project were to proceed. Heinig explained the detailed review and approval process the Commission and Board has been through and stated that he fully supports this remarkable

project design which will add eleven million dollars of new tax base. Heinig has consulted with Attorney Weber regarding this threat and Weber feels this would be a completely defensible project. Heinig was pleased to report that the Joint Planning Commission will meet on February 29, 2016 to hear public comment as well as potentially approve the City of Onalaska, Village of Holmen and Town of Onalaska boundary agreement. Upon approval each Municipality will bring the agreement before their Boards/Councils for final approval, the agreement would then proceed to a joint signing. Heinig commented that significant progress has already been made for 2016 on the Holmen Drive and Hale Drive reconstruction project design, the Library construction design as well as the sewer plant facility plan amendment. He also mentioned that he and Hornberg recently met with Financial Advisor Sean Lentz to confirm the financial plan for 2016 bond and borrowings.

Other Trustee Anderson remarked that he was pleased to see resolution to the Boundary agreement with Town of Onalaska and that he feels 2016 is moving in a positive direction. Trustee Kulcinski mentioned a possible Building Inspector position lead; she also inquired on the plowing of private alleys within the Village boundaries. Trustee Jorstad commented that he feels much has already been accomplished in 2016. Trustee Johnston thanked the Committee for the addition of the K-9 dog Jager.

Adjourn Dawn Kulcinski/Rich Anderson motioned to adjourn. The motion carried unanimously. The meeting adjourned at 5:49 pm.

Minutes by Angela Hornberg, Village Clerk/Treasurer