

Meeting Minutes
Village of Holmen Finance and Personnel Committee
March 6, 2018

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, March 6, 2018, in the Village Board Room.

Trustee Doug Jorstad called the meeting to order at 5:06 pm.

Present at the meeting: Committee members Doug Jorstad and Rich Anderson. Dawn Kulcinski arrived at 5:15. Also in attendance were Nancy Proctor, Scott Heinig and Angie Hornberg.

Approval of Minutes Rich Anderson/Doug Jorstad motioned to approve the minutes of the February 6, 2018, meeting. The motion carried unanimously.

Public Comment None.

Clerk/Treasurer Report Hornberg mentioned that there were 455 voters at the Spring Primary Election, and that the Spring Election will be held on Tuesday, April 3, 2018. She mentioned that 7 interviews will be held this week for the Deputy Clerk/Deputy Treasurer position and that they had many good candidates. Hornberg stated that the 2017 audit would begin March 12th.

Review Claims and Financial Statements The Committee reviewed all claims for payment.

Consideration of Licenses Doug Jorstad/Rich Anderson motioned to recommend approval of Operator's Licenses for Doran L. Banse, Kally L. Hernandez, Heather M. Schlichte and David O. Schlichte – HD Tavern and Michelle M. Yusten – Festival Foods. The motion carried unanimously.

Administrator's Report Heinig updated the Committee on the many planning and economic development discussions continuing to occur in the Village. He mentioned that 90 applications have been received for the Park & Recreation Laborer position and 60 for the Deputy Clerk/Deputy Treasurer position. Heinig will hold pre-interviews with applicants for the Public Works Director position this week. Heinig stated that we have an understanding for an agreement to resolve the Holmen Drive pavement issues with La Crosse County which will be discussed in closed session on Thursday at the Board meeting.

Approval of 2018 Compensation and Classification Structure Dawn Kulcinski/Rich Anderson motioned to approve the 2018 Village of Holmen Compensation & Classification Structure as presented. The motion carried unanimously.

Adjourn Dawn Kulcinski/Rich Anderson motioned to adjourn. The motion carried unanimously. The meeting adjourned at 5:52 pm.

Minutes by Angela Hornberg, Village Clerk/Treasurer