

Meeting Minutes
Village of Holmen Finance and Personnel Committee
May 8, 2018

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, May 8, 2018, in the Village Board Room.

Trustee Doug Jorstad called the meeting to order at 5:00 pm.

Present at the meeting: Committee members Doug Jorstad, Dawn Kulcinski and Rich Anderson. Also in attendance were Daryl Holley, Nancy Proctor, Scott Heinig and Angie Hornberg.

Approval of Minutes Rich Anderson/Dawn Kulcinski motioned to approve the minutes of the April 10, 2018, meeting. The motion carried unanimously.

Public Comment and Consideration of License Temporary Amendment Daryl Holley spoke in regards to his request for temporary amendment to liquor premises for his grand opening on May 12th. Holley remarked that social media has caused his grand opening information to be shared over 2,500 times, and he hoped to prepare in case attendance goes over capacity for his establishment. He stated that Dave Skogen has given him permission to utilize the vacant Festival Foods lot as overflow parking for his event, has a tent available to be set up adjacent to his building and O'Brien to provide security for the event. The Committee requested that his tent is enclosed to reduce viewing at other nearby businesses, as well as to shut down the outdoor area by 10:00 pm. They discussed concerns with customers crossing Holmen Drive, and asked that Holley encourage the use of the McHugh Road/Holmen Drive pedestrian crosswalk.

Dawn Kulcinski/Rich Anderson motioned to recommend approval of temporary amendment to liquor premises for specific event: HD Tavern – Grand Opening to be held on May 12, 2018, from 11:00 am to 10:00 pm, located at 609 N. Holmen Drive. The motion carried unanimously.

Clerk/Treasurer Report Hornberg remarked that the auditors would be presenting the 2017 audit report this week at the Board meeting, and that financial information was provided in all members' mailboxes. Hornberg commented that the annual room tax reports, as well as the annual recycling report were filed; the 2017 figures supported the recycling grant funds as received. She noted that annual license renewals will be brought before the Committee in June and insurance renewal figures should be available soon.

Review Claims and Financial Statements The Committee reviewed all claims for payment.

Consideration of Licenses Rich Anderson/Dawn Kulcinski motioned to recommend approval of Operator's Licenses for Bruce W. Wemette and Leo T. Hoeft – Holmen American Legion and Elizabeth D. Paar – HD Tavern. The motion carried unanimously.

Administrator's Report Heinig updated the Committee on the many areas of construction in the Village, as well as two preliminary plats and rezoning requests that will come before the Board on Thursday. He mentioned there has been quite a lot of additional interest for other residential, commercial and industrial projects. Heinig commented that due to the thriving economy and plethora of job opportunities, it has been difficult to find someone to fill the engineer position, as well as to fill lifeguard roles. He mentioned that plans are in place to have Mathy mill and repave Holmen Drive during the month of June.

Adjourn Dawn Kulcinski/Rich Anderson motioned to adjourn. The motion carried unanimously. The meeting adjourned at 5:51 pm.

Minutes by Angela Hornberg, Village Clerk/Treasurer