

Meeting Minutes
Village of Holmen Finance and Personnel Committee
June 9, 2020

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, June 9, 2020, in the Village Board Room.

Committee Chairman Doug Jorstad called the meeting to order at 6:00 pm.

Present at the meeting: Committee members Doug Jorstad, Rich Anderson and Micah Wyss. Also in attendance were President Barlow, Administrator Heinig and Clerk/Treasurer Hornberg.

Approval of Minutes Rich Anderson/Micah Wyss motioned to approve the minutes of the May 12, 2020 meeting. The motion carried unanimously.

Public Comment None.

Clerk/Treasurer Report Hornberg stated that 2020 recycling grant funds have been received in line with the anticipated amount and an unanticipated insurance dividend check was also received in the amount of \$18,286.00. She stated Open Book was held on May 27th; most attended by phone. Board of Review was held tonight prior to this meeting; there were no residents in attendance. Hornberg mentioned that license renewals for 2020/2021 would be acted on this evening. She commented that there is one establishment, Taste of Thai, who has not completed all necessary paperwork for renewal, and asked that they still consider this evening; the Clerk will not release the license until the missing items have been received.

Review Claims and Financial Statements The Committee reviewed all claims for payment.

Consideration of Licenses Rich Anderson/Micah Wyss motioned to recommend approval of 2020/2021 Class B Retail Combination Licenses; Class A Retail Combination Licenses; Class "B" Retail Beer/"Class C" Wine Licenses; Class "B" Retail Beer License; Operator's Licenses; Cigarette & Tobacco Licenses; Video/Coin Operated/Amusement Machine Licenses; Junk/Salvage Yard License; Pawn Broker License and Septage Licenses as presented. The motion carried unanimously.

Consideration of 2020 Economic Impact Incentive for Class B Licenses Rich Anderson/Micah Wyss motioned to recommend a one-time economic impact incentive return of fifty percent of fees for Class B Licenses; this results in a \$50.00 refund for Beer and \$250 for Liquor licensing fees. The motion carried unanimously.

Administrator's Report Heinig updated the Committee on the many planning and economic development progressions for 2020, including many residential subdivisions and several business park and other commercial projects in the Village. He reviewed the status of ongoing projects such as the 2020 street project and Gaarder/Main Roundabout which are both going well; the Hale Drive bridge had a slight delay due to an issue with incorrect sized girders being delivered and rejected but is still on track for anticipated completion. He mentioned that the WWTP was about a month behind in construction; according to the contractor, the delays are COVID-19 related. Heinig updated the Committee on the mostly completed design for Granum/Hwy D culverts to help residents deal with storm water issues in Deerwood and Forest View subdivisions. The project of installing a box culvert on Hwy D is quite a bit over anticipated costs; it will be bid in June and be presented to the Board in July for their consideration.

Consideration of Resolution #4-2020 – Authorizing the Waiver of Interest and Penalties on Property Tax Payment Installments Due On or After April 1, 2020 Micah Wyss/Rich Anderson motioned to recommend approval of Resolution 4-2020 – Authorizing the Waiver of Interest and Penalties on Property Tax Payment Installments Due On or After April 1, 2020. Heinig explained that La Crosse County asked that we adopt this resolution which mirrors a resolution they adopted recently in response to COVID-19. The motion carried unanimously.

Adjourn Micah Wyss/Rich Anderson motioned to adjourn. The motion carried unanimously. The meeting adjourned at 7:07 pm.

Minutes by Angela Hornberg, Village Clerk/Treasurer