

Meeting Minutes
Village of Holmen Finance and Personnel Committee
July 10, 2018

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, July 10, 2018, in the Village Board Room.

Trustee Doug Jorstad called the meeting to order at 5:00 pm.

Present at the meeting: Committee members Doug Jorstad, Dawn Kulcinski and Rich Anderson. Also in attendance were Scott Heinig, Nancy Proctor, Angie Hornberg and Pat McKnight.

Approval of Minutes Rich Anderson/Dawn Kulcinski motioned to approve the minutes of the June 12, 2018, meeting. The motion carried unanimously.

Clerk/Treasurer Report Hornberg commented on a couple of licensing items on this evening's agenda and a permanent outdoor beer garden request that will be brought forward in August for HD Tavern. She suggested moving the August Finance meeting from Tuesday the 7th to Wednesday the 8th due to the National Night Out event that many staff and Board members would be involved with; all agreed with the change.

Review Claims and Financial Statements The Committee reviewed all claims for payment.

Consideration of Licenses Dawn Kulcinski/Rich Anderson motioned to recommend approval of Cigarette & Tobacco License for Great River Cigars, located at 424 S. Main Street. The motion carried unanimously.

Rich Anderson/Dawn Kulcinski motioned to recommend approval of Operator's Licenses for Jacquelyn A. Denham – HD Tavern, Jordyn Stasiak – Festival Foods, Carolyn J. Rose, Jeremiah P. Boardman, and Daniel V. Seidel – Kwik Trip #568 and Mercedes R. Freismuth – Features Sports Bar & Grill. The motion carried unanimously.

Doug Jorstad/Rich Anderson motioned to recommend denial of Jamie Truax Operator's License, with a one-year waiting period from application date before re-application of Operator's License can occur. The motion carried with Jorstad and Anderson in favor; Kulcinski abstained.

Administrator's Report Heinig updated the Committee on the many planning and economic development progressions for 2018. He remarked on the WWTP issues that we will potentially see during the bid process due to steel tariffs, as well as labor shortages causing concern over construction costs.

Approval of Resolution Dawn Kulcinski/Rich Anderson motioned to recommend approval of Resolution 2-2018 – Authorized Representative to File Applications for Financial Assistance from State of Wisconsin Environmental Improvement Funds. The motion carried unanimously.

Approval of Resolution Rich Anderson/Dawn Kulcinski motioned to recommend approval of Resolution 3-2018 – Resolution Declaring Official Intent to Reimburse Expenditures. The Committee discussed Section 2 – Declaration of Official Intent, which currently states that the project is not expected to exceed \$18,000,000. In light of previous discussion on labor and tariff issues for the project, it was suggested that the resolution be amended to increase the “not to exceed” amount to \$19,000,000. The motion carried unanimously.

Adjourn Dawn Kulcinski/Rich Anderson motioned to adjourn. The motion carried unanimously. The meeting adjourned at 5:43 pm.

Minutes by Angela Hornberg, Village Clerk/Treasurer