

Meeting Minutes
Village of Holmen Finance and Personnel Committee
July 11, 2017

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, July 11, 2017, in the Village Board Room.

Trustee Doug Jorstad called the meeting to order at 5:00 pm.

Present at the meeting: Committee members Doug Jorstad, Dawn Kulcinski and Rich Anderson. Also in attendance were Nancy Proctor, Pa Houa Vang, Scott Heinig and Angie Hornberg.

Approval of Minutes Rich Anderson/Dawn Kulcinski motioned to approve the minutes of the June 6, 2017, meeting. The motion carried unanimously.

Public Comment None.

Clerk/Treasurer Report Hornberg remarked that State Fire Dues for 2017 have been received in the amount of \$27,052.14; the fire department quarterly payment included in this month's bills has been broken down to clearly indicate a quarter of fire dues contribution, a quarter of capital outlay contribution as well as a quarter of general fund contribution. She commented that all future payments as well as the budgets will have a similar break-down to avoid confusion. She mentioned that another large library donation was recently received from The Sue Anne Gelatt Foundation, bringing total library donations to date to over \$175,000.00. Hornberg mentioned that on tonight's agenda is a beer and wine license for a new business opening at 205 S. Holmen Drive, Taste of Thai, she remarked that the agent was in attendance and available to answer any question regarding the license request.

Review Claims and Financial Statements The Committee reviewed all claims for payment.

Consideration of Licenses Dawn Kulcinski/Rich Anderson motioned to recommend approval of Class "B" Retail Beer License/"Class C" Wine License for Thao Vang LLC., Taste of Thai, Agent Pa Houa Vang, located at 205 S. Holmen Drive #106. The motion carried unanimously.

Rich Anderson/Dawn Kulcinski motioned to recommend approval of Operators' Licenses for Noua K. Vang – Taste of Thai; Jennifer K. Hovorka, Chelsey J. George, Stephen J. Schams – Kwik Trip; Joe F. Anbanas – Holmen American Legion and Ciara J. Burrows – Festival Foods. The motion carried unanimously.

Dawn Kulcinski/Rich Anderson motioned to deny Nicholas J. Dziedzic – Festival Foods Operator's License, with a ninety-day waiting period from application date before re-application of Operator's License can occur. The motion carried unanimously.

Administrator's Report Heinig updated the Committee on progress with the many planning and economic developments occurring in the community at this time. He remarked that in the near future we need to strategize the replacement of the Public Works Director due to his retirement in early 2018. Heinig commented that in the 2018 budget we need to seriously consider additional staffing for most departments, this will need to be strategically planned since these are all operational costs and we have minimal increases in revenue each year. Heinig mentioned that the grand opening for the new library is scheduled for September 11th.

Consideration to Purchase

Rich Anderson/Dawn Kulcinski motioned to approve purchase of detention area from La Crosse County in the amount of \$5,000.00. The motion carried unanimously.

Adjourn Rich Anderson/Dawn Kulcinski motioned to adjourn. The motion carried unanimously. The meeting adjourned at 5:55 pm.

Minutes by Angela Hornberg, Village Clerk/Treasurer