

**Meeting Minutes
Village of Holmen Finance and Personnel Committee
September 8, 2020**

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, September 8, 2020, at the Holmen Village Hall.

Committee Chairman Doug Jorstad called the meeting to order at 5:00 pm.

Present at the meeting: Committee members Doug Jorstad, Rich Anderson and Micah Wyss. Also in attendance were President Barlow, Administrator Heinig and Clerk/Treasurer Hornberg.

Approval of Minutes Rich Anderson/Micah Wyss motioned to approve the minutes of the August 13, 2020 meeting. The motion carried unanimously.

Public Comment None.

Clerk/Treasurer Report Hornberg remarked that draft budgets will be distributed on Friday; they will be discussed at the October 5th Special Board meeting to be held at 6:00. Hornberg reported that to date they have almost 2,000 absentee ballot requests for the November election. She mentioned that mailings by different groups, as well as the Wisconsin Election Commission, has caused a lot of confusion with voters that are already registered and have current absentee requests on file. Hornberg stated that there are just under 6,000 registered voters in Holmen at this time and that according to the 2020 census figures, there are 7,569 potential voter; so the office staff is gearing up for very busy times ahead.

Review Claims and Financial Statements The Committee reviewed all claims for payment.

Consideration of Licenses Micah Wyss/Rich Anderson motioned to recommend approval of Operator's License for Shea L. Williams – HD Tavern. The motion carried unanimously.

Micah Wyss/Rich Anderson motioned to table a decision on Operator's License for Richard D. Smith – HD Tavern to full board to obtain additional information from Chief Collins. The motion carried unanimously.

Administrator's Report Heinig updated the Committee on several development projects that have been completed. He praised Elmwood on the amazing job with the Cole Farm Phase 4, as well as Tempte on the Hawkeye Commercial Subdivision. He mentioned the numerous erosion issues are still pending cleanup in the Pertzsch Farm Subdivision. Heinig remarked on the McCathie's proposed PUD for the old library lot and stated the plan, with his requested modifications, should be presented at the next Planning Commission meeting. He commented that the Public Works Laborer position has been filled and will start September 14th. He mentioned that the Boys & Girls Club is now open and looks fabulous; he stated the senior meals will now be held at that site once they resume. Heinig remarked that the bridge looks amazing and has just a few final steps before it is open for use in the community. The Waste Water Treatment plant has been moving along well but still encounters stumbling blocks to overcome; it will likely be at least 8 weeks behind schedule. Heinig answered questions posed by the Committee members on various projects.

Consideration of Ordinance 5-2020 Rich Anderson/Micah Wyss motioned to recommend approval of Ordinance 5-2020 – An Ordinance Modifying and Updating Various Random Ordinance Provisions (specifically in Ch. 78, 136 and 195). Heinig answered questions on the various changes to each section of the Ordinance. The motion carried unanimously.

Adjourn Rich Anderson/Micah Wyss motioned to adjourn. The motion carried unanimously. The meeting adjourned at 6:02 pm.

Minutes by Angela Hornberg, Village Clerk/Treasurer