

**Meeting Minutes**  
**Village of Holmen Finance and Personnel Committee**  
**October 12, 2010**

The meeting of the Holmen Finance and Personnel Committee was held Tuesday October 12, 2010 in the Village Board Room.

Chair Mark Seitz called the meeting to order at 6:30 p.m.

Present at the meeting: Mark Seitz, Neal Forde, Ryan Olson, Nancy Proctor, Adam Bissen, and Mary Willett.

Ryan Olson/Neal Forde motioned to approve the minutes of the September 7, 2010 meeting. Carried.

Mary Willett presented the Administrator's Report detailing the activities, meetings and projects for the past month, and outlined meetings and activities which will be occurring in the near future.

The committee reviewed current claims for payment.

Ryan Olson/Neal Forde motioned to recommend the approval of the revised new furnace proposal from Ziegler Heating and Refrigeration, Inc for the price of \$6,495 qualifying for the \$200 rebate per furnace (2), with \$95 bid for the additional ductwork repair. Carried. Ryan Olson commented that this decision confirms the previous recommendation from the committee last month. The information brought forward satisfies the additional information needed to confirm the decision: The Amana 2-phase 95% efficient furnace is actually less than the other 2-phase proposed with a 20 year warranty on the exchanger and a 5 year warranty on the parts. The 2-phase furnace will use less energy and be more efficient in operation over time.

Neal Forde/Ryan Olson motioned to recommend to the Village Board the approval and issuance of a Temporary Class "B" License to the Coulee Comets Snowmobile Club. Carried.

Ryan Olson/Neal Forde motioned to recommend to the Village Board the approval of an Operator's License to Ann M. Burrows. Carried.

Ryan Olson/Neal Forde motioned to recommend to the Village Board the adoption of Resolution #14.10 Budget Adjustments. Carried.

Neal Forde/Ryan Olson motioned to recommend to the Village Board the approval to the Village Administrator to issue a Request for Proposal (RFP) for the Seven Bridges Tax Increment District to process the project implementations for Phase II with presentations to the Board for the November meeting. Additionally, the proposal will include the update of the Comprehensive Plan addressing the Town of Onalaska Severson Farm project and vision/guidance/planning on the Highway 35 Corridor going south to OT. Carried.

Neal Forde/Ryan Olson motioned to convene into closed session by the authority of Wisconsin State Statute 19.85(1)(e) competitive or bargaining reasons: appraisal and union negotiations updates. The motion carried via voice vote at 8:18 p.m.

Ryan Olson/Neal Forde motioned to reconvene into open session per Wisconsin State Statute 19.85(2). Motion carried by a unanimous voice vote at 9:10 p.m.

Neal Forde/Ryan Olson motioned to recommend to the Village Board the approval of a contract with MSA for a Phase #1 Contract. Carried.

Neal Forde/Ryan Olson motioned to adjourn. Carried. The meeting adjourned at 9:17 p.m.

Mary M. Willett, Administrator/Clerk