

Meeting Minutes
Village of Holmen Finance and Personnel Committee
November 10, 2015

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, November 10, 2015, in the Village Board Room.

Chair Doug Jorstad called the meeting to order at 5:00 pm.

Present at the meeting: Committee members Doug Jorstad, Dawn Kulcinski and Rich Anderson. Also in attendance were James Hartje, Nancy Proctor, Scott Heinig and Angie Hornberg.

Approval of Minutes Rich Anderson/Dawn Kulcinski motioned to approve the minutes of the September 8, 2015, meeting. The motion carried unanimously.

Public Comment None.

Clerk/Treasurer Report Hornberg reported to the Committee that Kornfest damages had been calculated and payment has been requested from the American Legion. Hornberg reminded the Committee that as of December 1st, nomination papers for trustee positions can be circulated; Ebner, Olson and Johnston are up for re-election in the spring of 2016. She stated that the budget had been finalized, published and was ready for final approval on November 12th Special Board meeting. Hornberg also remarked that the recycling grant request for 2016 has been submitted, and the State anticipates an overall 20% cut from previous year grant.

Review Claims and Financial Statements The Committee thoroughly reviewed all claims for payment and financial statements to date.

Consideration of Licenses Rich Anderson/Doug Jorstad motioned to recommend approval of Class "B" Retail Liquor – Wine only license, The WineSitters Brewhouse LLC (previous license holder Amber Todd), new license applicant James D. Hartje, Agent Dayna M. Hartje. The motion carried unanimously.

Dawn Kulcinski/Rich Anderson motioned to recommend approval of Operators' Licenses for Kelly M. Grabowenski and Grace Kube – Festival Foods, Melissa M. Oldenburg – Holmen American Legion and Steve A. Hartje – The Winesitters Brewhouse. The motion carried unanimously.

Rich Anderson/Doug Jorstad motioned to recommend approval of Operators' License for Dawn Kulcinski – Smokey's Bar & Grill. The motion carried with Anderson and Jorstad in favor; Kulcinski abstained.

Administrator's Report Heinig updated the Committee on recent planning and economic developments in the community. He remarked that the Fire Board agreement that he had re-written was soon to be adopted by the Fire Board, as well as the 2016 budget. Heinig mentioned that the Police Lieutenant position was recently filled by Officer Zwicker, and that the Police Commission would meet in December to review candidates to fill Zwicker's position. Trustee Kulcinski mentioned that she recently received several comments regarding the excessive lighting at the new police facility. Heinig commented that the building was staffed 24 hours, as well as a public vestibule being available around the clock also. He inquired as to the feeling of Trustee's Jorstad and Anderson; they both commented that they felt the lighting was necessary for safety, and since efficiency was taken into consideration when the building was constructed, they didn't see any concerns.

Consideration of Resolution Rich Anderson/Dawn Kulcinski motioned to recommend approval of Resolution #15-2015 - Participation in the La Crosse County Convention and Visitor's Bureau. The motion carried unanimously.

Consideration of Village President's Appointment Rich Anderson/Dawn Kulcinski motioned to recommend approval of President Proctor's appointment of herself as "Director" representative with the La Crosse County Convention and Visitor's Bureau. The motion carried unanimously.

Consideration of Ordinance Dawn Kulcinski/Rich Anderson motioned to recommend approval of Ordinance #6-2015 to create a "Room Tax Commission". The motion carried unanimously.

Other Trustee Anderson commented that he feels the collaboration of the communities for the County Convention and Visitor's Bureau is a great idea. Trustee Kulcinski thanked Administrator Heinig and Clerk/Treasurer Hornberg for all they do. Trustee Jorstad also commented that he was in favor of the collaboration for County wide marketing. Jorstad thanked Mr. Hartje for attending the meeting and wished him luck, and also thank Heinig and Hornberg for their hard work. President Proctor remarked that the County Convention collaboration has been a long process and she looks forward to continuing in the discussions.

Adjourn Dawn Kulcinski/Rich Anderson motioned to adjourn. The motion carried unanimously. The meeting adjourned at 5:39 pm.

Minutes by Angela Hornberg, Village Clerk/Treasurer