

Meeting Minutes
Village of Holmen Finance and Personnel Committee
November 8, 2012

The meeting of the Holmen Finance and Personnel Committee was held Thursday, November 8, 2012 in the Village Board Room.

Chair Ryan Olson called the meeting to order at 6:30 p.m.

Present at the meeting: Committee members Ryan Olson, Dan Moser and Neal Forde. Also in attendance were Nancy Proctor, Scott Heinig and Angie Hornberg.

Approval of Minutes Neal Forde/Dan Moser motioned to approve the minutes of the October 9, 2012 meeting as presented. The motion carried unanimously.

Public Comment None

Clerk/Treasurer Report Hornberg updated the committee on the recently hosted Workhorse software workshop and the successful launch of direct deposit for employee payroll. Hornberg informed the committee that for the first time absentee voting was held in the Village Board room to accommodate the 1,600 absentee voters. The total voters for the General Election in the Village of Holmen were 4,665 and positive feedback was received on the organization and efficiency of the election process.

Review Claims and Financial Statements The committee thoroughly reviewed all claims for payment and financial statements to date.

Administrator's Report Heinig referred to his November 1st Board email updating all members on current activities, he reiterated and answered questions on some of the information. Heinig commented on his recent meeting with Sean Lentz to strategize on future borrowing needs and the status of the 2013 HAFD organizational agreement. Heinig reported on the continuing progress towards future Economic Development in the Village. He expressed his disappointment in new details regarding the CapX2020 project.

Consideration of Holmen Village Hall and Holmen Area Library Cleaning Contract Neal Forde/Dan Moser motioned to recommend approval of Holmen Village Hall and Holmen Area Library Cleaning Contract. The motion carried unanimously.

Consideration of Holmen Aquatic Center Manager's Contract 2013 Neal Forde/Dan Moser motioned to recommend approval of Holmen Aquatic Center Manager's Contract 2013. The motion carried unanimously.

Consideration on Resolution #24-2012 – Adoption of the 2013 Village Budget Neal Forde/Dan Moser motioned to recommend approval of Resolution #24-2012 – Adoption of the 2013 Village Budget. The motion carried unanimously.

Other None

Adjourn Neal Forde/Dan Moser motioned to adjourn. The motion carried unanimously. The meeting adjourned at 7:37 p.m.

Minutes by Angela Hornberg, Village Clerk/Treasurer