

Meeting Minutes
Village of Holmen Finance and Personnel Committee
December 6, 2016

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, December 6, 2016, in the Village Board Room.

Chair Doug Jorstad called the meeting to order at 5:00 pm.

Present at the meeting: Committee members Doug Jorstad and Rich Anderson. Trustee Kulcinski was excused. Also in attendance were Nancy Proctor, Scott Heinig and Angie Hornberg.

Approval of Minutes Rich Anderson/Doug Jorstad motioned to approve the minutes of the November 9, 2016, meeting. The motion carried unanimously.

Public Comment None.

Clerk/Treasurer Report Hornberg updated the Committee on the results of both the State Senate – District 32 and Presidential recounts. She provided the Committee with 2016 mill rate information and commented that the tax bills will be mailed on December 12th. Hornberg stated that Trustee Anderson, Rod Stanek, Doug Jorstad and President Proctor were all in the process of or have completed the necessary paperwork to be on the Spring 2017 ballot.

Review Claims and Financial Statements The Committee reviewed all claims for payment.

Consideration of Licenses Rich Anderson/Doug Jorstad motioned to recommend approval of Operators' Licenses for Margaret A. Lusk – Festival Foods and Sarah L. Lamprecht – Holmen American Legion. The motion carried unanimously.

Approval of Resolution Rich Anderson/Doug Jorstad motioned to recommend approval of Resolution 26-2016 – A Resolution Amending the 2016 Village Budget. The motion carried unanimously.

Administrator's Report Heinig updated the Committee on recent continuing planning and economic developments in the community. He remarked that boundary agreement discussions with the Town of Holland were progressing well and a finalized draft was being created for future presentation to the Board. He stated that the School District has been discussing a possible park land swap in the future for areas such as Viking Elementary Park, which the Village staff currently maintains. Heinig commented that the Holmen Drive design is nearing completion and a final public meeting will be held in the summer to review the final draft.

Consideration of Impact Fee Facility Needs Assessment and Impact Fee Ordinance Rich Anderson/Doug Jorstad motioned to recommend approval of the Impact Fee Facility Needs Assessment and Impact Fee Ordinance. Administrator Heinig reviewed the changes that were implemented after the initial Board discussion to incorporate a larger impact fee for commercial development. The motion carried unanimously.

Adjourn Rich Anderson/Doug Jorstad motioned to adjourn. The motion carried unanimously. The meeting adjourned at 5:45 pm.

Minutes by Angela Hornberg, Village Clerk/Treasurer