

Meeting Minutes
Village of Holmen Finance and Personnel Committee
December 9, 2014

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, December 9, 2014, in the Village Board Room.

Chair Doug Jorstad called the meeting to order at 5:00 p.m.

Present at the meeting: Committee members Doug Jorstad, Dawn Kulcinski and Rich Anderson. Also in attendance were Scott Heinig and Angie Hornberg.

Approval of Minutes Rich Anderson/Dawn Kulcinski motioned to approve the minutes of the November 11, 2014, meeting. The motion carried unanimously.

Public Comment None.

Clerk/Treasurer Report Hornberg updated the Committee on the 2014 mill rate reduction of .42 per thousand and commented that the tax bills had been mailed on December 5th. Hornberg reminded the Committee that paperwork was available to circulate nomination papers for office; and that Trustee Anderson, Kulcinski and President Proctor were all in the process or have completed the necessary paperwork to be on the Spring 2015 ballot. She mentioned that the preliminary audit would occur on December 12th and the main audit would be mid-March. She also commented that the office staff was putting together information to be placed on the new garbage receptacles once they are distributed in the spring.

Review Claims and Financial Statements The Committee thoroughly reviewed all claims for payment and financial statements to date.

Consideration of Licenses Rich Anderson/Dawn Kulcinski motioned to recommend approval of Operator License for Rhonda L. Kuehl – The Winesitters Brewhouse, LLC. The motion carried unanimously.

Rich Anderson/Dawn Kulcinski motioned to recommend approval of Operator License for Brittany L. Heath – Holmen American Legion. The motion carried unanimously.

Dawn Kulcinski/Rich Anderson motioned to recommend approval of Operator License for Rebecca J. Saddler – The Pour House. The motion carried unanimously.

Rich Anderson/Dawn Kulcinski motioned to recommend approval of change of agent for The Winesitters Brewhouse – Amber L. Todd. The motion carried unanimously.

Consideration of Resolution #17-2014 Rich Anderson/Dawn Kulcinski motioned to recommend approval of Resolution #17 – 2014 – A Resolution Amending the 2014 Village Budget. Hornberg reviewed with the committee the changes included, most resulting from 2014 grants and or use of assigned project reserve funds. The motion carried unanimously.

Administrator's Report Administrator Heinig reviewed planning and economic development updates as well as mill rate information. He commented on his positive conversations with the City of Onalaska and that he would be attending the Town of Onalaska Incorporation Hearing on December 10th. Heinig and Public Works Director spoke today at the Badger Coulee Hearing which was held at the Town of Holland hall. Heinig stated that the police station facility was proceeding well and that a water main break at the intersection of Holmen Drive/McHugh Road/Main Street occurred and was repaired recently.

Other Trustee Anderson inquired as to the villages need for an ordinance to specify rummage/garage sale guidelines. He has taken many calls regarding “flea market” scenarios that occurred throughout most of the summer in areas which were very disruptive to nearby residents. Administrator Heinig stated that in the residential areas of the Village garage sales were not allowed, although they were tolerated within reason. The main concern, Heinig suggested, was to deter businesslike activity occurring in those residential areas. Trustee Jorstad agreed and directed Administrator Heinig to review and draft language to review at a future meeting.

Adjourn Dawn Kulcinski/Rich Anderson motioned to adjourn. The motion carried unanimously. The meeting adjourned at 5:54 p.m.

Minutes by Angela Hornberg, Village Clerk/Treasurer